



**TOWN OF PAONIA**  
**JUNE 9, 2022**  
**REGULAR TOWN BOARD MEETING AGENDA**  
**6:30 PM**

[HTTPS://US02WEB.ZOOM.US/J/87908191723](https://us02web.zoom.us/j/87908191723)

**Roll Call**

**Approval of Agenda**

**Announcements**

**Recognition of Visitors & Guests**

1. Recognition of Visitors & Guests

**Consent Agenda**

2. Minutes:  
May 26, 2022

Liquor License Renewals:  
Curiel, LLC – dba Rio Bravo  
Special Event Liquor Licenses:  
Music in Communities – (Pickin in the Park)

**Mayor's Report**

3. Mayor's Report

**Staff Reports**

4. Town Administrator's Report  
Public Works Report  
Police Report  
Finance Report

**Unfinished Business**

5. SGM – Proposal for Engineering Services – Water/Sewer Engineering Specifications/Construction Standards and Standard Drawings
6. SGM – Proposal for Engineering Services – Water/Wastewater Treatment Facilities Standard Operating Procedures (SOP's)
7. Board of Trustees Team Building Retreat

**Executive Session**

8. For a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b), more specifically related to: (a) employment law issues related to officer appointments; and (b) enforcement of special use review for Grand Avenue properties.

**New Business**

9. Resolution 08-2022 Acceptance of Parks, Recreation, and Trails Master Plan - Paonia in Motion
10. Resolution 09-2022 Appointment of Treasurer
11. Resolution 10-2022 Appointment of Town Clerk

- [12.](#) Board Appointment of Mayor Pro Tem
- [13.](#) Employee Health Insurance Annual Renewal
- [14.](#) Sidewalk Fund/Repair Plan
- [15.](#) Approval of Appointment of Chief of Police

### **Disbursements**

- [16.](#) Disbursements

### **Committee Report**

- [17.](#) Advisory Water Committee
  - Tree Board
  - Ad-Hoc Committees
- [18.](#) Follow-Up on New Committee Arrangement and Description
  - Finance
  - Parks
  - Streets
  - Water/Sewer/Trash
  - Personnel

### **Executive Session**

- [19.](#) For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f), more specifically related to: Town Attorney services and review of legal expenses

### **Additional Business**

- [20.](#) Resolution 11-2022 Appointment of Town Attorney

### **How Did We Do?**

- [21.](#) Trustees, How Did We Do?

### **Adjournment**

AS ADOPTED BY:  
TOWN OF PAONIA, COLORADO  
RESOLUTION NO. 2017-10 – Amended May 22, 2018

I. RULES OF PROCEDURE

**Section 1. Schedule of Meetings.** Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

**Section 2. Officiating Officer.** The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

**Section 3. Time of Meetings.** Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

**Section 4. Schedule of Business.** If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
  - (1) Town Administrator's Report
  - (2) Public Works Reports
  - (3) Police Report
  - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

\* This schedule of business is subject to change and amendment.

**Section 5. Priority and Order of Business.** Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

**Section 6. Conduct of Board Members.** Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

**Section 7. Presentations to the Board.** Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

**Section 8. Public Comment.** After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

**Section 9. Unacceptable Behavior.** Disruptive behavior shall result in expulsion from the meeting.

**Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings.** These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

## **II. CONSENT AGENDA**

**Section 1. Use of Consent Agenda.** The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

**Section 2. General Guidelines.** Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

**Section 3. Removal of Item from Consent Agenda.** One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

## **III. EXECUTIVE SESSION**

**Section 1.** An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed “in as much detail as possible without compromising the purpose for which the executive session is authorized.” In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

**Section 2.** During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

**Section 3.** Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

## **IV. SUBJECT TO AMENDMENT**

**Section 1. Deviations.** The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

**Section 2. Amendment.** The Board may amend these Rules of Procedures Policy from time to time.

**File Attachments for Item:**

. Roll Call

AGENDA SUMMARY FORM

	Roll Call
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Summary:

Notes:

Possible Motions:  
  
Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

**File Attachments for Item:**

. Agenda Approval

AGENDA SUMMARY FORM

	<p>Agenda Approval</p>
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Summary:

Notes:

Possible Motions:  
  
Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber



**File Attachments for Item:**

. Announcements

AGENDA SUMMARY FORM

	Announcements
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Summary:

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

**File Attachments for Item:**

- 1. Recognition of Visitors & Guests

AGENDA SUMMARY FORM

	Recognition of Visitors & Guests
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Summary:

Notes:


Possible Motions:  
  
Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

**File Attachments for Item:**

2. Minutes:May 26, 2022Liquor License Renewals:Curiel, LLC – dba Rio Bravo  
Special Event Liquor Licenses:Music in Communities – (Pickin in the Park)

AGENDA SUMMARY FORM

	<p>Minutes:  May 26, 2022  June 3, 2022 – Special Meeting  Liquor License Renewals:  Curiel, LLC – dba Rio Bravo  Special Event Liquor Licenses:  Music in Communities – (Pickin in the Park)</p>
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Summary: Information and direction regarding sidewalk repairs for 2022. Continued from 5/26/2022

Notes:

Possible Motions:  
  
Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber



**Regular Town Board Meeting, May 26, 2022**

- Mayor Bachran**
- Trustee Knutson**
- Trustee Markle**
- Trustee Smith**
- Trustee Stelter**
- Trustee Valentine**

**May 26, 2022, Regular Meeting Minutes 6:00 pm**

**Work Session:**

**Paonia in Motion - Presentation of Final Parks Recreation and Trails Master Plan**

Matt Farrar of Western Slope Consulting presented the final draft and appendices of the plan as described. The process began Oct 2020, and the final plan will be published in the upcoming weeks.

**Regular Meeting:**

Mayor Pro-Tem Dave Knutson called the Regular Meeting of the Town of Paonia to order at 6:30 pm.

**Roll Call**

Front Office Assistant Candy Wuollet called the roll and those present were Mayor Bachran via Zoom, Trustee Knutson, Trustee Valentine, Trustee Stelter, Trustee Smith, Trustee Markle, and Trustee Weber.

**Approval of the Agenda**

Trustee Knutson requested to pole the Board to see who agreed with a 9:30pm hard stop for meetings moving forward. The direction given was to provide meeting critique at 9:15pm with a hard stop of the meeting at 9:30pm:

Trustee	Aye	Nay
Valentine	X	
Smith	X	
Weber	X	
Knutson	X	
Markle	X	
Stelter	X	

Motion made by Trustee Stelter, seconded by Trustee Markle to approve the agenda. Motion carried unanimously.

Motion made by Trustee Weber, seconded by Trustee Stelter place on the agenda for the next regular meeting the following Reducing legal expense. Motion carried unanimously.

**Announcements:**

Motion made by Trustee Smith, seconded by Trustee Weber that Trustee Knutson chair the meeting tonight and a mayor Pro Tem be appointed at the next meeting. Motion carried unanimously.

**Recognition of Visitors & Guests**

Thomas Backhus requested the Board recognize two local Paonia High School graduates for the accomplishment of successfully completing the Naval Academy.

Motion made by Trustee Smith, seconded by Trustee Stelter to direct the Administrator to write a letter of recognition to Caden Meilner and Cyrus Malek-Madani.



Motion made by Trustee Stelter, seconded by Trustee Weber to amend the motion, and add that the mayor sign it and it be sent into the newspaper. Motion carried unanimously.

**Consent Agenda**

Regular Meeting Minutes:

May 12, 2022

Liquor License Renewal- One Thirty-Three, dba West Elk Wine & Spirits

Motion made by Trustee Smith, seconded by Trustee Markle to have Corinne Ferguson as Clerk sign each of the current minutes and future minutes as she is the clerk. Motion carried unanimously.

Motion made by Trustee Weber, seconded by Trustee Stelter to approve the consent agenda with corrections. Motion carried unanimously.

**Staff Reports**

Administrators Report

Public Works Report

Police Report

Finance Report

Provided by Administrator Ferguson.

**Unfinished Business**

**Resolution 07-2022 Appointment of Officers**

Motion made by Trustee Smith, seconded by Trustee Weber to split the Clerk/Administrator into two separate positions to be filled by two separate people. Motion fails four (4) Nay and three (3) Aye with Mayor Bachran voting in the tie.

Trustee	Aye	Nay
Knutson		X
Markle	X	
Stelter		X
Smith	X	
Valentine		X
Weber	X	
Mayor Bachran		X

Motion made by Trustee Weber, seconded by Trustee Smith that Resolution 07-2022 be amended to only approve the appointment of the Municipal Judge. Motion carried with five (5) Aye and one (1) Nay

Trustee	Aye	Nay
Knutson	X	
Markle	X	
Stelter	X	
Smith	X	
Valentine		X
Weber	X	





Motion made by Trustee Knutson, seconded by Trustee Valentine to schedule an executive session for legal advice with Town Attorney regarding staff vs. officer appointments. Motion carried with five (5) Aye and one (1) Nay

Trustee	Aye	Nay
Knutson	X	
Markle	X	
Stelter	X	
Smith	X	
Valentine	X	
Weber		X

Motion made by Trustee Smith, seconded by Trustee Markle to take a five-minute break. Motion carried unanimously.

**Mayoral appointment to finance committee**

Motion made by Trustee Weber, seconded by Trustee Smith to table the mayoral appointment to the finance committee as it is superseded by consideration of committees under new business. Motion carried unanimously.

**Open Commission/Committee Seats-Letters of Interest**

Paonia Tree Board  
Advisory Water Committee

Motion made by Trustee Weber, seconded by Trustee Stelter to table the open committee seats as it is superseded by consideration of committees under new business. Trustee Stelter withdrew his second, so motion failed due to no second.

Motion made by Trustee Smith, seconded by Trustee Stelter that we direct town staff to post a request for letters of interest for the Advisory Water Committee and Paonia Tree Board.

Motion by Trustee Weber, seconded by Trustee Markle to split the two separately. Motion carried unanimously.

Motion made by Trustee Smith, seconded by Trustee Stelter that we direct town staff to post a request for letters of interest for the Advisory Water Committee.

Motion carried with five (5) Aye and one (1) Nay

Trustee	Aye	Nay
Knutson	X	
Markle	X	
Stelter	X	
Smith	X	
Valentine	X	
Weber		X

Motion made by Trustee Smith, seconded by Trustee Stelter that we direct town staff to post a request for Paonia Tree Board.

Motion carried with five (5) Aye and one (1) Nay

Trustee	Aye	Nay



Knutson	X	
Markle	X	
Stelter	X	
Smith	X	
Valentine	X	
Weber		X

**Residential Use of Classification and review procedures in C-1 & C-2**

Motion made by Trustee Smith, seconded by Trustee Weber to initiate a special review for the Kennedy Building and a special review for the Masonic Building to be prepared concurrently.

Discussion ensued.

Trustee Markle called for the question.

Motion to call the question carried with five (5) Aye and one (1) Nay

Trustee	Aye	Nay
Knutson		X
Markle	X	
Stelter	X	
Smith	X	
Valentine	X	
Weber	X	

Restating of the original motion:

Motion made by Trustee Smith, seconded by Trustee Weber to initiate a special review for the Kennedy Building and a special review for the Masonic Building to be prepared concurrently.

Motion carried with four (4) Aye and two (2) Nay

Trustee	Aye	Nay
Knutson		X
Markle	X	
Stelter	X	
Smith	X	
Valentine		X
Weber	X	

**New Business**

**Implementation of Board Committees**

Discussion ensued regarding history of trustee committees.

Motion made by Trustee Weber, seconded by Trustee Smith that the Trustee committees be re-instituted as they were in 2002.

Motion carried with four (4) Aye and two (2) Nay

Trustee	Aye	Nay
Knutson		X



Markle	X	
Stelter	X	
Smith	X	
Valentine		X
Weber	X	

**Disbursements**

Motion made by Trustee Smith, seconded by Trustee Weber to approve disbursements. Motion carried unanimously.

**How did we do?**

Trustee Markle wants to try a new seating arrangement.

Motion made by Trustee Weber, seconded by Trustee Stelter that we do a time analysis of our meetings using software recommended by Trustee Markle, at Town’s expense, in the amount of \$25.00 a month. Motion carried unanimously.

Trustee Markle thinks the pace was a little slow but likes how patient Trustee Knutson was.

Suzanne Watson liked Trustee Knutson demeanor as Mayor Pro Tem.

Motion made by Trustee Stelter, seconded by Trustee Smith to schedule a special meeting to address agenda items that were not addressed - to be coordinated by Administrator/Clerk Ferguson. Motion carried unanimously.

Motion made by Trustee Stelter, seconded by Trustee Smith to extend the meeting for the executive session. Motion carried unanimously.

Motion made by Trustee Weber, seconded by Trustee Smith to go into executive session with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C. R. S. 24-6-402-(4)(b). Motion carried unanimously.

**Executive Session**

For a conference with Town attorney for the purpose of reviewing legal advice on specific legal questions under C.R.S. 24-6-402(4)(b): Specific to Eric Pace v. Town of Paonia.

Entered Executive Session at 9:29pm.

Resumed meeting at 9:48 pm.

Roll call for Executive session were Mayor Bachran, Trustee Stelter, Weber, Markle, Smith, Knutson, Valentine, Town Attorney Jeff Conklin virtually, and Administrator Corinne Ferguson.

Motion made by Trustee Stelter, seconded by Trustee Valentine to direct the Town Attorney to advise CIRSA that the Board agrees with the terms of the settlement. Motion carried unanimously.

Trustee Stelter provided a brief explanation of the settlement agreement.

**ADJOURNMENT**

The Regular Board Meeting was adjourned at 9:52 p.m.



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Corinne Ferguson, Administration/Clerk

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Mary Bachran, Mayor

DRAFT

**Submit to Local Licensing Authority**

Fees Due		
Renewal Fee		
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
<b>Amount Due/Paid</b>		<b>\$</b>

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

**Retail Liquor or Fermented Malt Beverage License Renewal Application**

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name <i>Carmel de Juan Curiel</i>		Doing Business As Name (DBA) <i>Rio Bravo</i>		
Liquor License # <i>03-08033</i>	License Type <i>Hotel - Restaurant</i>	Sales Tax License # <i>32138292</i>	Expiration Date <i>05/10/2022</i>	Due Date <i>3-26-2022</i>
Business Address <i>240 Grand Avenue</i>			Phone Number	
Mailing Address <i>P.O. Box 868 Patricia CO 81428</i>		Email		
Operating Manager <i>Juan Curiel</i>	Date of Birth	Home Address	Phone Number	

- Do you have legal possession of the premises at the street address above?  Yes  No  
 Are the premises owned or rented?  Owned  Rented\* \*If rented, expiration date of lease \_\_\_\_\_
- Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due.  Yes  No
- 3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?  Yes  No
- 3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?  Yes  No
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.  Yes  No
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation.  Yes  No
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation.  Yes  No
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation.  Yes  No

## Retail Liquor or Fermented Malt Beverage License Renewal Application

### Instructions

1. Complete entire application and attach details, if necessary.
2. Submit application 45 days prior to expiration to your local city or county licensing. **Do not submit to the State.**
3. Submit the appropriate renewal license fee by license type:

License Type	Fee	License Type	Fee
Fermented Malt Beverage Off Premise (city)	\$ 96.25	Hotel & Restaurant / Optional Premise (city)	\$ 600.00*
Fermented Malt Beverage Off Premises (county)	\$ 117.50	Hotel & Restaurant / Optional Premise (county)	\$ 600.00*
Fermented Malt Beverage On Premise (city)	\$ 96.25	Liquor Licensed Drug Store (city)	\$ 227.50
Fermented Malt Beverage On Premises (county)	\$ 117.50	Liquor Licensed Drug Store (county)	\$ 312.50
Fermented Malt Beverage On/Off Premises (city)	\$ 96.25	Liquor Store (city)	\$ 227.50
Fermented Malt Beverage On/Off Premises (county)	\$ 117.50	Liquor Store (county)	\$ 312.50
Arts License (city)	\$ 308.75	Optional Premises (city)	\$ 500.00
Arts License (county)	\$ 308.75	Optional Premises (county)	\$ 500.00
Beer & Wine (city)	\$ 351.25	Racetrack License (city)	\$ 500.00
Beer & Wine (county)	\$ 436.25	Racetrack License (county)	\$ 500.00
Brew Pub (city)	\$ 750.00	Resort Complex (city)	\$ 500.00
Brew Pub (county)	\$ 750.00	Resort Complex (county)	\$ 500.00
Campus Liquor Complex (city)	\$ 500.00	Related Facility - Campus Liquor Complex (city)	\$ 160.00
Campus Liquor Complex (county)	\$ 500.00	Related Facility - Campus Liquor Complex (county)	\$ 160.00
Campus Liquor Complex (state)	\$ 500.00	Related Facility - Campus Liquor Complex (state)	\$ 160.00
Club License (city)	\$ 308.75	Retail Gaming Tavern (city)	\$ 500.00
Club License (county)	\$ 308.75	Retail Gaming Tavern (county)	\$ 500.00
Distillery Pub (city)	\$ 750.00	Tavern (city)	\$ 500.00
Distillery Pub (county)	\$ 750.00	Tavern (county)	\$ 500.00
Hotel & Restaurant (city)	\$ 500.00	Vintner's Restaurant (city)	\$ 750.00
Hotel & Restaurant (county)	\$ 500.00	Vintner's Restaurant (county)	\$ 750.00

\* Plus \$100.00 for each additional optional premise(s)



## Tax Check Authorization, Waiver, and Request to Release Information

I, Juan Curiel am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Rio Bravo Canel LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Rio Bravo</u>		Social Security Number/Tax Identification Number [REDACTED]	
Address <u>240 Grand Ave</u>			
City <u>Parma</u>		State <u>CO</u>	Zip <u>81428</u>
Home Phone Number <u>801 991-0197</u>		Business/Work Phone Number <u>970-527-3258</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Juan Curiel</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Juan Curiel</u>			Date signed <u>5-24-22</u>

### Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

<b>Affirmation &amp; Consent</b> I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.		
Type or Print Name of Applicant/Authorized Agent of Business <i>Juan Carr</i>		Title <i>Manager</i>
Signature <i>Juan Carr</i>		Date <i>5-24-22</i>
<b>Report &amp; Approval of City or County Licensing Authority</b> The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules. <b>Therefore this application is approved.</b>		
Local Licensing Authority For		Date
Signature	Title	Attest



# Application for a Special Events Permit

In order to qualify for a Special Events Permit, You **Must Be Nonprofit** and **One of the Following** (See back for details.)

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Social | <input type="checkbox"/> Athletic                              | <input type="checkbox"/> Philanthropic Institution           |
| <input type="checkbox"/> Fraternal         | <input type="checkbox"/> Chartered Branch, Lodge Or Chapter    | <input type="checkbox"/> Political Candidate                 |
| <input type="checkbox"/> Patriotic         | <input type="checkbox"/> Of A National Organization Or Society | <input type="checkbox"/> Municipality Owning Arts Facilities |
| <input type="checkbox"/> Political         | <input type="checkbox"/> Religious Institution                 |  |

LIAB	Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/>	Malt, Vinous And Spirituous Liquor	\$25.00 Per Day
2170 <input type="checkbox"/>	Fermented Malt Beverage (3.2 Beer)	\$10.00 Per Day
		Liquor Permit Number

1. Name of Applicant Organization or Political Candidate: Music in Communities State Sales Tax Number (Required):

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP):  
P.O. Box 1690  
Paonia CO 81428

3. Address of Place to Have Special Event (include street, city/town and ZIP):  
Paonia Town Park  
704 4th St.  
Paonia, CO 81428

Name	Date of Birth	Home Address (Street, City, State, ZIP)	Phone Number
------	---------------	---	--------------

4. Pres./Sec'y of Org. or Political Candidate: Rob Miller

5. Event Manager: Sunshine Knight

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year?  
 NO  YES HOW MANY DAYS? \_\_\_\_\_

7. Is premises now licensed under state liquor or beer code?  
 NO  YES TO WHOM? \_\_\_\_\_

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?  Yes  No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours From	To	Date	Hours From	To	Date	Hours From	To
<u>8-4-2022</u>	<u>6:00 p.m.</u>	<u>10:00 p.m.</u>	<u>8-11-2022</u>	<u>6:00 p.m.</u>	<u>10:00 p.m.</u>	<u>8-18-2022</u>	<u>6:00 p.m.</u>	<u>10:00 p.m.</u>
						<u>8-25-2022</u>	<u>6:00 p.m.</u>	<u>10:00 p.m.</u>

**Oath of Applicant**  
 I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature: \_\_\_\_\_ Title: Board President Date: 4-26-22

**Report and Approval of Local Licensing Authority (City or County)**  
 The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.  
**THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County):  City  County Telephone Number of City/County Clerk: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

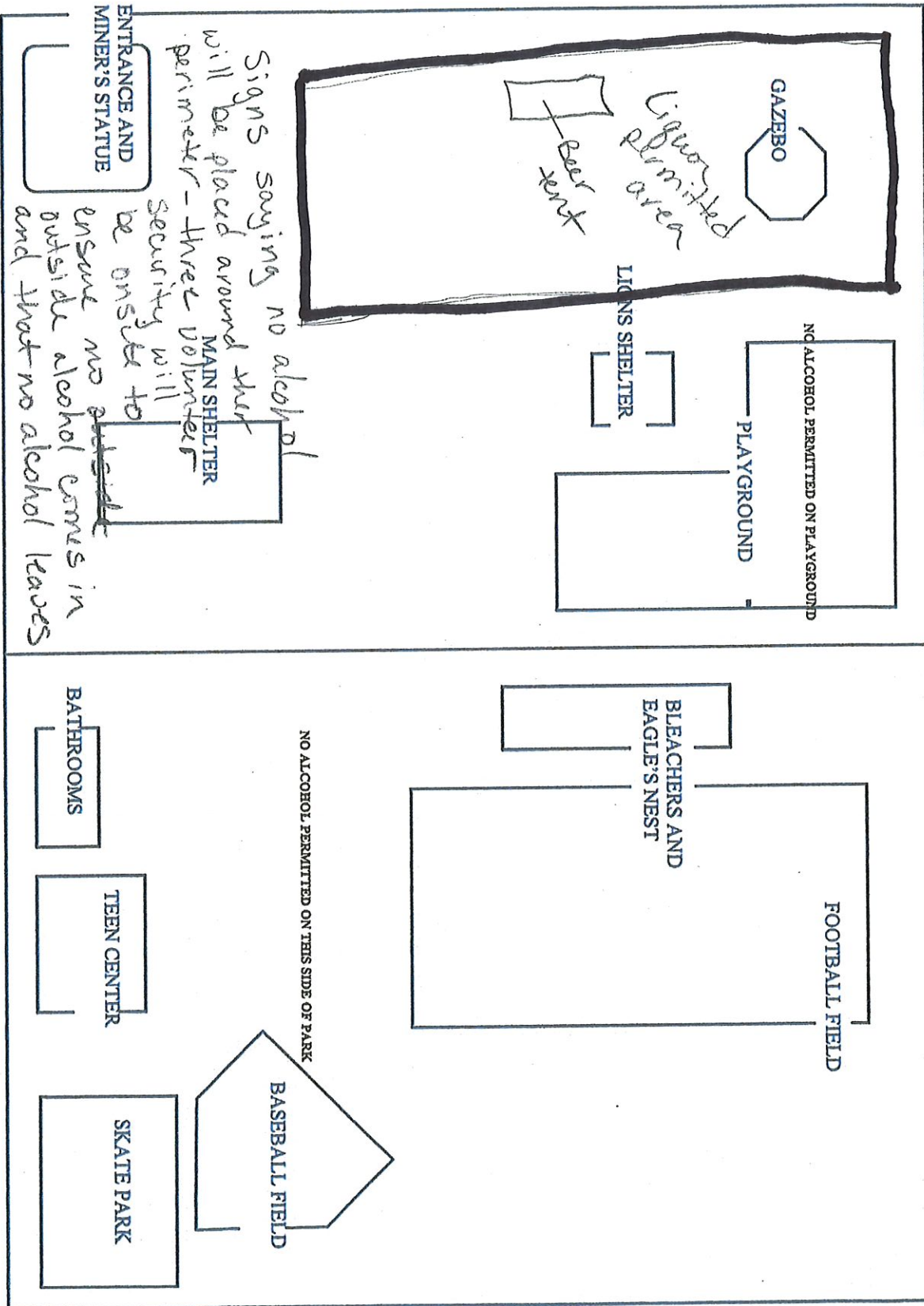
**Liability Information**

License Account Number	Liability Date	State	Total
		<u>-750 (999)</u>	<u>\$</u>

# TOWN PARK MAP

FIFTH STREET

NORTH FORK AVENUE



FOURTH STREET

North

Chrysalis Barrel Aged Beer - Offsite storage for music in communities  
201 1st St, Paonia



West

East

South



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)

28

04/26/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>ALINK Insurance Services - Colorado Springs Branch</b> 2407 W. Colorado Avenue Colorado Springs, CO 80904 License #: 385592	CONTACT NAME: Candace Hladek, CISR	FAX (A/C, No): (719)473-3764	
	PHONE (A/C, No, Ext): (719)473-6262	E-MAIL ADDRESS: Candi@ALINK2ins.com	
INSURED <b>Music In Communities</b> P.O. Box 1690 Paonia, CO 81428	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Alliance of Nonprofits for Insurance	10023	
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

**COVERAGES**      **CERTIFICATE NUMBER: 00031749-99160**      **REVISION NUMBER: 1**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		2022-73300	04/25/2022	04/25/2023	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>500,000</b> MED EXP (Any one person) \$ <b>20,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED      RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE      OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**RE: Pickin in the Park, August 4th, 11th, 18th & 25th 2022. Town of Paonia is listed as additional insured with regard to General Liability.**

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
Town of Paonia	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>Candace Hladek</i>
	(CFH)



**COMMERCIAL LIQUOR LIABILITY COVERAGE PART DECLARATIONS**

PRODUCER:  
ALINK Insurance Services, LLC  
10851 S Crossroads Drive,  
Parker, CO 80134

POLICY NUMBER: 2022-73300

NAME OF INSURED AND MAILING ADDRESS:  
Music in Communities

P.O. Box 1690  
Paonia, CO 81428

POLICY PERIOD: FROM 4/25/2022 TO 4/25/2023  
AT 12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE

BUSINESS DESCRIPTION: Music-based education, partnerships and performance

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE COVERAGE AS STATED IN THIS POLICY.

LIMITS OF COVERAGE:

GENERAL AGGREGATE LIMIT..... \$ 1,000,000  
EACH COMMON CAUSE LIMIT..... \$ 1,000,000

PREMIUM:	Included
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FORMS AND ENDORSEMENTS APPLICABLE TO THIS COVERAGE PART AND MADE PART OF THIS POLICY AT THE TIME OF ISSUANCE:  
CG 00 33 04 13

THESE DECLARATIONS AND THE COMMON POLICY DECLARATIONS, IF APPLICABLE, TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF, COMPLETE THE ABOVE NUMBERED POLICY.

4/25/2022 BY *Pamela C. D.*  
(AUTHORIZED REPRESENTATIVE)

"NOTICE : This Policy is issued by your risk retention group. Your risk retention group may not be subject to all the insurance laws and regulations of your State. State insurance insolvency guaranty funds are not available for your risk retention group."

ANI - RRG - LL

OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE OF FACT OF GOOD STANDING**

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Music in Communities

is a

Nonprofit Corporation

formed or registered on 07/17/2020 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20201612019 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 04/05/2021 that have been posted, and by documents delivered to this office electronically through 04/06/2021 @ 13:19:21 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 04/06/2021 @ 13:19:21 in accordance with applicable law. This certificate is assigned Confirmation Number 13076881 .



*Jena Griswold*

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*

**File Attachments for Item:**

3. Mayor's Report

AGENDA SUMMARY FORM

	<p>Mayor's Report</p>
---	-----------------------

Summary:

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber



## Mayor's Report

### Grants

- **Approved** CDOT Revitalizing Main Streets Grant – \$792,961.46
  - Repave and reconfigure the 5<sup>th</sup> and Grand intersection
- **Denied** AARP Grant to improve path in Apple Valley Park

**File Attachments for Item:**

4. Town Administrator's ReportPublic Works ReportPolice ReportFinance Report

AGENDA SUMMARY FORM

	Town Administrator's Report Public Works Report Police Report Finance Report
---	---

Summary:

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber



## Town of Paonia Administrator Report

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June 9, 2022

*Teamwork is the secret that makes common people achieve uncommon results.*  
 - Ifeanyi Enoch Onuoha

### **Overview of Activities/Projects/Accomplishments - Goals/Focus for next two weeks - Follow-up from the previous meeting:**

- Working with DOLA regarding Technical Services Program to assist with long-term planning for implementation of state mandated sewer regulations
- Navigating Beacon Meter and Caselle Software modifications for remote reading software update
- Met with CRWA Greg Colter while in the area – discussed mechanical plants. Staff is utilizing the 10-year roadmap for planning.
- UPDATE – all tests came in well under. No issues. ORC Archuleta ordered organic/inorganic test kits that include testing for nitrates in the Town water following community feedback of a potential positive test result on a home test kit – once staff receives the results, we will provide them
- Met with Mayor, two trustees, Delta County Commissioners and county staff regarding the North Fork Airport Advisory Committee and the airport. This will be on the next agenda.
- Updated building code ordinance scheduled for next agenda.
- Met with water operators and AWC member Ceriani to discuss multiple potential water projects including identifying PRV's by potential priority for repair, which can be modified/repared outside of an RFP with contractor, and which will need contracted.
- Communicating with JDS Hydro on RFP for the prv valves that need contracted following report from operators.
- Provided special review application to Grand Avenue property owners.
- Reviewing training requests from police department.
- Completing DOLA eligibility Survey for 2023 funding.
- Katie Sawyer with RCAC is actively working on the cost of analysis for the sewer fund.

### **Upcoming:**

Resolution to amend 2022 budget. Reallocated water projects. Sewer line replacement behind Grand Avenue Town Hall. There were no projects scheduled in 2022 via sewer fund that can be offset to absorb the costs of the repair. The reserve funds secured from sewer property sales (\$500,000+) in 2016 offset the costs.

Review of final IGA with City of Delta For building official.

Planning Commission meeting with Delta County Planning regarding Town and County IGA, County land use updates, and the Towns master plan update.

CIRSA annual audit.

# Paonia Police Department

## Law Incident Table, by Date and Time

**Date Occurred:** 05/01/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
19:01:46	WELFARE CHECK	NIAGARA AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

**Date Occurred:** 05/03/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:12:00	WELFARE CHECK	ONARGA AVE, Paonia, CO	PPD	PPD	
12:35:07	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 2</b>					

**Date Occurred:** 05/04/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:22:00	Disturbance	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
12:17:37	VIN INSPECTION	LUND RD, Paonia, CO	PPD	DIST3	
16:05:50	SUSPICIOUS	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 3</b>					

**Date Occurred:** 05/05/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:08:00	Traffic Stop	Samuel Wade RD., Paonia, CO	PPD	PPD	CIT
11:08:45	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
12:47:19	Medical/transfe	MAIN AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 3</b>					

**Date Occurred:** 05/06/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:01:10	Parking Problem	NORTH FORK AVE, Paonia, CO	PPD	PPD	CIT
14:39:47	ASSAULT	MEADOWBROOK BLVD, PAONIA, CO	PPD	PPD	
17:57:52	Utility Problem	4TH ST & NORTH FORK AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 3</b>					

**Date Occurred:** 05/07/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:30:55	SEX OFFENSE	MEADOWBROOK BLVD, PAONIA CO	PPD	PPD	

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**Time      Nature                      Address                                      Agency      Loctn      Dsp**  
**Total Incidents for this Date: 1**

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**Date Occurred:** 05/10/22

**Time      Nature                      Address                                      Agency      Loctn      Dsp**  
12:51:16    Traffic Stop                      4TH STREET & BOX ELDER, PAONIA,CO    PPD            PPD      CIT  
16:33:16    SHOPLIFTING                      2ND STREET, PAONIA, CO                      PPD            PPD  
20:01:23    HARASSMENT                      RIO GRANDE AVE, PAONIA, CO                PPD            PPD      VW  
**Total Incidents for this Date: 3**

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**Date Occurred:** 05/12/22

**Time      Nature                      Address                                      Agency      Loctn      Dsp**  
08:55:31    Traffic Stop                      GRAND AVE, Paonia, CO                      PPD            DIST3  
10:04:37    Wanted Person                      SHADY LN, Paonia, CO                      PPD            DIST3      A  
10:16:11    VIN INSPECTION                      GRAND AVE, Paonia, CO                      PPD            PPD  
11:17:02    Child Abuse/neg                      MAIN AVE, Paonia, CO                      PPD            PPD      UNF  
12:16:11    Wanted Person                      MAIN AVE, Paonia, CO                      PPD            PPD      A  
13:43:37    VIN INSPECTION                      GRAND AVE, Paonia, CO                      PPD            PPD  
**Total Incidents for this Date: 6**

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**Date Occurred:** 05/13/22

**Time      Nature                      Address                                      Agency      Loctn      Dsp**  
12:07:23    Code Enforce                      MAIN AVE, Paonia, CO                      PPD            PPD      WW  
12:10:27    Code Enforce                      2ND ST, Paonia, CO                      PPD            PPD      WW  
12:25:15    Code Enforce                      ALDER CV, Paonia, CO                      PPD            PPD      WW  
12:44:20    Code Enforce                      BOX ELDER AVE, Paonia, CO                    PPD            PPD      WW  
12:54:54    Code Enforce                      BOX ELDER AVE, Paonia, CO                    PPD            PPD      WW  
16:12:31    CITIZEN ASSIST                      CLARK AVE, Paonia, CO                      PPD            PPD  
**Total Incidents for this Date: 6**

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**Date Occurred:** 05/15/22

**Time      Nature                      Address                                      Agency      Loctn      Dsp**  
17:49:23    ALARM                                      2ND ST, Paonia, Paonia, CO                PPD            PPD  
**Total Incidents for this Date: 1**

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**Date Occurred:** 05/16/22

**Time      Nature                      Address                                      Agency      Loctn      Dsp**  
10:20:06    CITIZEN ASSIST                      4TH ST, Paonia, CO                      PPD            PPD  
**Total Incidents for this Date: 1**

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**Date Occurred:** 05/17/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:12:11	AGENCY ASSIST	MAIN AVE, Paonia, CO	PPD	PPD	
14:45:45	THEFT	1ST ST & GRAND AVE, Paonia, CO	PPD	PPD	
15:29:36	CRIM MISCHIEF	GRAND AVE, Paonia, CO	PPD	PPD	
17:52:15	CITIZEN ASSIST	ONARGA AVE, Paonia, CO	PPD	PPD	
22:28:01	Noise Complaint	Alder Ct, Paonia, CO	PPD		VW
<b>Total Incidents for this Date: 5</b>					

**Date Occurred:** 05/18/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:37:13	VIN INSPECTION	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

**Date Occurred:** 05/19/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:48:49	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
19:11:14	Child Abuse/neg	2ND ST, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 2</b>					

**Date Occurred:** 05/20/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:22:41	TrafficAccident	5TH ST, Paonia, CO	PPD	PPD	
15:16:20	Medical/transfe	POPLAR AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 2</b>					

**Date Occurred:** 05/22/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:08:42	SUSPICIOUS	ONARGA AVE, Paonia, CO 420	PPD	PPD	
15:51:30	ERROR	NORTH FORK AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 2</b>					

**Date Occurred:** 05/23/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:09:44	SUSPICIOUS	NIAGARA AVE, Paonia, CO	PPD	PPD	
10:17:34	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
10:42:29	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
11:49:46	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
14:56:45	ABANDONED VEHIC	2ND ST, Paonia, CO	PPD	PPD	
18:39:49	SHOPLIFTING	2ND ST, Paonia, CO	PPD	PPD	CIT
<b>Total Incidents for this Date: 6</b>					

**Date Occurred:** 05/24/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:30:02	THEFT	3RD ST, Paonia, CO	PPD	PPD	UNF

**Total Incidents for this Date:** 1

**Date Occurred:** 05/25/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
16:08:32	Parking Problem	ONARGA AVE, Paonia, CO	PPD	PPD	CIT
17:00:36	THEFT	3RD ST, Paonia, CO	PPD	PPD	

**Total Incidents for this Date:** 2

**Date Occurred:** 05/26/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:28:46	CITIZEN ASSIST	OAK AVE, Paonia, CO	PPD	PPD	
11:50:30	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
15:34:31	VIN INSPECTION	COLORADO AVE, Paonia, CO	PPD	PPD	
17:48:27	SUSPICIOUS	GRAND AVE, Paonia, CO	PPD	PPD	A

**Total Incidents for this Date:** 4

**Date Occurred:** 05/27/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
00:31:24	Wanted Person	ONARGA AVE, Paonia, CO	PPD	PPD	A
00:54:15	Disturbance	DELTA AVE, Paonia, CO	PPD	PPD	
16:36:23	911/hangup	NIAGARA AVE, Paonia, CO	PPD	PPD	
20:08:30	911/hangup	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	

**Total Incidents for this Date:** 4

**Date Occurred:** 05/28/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:09:34	SUSPICIOUS	2ND ST, Paonia, CO	PPD	PPD	

**Total Incidents for this Date:** 1

**Date Occurred:** 05/29/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:30:14	SUSPICIOUS	3RD ST & MAIN AVE, Paonia, CO	PPD	PPD	A

**Total Incidents for this Date:** 1

**Date Occurred:** 05/30/22



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<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:32:19	AGENCY ASSIST	MINNESOTA AVE, Paonia, CO	PPD	PPD	
12:50:52	AGENCY ASSIST	MAIN AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 2</b>					

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Total reported: 63

- CIT - 5
- VW - 2
- WW - 5
- A - 5
- UNF - 2

CIT = CITATION  
 VW = VERBAL WARNING  
 WW = WRITTEN WARNING  
 A = ARREST  
 UNF = UNFOUNDED

**Report Includes:**

All dates between `00:00:01 05/01/22` and `00:00:01 05/31/22`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities

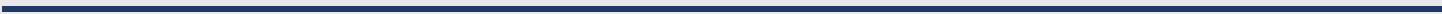


# Paonia Police Department

DEPARTMENT BRIEFING: SUMMARY OF PROGRESS

06/02/2022

- Secured a fixed quote from Lexipol regarding the standardization and implementation of our policy and procedures manual. Adopting a Lexipol based policy manual would dramatically reduce the departments exposure to criminal and civil issues as well as bring the department more in line with modern policing techniques and accepted practices.
- Spoke with IT specialists Phonz+ about the creation and implementation of an emergency text number direct to the Police Department. This text line would allow individuals in a crisis to communicate directly with law enforcement. This program would help to eliminate the strain on cellular towers and greatly increase the efficiency of information gathering by law enforcement personnel in crisis situations.
- Formalized the hiring of Patrol Corporal Garrett Henderson. Corporal Henderson brings a wealth of knowledge to our department, with an extensive background in law enforcement.
- Issued a psychological evaluation to a recruit. Test results were returned to the department and placed in employee's personnel file.
- Finalized re-keying of all department interior and exterior doors. New keys were itemized, and information was entered into the *Issued Equipment File* prior to being issued to officers.
- Requested access for the Paonia Police Department to the Colorado State Courts database. The department was granted access and received login permissions for department personnel.
- Began creation and implementation of the departments new *Field Training Program* for new officers. Corporal Henderson was installed as the departments lead *Field Training Officer* (FTO).
- Obtained pricing for a single LIDAR unit to be used for traffic speed enforcement. The department has multiple officers trained and certified on the use of a LIDAR unit; however, the department does not currently own a LIDAR unit to put into service.
- During an inventory of department equipment, it was identified that the department is not in possession of multiple Taser cartridges. Previous command staff indicated the cartridges were never in the possession of the department and were not included in the initial shipment of equipment. Axon has opened an internal investigation into the shipment status of the cartridges. Results of their internal investigation are pending.
- Command staff is in the process of completing a new *LESO 1033 Application* for the Department of Defense (DOD). This application is a mandatory process for the recording of and reporting of surplus DOD issued and department-maintained equipment. Upon completion the department will be following DOD protocol as it was with prior administrations.





# Paonia Police Department

DEPARTMENT BRIEFING: CONTINUED

06/02/2022

- Contacted the DA's office regarding the disposition of several pieces of digital equipment that are currently being stored upstairs in the department. The DA's office is waiting for a response from the state regarding a solution. The IT specialists at Phonz+ are currently working on a solution in the event the state approves of the disposal of several old department hard drives.
- The Paonia Police Department organized and hosted a CPR certification course with the assistance of local EMS instructor Connie Black. Four officers with the Paonia Police Department and four officers with the Hotchkiss Police Department attended. All eight officers successfully completed the training and received current CPR certification. Connie generously waived her training fee, which reduced the cost to \$25 per officer for each department.
- Placed and received an order for law enforcement specific duty ammunition to replace existing duty ammunition. Existing duty ammunition was not standardized, and officers were carrying privately purchased ammunition. All Paonia Police Department officers are now carrying the same make/model of department authorized duty ammunition.
- Completed equipment list for Corporal Henderson. Equipment was ordered and pending arrival will be put into service immediately. Multiple items are currently backordered with extended and unknown ship dates.



## Town of Paonia Administrative Staff Report

JUNE 9, 2022

### Finance Director

#### Overview of Activities/Projects/Accomplishments

- ❖ Continue Audit Preparation and Year End  
(Draft Report expected by June 17,2022)
- ❖ Compile required information to submit GOCO Final Reimbursement Request (Cindy)  
(Waiting for Final Report ~ June 10, 2022)
- ❖ Completed Payrolls originally done by ADP (Cindy)
- ❖ Completed Beginning year entries (Cindy)
- ❖ Completed Budget to Actual through May (Cindy)  
(Except May 2022 Delta Tax Distribution—not yet available)
- ❖ Completed Updates to the Audit Notes (Cindy)  
(The Auditors have reviewed)
- ❖ Updated Organization Chart (Cindy)
- ❖ Fulfill multiple requests for invoices (Samira)
- ❖ Utility Audit (Samira)

#### Trainings/Meetings Attended

- ❖ CGFOA Audit 101(Cindy & Samira)
- ❖ Caselle updates Asset Management/Payroll/General Ledger (Samira)
- ❖ DOLA Board Training (Cindy)

#### MISC or Upcoming Items

- ❖ Health Insurance renewal
- ❖ CIRSA renewal application
- ❖ Audit Entries
- ❖ Audit MD&A (Management Discussion and Analysis)

#### Goals/Focus/Improvements for Next Month

- ❖ Continue to work with Cory on the Parts inventory processes
- ❖ Continue to work with Candy on the Ordering processes
- ❖ Continue to work with Candy on the Vehicle/Equipment tracking processes
- ❖ Continue training Samira

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE					2022			2022		42%	REMAINING	
AS OF:	5/31/2022	MAY	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	5	REMAINING	ORIG	% OF	REMAINING		
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET		46	T
<b>ADMINISTRATION</b>														
10-31-01	PROPERTY TAXES	-	40,719.86	13,986.10	50,340.82	5,240.07	110,286.85	74,813.50	35,473.35	149,627.00	73.71%	(39,340.15)		
10-31-03	SALES TAX - TOWN	-	-	-	17,224.00	-	17,224.00	7,176.67	10,047.33	17,224.00	100.00%	-		
10-31-04	SALES TAX- COUNTY	-	-	-	-	-	-	18,750.00	(18,750.00)	45,000.00		-		
10-31-08	PENALTY & INTEREST	-	2.65	8.75	-	-	11.40	166.67	(155.27)	400.00	2.85%	(388.60)		
10-31-09	DELINQUENT TAX	-	-	0.02	-	-	0.02	6.25	(6.23)	15.00	0.13%	(14.98)		
10-31-10	ABATEMENTS	-	-	-	-	-	-	-	-	-		-		
10-32-01	LIQUOR LICENSES	550.00	-	425.00	-	175.00	1,150.00	2,083.33	(933.33)	5,000.00	23.00%	(3,850.00)		
12-32-04	SPECIAL REVIEWS	-	-	500.00	-	-	500.00	312.50	187.50	750.00	66.67%	(250.00)		
10-35-04	INTEREST INCOME	748.68	812.85	644.63	360.70	650.49	3,217.35	3,000.00	217.35	7,200.00	44.69%	(3,982.65)		
10-35-05	LATE CHARGES	595.00	745.00	(15.00)	(35.00)	445.00	1,735.00	2,947.92	(1,212.92)	7,075.00	24.52%	(5,340.00)		
10-35-06	OTHER INCOME	-	-	232.76	549.62	-	782.38	31.25	751.13	75.00		707.38		
10-35-15	REFUND OF EXPENDITURES	598.60	608.47	1,033.53	414.10	288.50	2,943.20	625.00	2,318.20	1,500.00		1,443.20		
10-35-16	RESTITUTION	79.80	1,879.65	717.29	-	-	2,676.74	625.00	2,051.74	1,500.00	178.45%	1,176.74		
10-35-20	GRANT REVENUE	-	-	-	-	-	-	6,278.33	(6,278.33)	15,068.00		(15,068.00)		
		2,572.08	44,768.48	17,533.08	68,854.24	6,799.06	140,526.94	116,816.42	23,710.52	250,434.00	56.11%	(64,907.06)		
10-41-01	MAYOR & TRUSTEES	625.00	800.00	2,300.00	-	-	3,725.00	4,000.00	275.00	9,600.00	38.80%	(5,875.00)		
10-41-03	SALARIES & WAGES	4,383.96	6,034.81	3,769.12	3,806.79	3,683.79	21,678.47	21,046.70	(631.77)	50,512.09	42.92%	(28,833.62)		
10-41-04	EMPLOYER FICA	301.21	410.24	367.91	225.71	218.09	1,523.16	1,550.47	27.31	3,721.12	40.93%	(2,197.96)		
10-41-05	EMPLOYER MEDICARE	70.44	95.97	86.07	52.81	50.99	356.28	362.61	6.33	870.26	40.94%	(513.98)		
10-41-06	UNEMPLOYMENT TAX	8.78	12.08	7.54	7.62	7.37	43.39	61.52	18.13	147.65	29.39%	(104.26)		
10-41-07	INSURANCE BENEFITS	856.01	1,712.02	750.74	959.45	958.98	5,237.20	4,880.52	(356.68)	11,713.25	44.71%	(6,476.05)		
10-41-08	PENSION BENEFITS	184.66	276.99	186.51	188.36	165.46	1,001.98	1,863.18	861.20	4,471.63	22.41%	(3,469.65)		
10-41-10	WORKERS COMPENSATION	-	-	-	-	137.00	137.00	134.00	(3.00)	134.00	102.24%	3.00		
10-41-02	CONTRACT LABOR	-	-	-	-	-	-	-	-	-		-		
10-41-15	OFFICE SUPPLIES	189.14	472.69	3,243.44	392.04	(1.43)	4,295.88	1,822.92	(2,472.96)	4,375.00	98.19%	(79.12)		
10-41-16	OPERATING SUPPLIES	141.20	68.75	22.74	39.35	16.56	288.60	287.50	(1.10)	690.00	41.83%	(401.40)		
10-41-17	POSTAGE	-	-	105.80	200.90	-	306.70	289.58	(17.12)	695.00	44.13%	(388.30)		
10-41-20	LEGAL SERVICES	5,597.50	8,526.71	13,148.40	4,886.66	-	32,159.27	31,798.75	(360.52)	76,317.00	42.14%	(44,157.73)		
10-41-21	AUDIT & BUDGET EXPENSE	-	-	-	-	-	-	1,875.00	1,875.00	4,500.00	0.00%	(4,500.00)		
10-41-22	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-	-		-		
10-41-25	TOWN HALL EXPENSE	1,409.43	1,750.71	764.95	750.00	750.00	5,425.09	4,954.17	(470.92)	11,890.00	45.63%	(6,464.91)		
10-41-26	TRAVEL & MEETINGS	30.00	80.00	-	-	-	110.00	1,645.83	1,535.83	3,950.00	2.78%	(3,840.00)		
10-41-27	INSURANCE & BONDS	1,000.00	-	-	-	2,062.89	3,062.89	1,158.33	(1,904.56)	2,780.00	110.18%	282.89		
10-41-28	UTILITIES	308.01	680.77	612.16	273.91	744.95	2,619.80	2,410.42	(209.38)	5,785.00	45.29%	(3,165.20)		
10-41-29	TELEPHONE	218.16	73.23	218.48	220.50	233.86	964.23	1,262.50	298.27	3,030.00	31.82%	(2,065.77)		
10-41-30	PUBLISHING & ADS	529.73	165.92	77.26	115.10	17.08	905.09	2,650.00	1,744.91	6,360.00	14.23%	(5,454.91)		
10-41-31	DUES & SUBSCRIPTIONS	32.00	3,487.64	2,178.00	65.00	3,515.83	9,278.47	5,095.83	(4,182.64)	12,230.00	75.87%	(2,951.53)		
10-41-33	DATA PROCESSING	729.83	1,860.13	(1,921.93)	625.50	4,220.73	5,514.26	5,674.58	160.32	13,619.00	40.49%	(8,104.74)		
10-41-40	MISCELLANEOUS (CDOT GRANT)	-	-	-	-	-	-	-	-	-		-		
10-41-43	CULTURAL EVENTS	-	-	-	-	-	-	-	-	-		-		
10-41-44	HUMAN SERVICES	-	-	-	3,325.00	-	3,325.00	1,947.92	(1,377.08)	4,675.00	71.12%	(1,350.00)		
10-41-70	CAPITAL OUTLAY	-	-	-	-	-	-	-	-	-		-		
10-41-71	PASS THRU FUNDS	-	-	-	-	-	-	-	-	-		-		
10-41-90	TREASURER'S FEE	-	858.49	295.01	1,061.25	110.46	2,325.21	1,375.00	(950.21)	3,300.00	70.46%	(974.79)		
	MISCELLANEOUS	-	-	-	-	-	-	-	-	-		-		
	TRANSFERS/GRANT EXP	-	3,600.00	-	-	-	3,600.00	6,278.33	2,678.33	15,068.00	23.89%	(11,468.00)		
		16,615.06	30,967.15	26,212.20	17,195.95	16,892.61	107,882.97	104,425.67	(3,457.30)	250,434.00	43.08%	(142,551.03)		
		(14,042.98)	13,801.33	(8,679.12)	51,658.29	(10,093.55)	32,643.97	12,390.75	20,253.22	-		77,643.97		
	BEGINNING RESERVE						150,744.28			150,744.28		150,744.28		
	INCOME	2,572.08	44,768.48	17,533.08	68,854.24	6,799.06	140,526.94	116,816.42	23,710.52	250,434.00		(64,907.06)		
	EXPENDITURE	16,615.06	30,967.15	26,212.20	17,195.95	16,892.61	107,882.97	104,425.67	(3,457.30)	250,434.00		(142,551.03)		
	NET CHANGE	(14,042.98)	13,801.33	(8,679.12)	51,658.29	(10,093.55)	32,643.97	12,390.75	20,253.22	-		77,643.97		
	ENDING RESERVE						183,388.25			150,744.28		228,388.25		
	3% TLABOR RESERVE						(53,179.00)							
	25% MIN RESERVE						26,970.74							
	NET AVAILABLE RESERVE						103,238.51							

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE					2022		2022		42%	
AS OF:	5/31/2022	MAY	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	5	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	T
<b>BUILDING</b>												
12-31-03	SALES TAX - TOWN	-	-	-	-	-	-	2,203.33	(2,203.33)	5,288.00	0.00%	(5,288.00)
12-32-03	BUILDING PERMITS	5,937.30	4,039.85	787.70	4,681.45	3,393.90	18,840.20	12,500.00	6,340.20	30,000.00	62.80%	(11,159.80)
		5,937.30	4,039.85	787.70	4,681.45	3,393.90	18,840.20	14,703.33	4,136.87	35,288.00	53.39%	(16,447.80)
12-43-02	BUILDING INSPECTOR	3,710.00	-	2,730.00	3,040.00	-	9,480.00	11,875.00	2,395.00	28,500.00	33.26%	(19,020.00)
12-43-03	SALARIES & WAGES	184.84	255.61	166.30	173.87	168.66	949.28	1,094.75	145.47	2,627.40	36.13%	(1,678.12)
12-43-04	EMPLOYER FICA	10.88	15.01	9.80	10.20	9.86	55.75	67.57	11.82	162.17	34.38%	(106.42)
12-43-05	EMPLOYER MEDICARE	2.56	3.52	2.30	2.40	2.31	13.09	15.80	2.71	37.93	34.51%	(24.84)
12-43-06	UNEMPLOYMENT TAX	0.38	0.52	0.34	0.36	0.34	1.94	3.27	1.33	7.85	24.71%	(5.91)
12-43-07	INSURANCE BENEFITS	40.73	81.46	36.72	44.72	44.87	248.50	268.55	20.05	644.51	38.56%	(396.01)
12-43-08	PENSION	7.86	11.79	8.23	8.60	7.67	44.15	89.65	45.50	215.16	20.52%	(171.01)
12-43-10	WORKERS COMPENSATION	-	-	-	-	23.00	23.00	7.50	(15.50)	18.00	127.78%	5.00
12-43-15	OFFICE SUPPLIES	-	-	-	-	-	-	208.33	208.33	500.00	0.00%	(500.00)
12-43-17	POSTAGE	16.85	-	-	-	-	16.85	-	(16.85)	-	-	16.85
12-43-20	LEGAL SERVICES	-	50.62	-	-	-	50.62	312.50	-	750.00	6.75%	(699.38)
12-43-27	INSURANCE & BONDS	-	-	-	-	872.61	872.61	366.67	(505.94)	880.00	99.16%	(7.39)
12-43-30	PUBLISHING & ADS	-	-	-	-	-	-	-	-	-	-	-
12-43-31	DUES & SUBSCRIPTIONS	782.64	-	145.00	-	-	927.64	393.75	(533.89)	945.00	98.16%	(17.36)
		4,756.74	418.53	3,098.69	3,280.15	1,129.32	12,683.43	14,703.34	1,758.03	35,288.00	35.94%	(3,584.59)
		1,180.56	3,621.32	(2,310.99)	1,401.30	2,264.58	6,156.77	(0.01)	5,894.90	-	-	(12,863.21)
	BEGINNING RESERVE				-	-	2,100.00	2,100.00	2,100.00	2,100.00		2,100.00
	INCOME	5,937.30	4,039.85	787.70	4,681.45	3,393.90	18,840.20	14,703.33	4,136.87	35,288.00		(16,447.80)
	EXPENDITURE	4,756.74	418.53	3,098.69	3,280.15	1,129.32	12,683.43	14,703.34	1,758.03	35,288.00		(3,584.59)
	NET CHANGE	1,180.56	3,621.32	(2,310.99)	1,401.30	2,264.58	6,156.77	(0.01)	5,894.90	-		(12,863.21)
	ENDING RESERVE						8,256.77					(10,763.21)
	25% MIN RESERVE						3,170.86					
	NET AVAILABLE RESERVE						5,085.91					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE					2022			2022	42%	
AS OF:	5/31/2022	MAY	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	5	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	T
<b>LAW ENFORCEMENT</b>												<b>48</b>
14-31-02	S.O. AUTO TAXES	-	1,972.91	1,889.54	2,168.68	1,555.88	7,587.01	9,714.58	(2,127.57)	23,315.00	32.54%	(15,727.99)
14-31-03	SALES TAX - TOWN	23,319.30	17,826.38	19,720.32	21,261.03	-	82,127.03	75,833.33	6,293.70	182,000.00	45.12%	(99,872.97)
14-31-04	SALES TAX - COUNTY	35,594.57	29,409.44	31,001.30	36,748.01	-	132,753.32	135,768.75	(3,015.43)	325,845.00	40.74%	(193,091.68)
14-31-06	CIGARETTE TAX	-	-	246.73	240.08	193.31	680.12	743.75	(63.63)	1,785.00	38.10%	(1,104.88)
14-32-06	VIN INSPECTIONS	110.00	30.00	40.00	30.00	85.00	295.00	802.08	(507.08)	1,925.00	15.32%	(1,630.00)
14-33-02	MOTOR VEHICLE - \$1.50	-	210.00	200.03	175.50	131.25	716.78	1,145.83	(429.05)	2,750.00	26.06%	(2,033.22)
14-33-03	MOTOR VEHICLE - \$2.50	-	305.00	315.00	277.50	197.50	1,095.00	1,652.50	(557.50)	3,966.00	27.61%	(2,871.00)
14-34-01	COURT FINES	-	-	-	100.00	-	100.00	343.75	(243.75)	825.00	12.12%	(725.00)
14-34-02	POLICE FINES	453.00	383.00	362.00	180.00	1,200.00	2,578.00	11,520.83	(8,942.83)	27,650.00	9.32%	(25,072.00)
14-34-03	MISCELLANEOUS FINES-BONDS	10.00	-	5.00	5,050.00	20.00	5,085.00	83.33	5,001.67	200.00	2542.50%	4,885.00
14-34-04	OTHER AGENCY SCHOOL (SRO)	-	-	1,236.05	-	-	1,236.05	-	1,236.05	-	-	1,236.05
14-34-05	DOG TAGS	20.00	10.00	40.00	30.00	20.00	120.00	125.00	(5.00)	300.00	40.00%	(180.00)
14-34-50	PD Grant	-	(5,050.00)	-	5,050.00	-	-	2,500.00	(2,500.00)	6,000.00	0.00%	(6,000.00)
		59,506.87	45,096.73	55,055.97	71,310.80	3,402.94	234,373.31	240,233.75	(5,860.44)	576,561.00	40.65%	(342,187.69)
14-42-01	CONTRACT LABOR	-	-	-	-	-	-	-	-	-	-	-
14-42-02	JUDGE	525.00	525.00	525.00	525.00	525.00	2,625.00	3,125.00	500.00	7,500.00	35.00%	(4,875.00)
14-42-03	SALARIES & WAGES	23,069.43	19,259.97	10,775.73	14,680.24	16,750.45	84,535.82	141,616.76	57,080.94	339,880.22	24.87%	(255,344.40)
14-42-04	EMPLOYER FICA	565.82	437.64	192.14	189.69	160.43	1,545.72	503.74	(1,041.98)	1,208.97	127.85%	336.75
14-42-05	EMPLOYER MEDICARE	339.04	282.32	158.74	216.73	247.39	1,244.22	2,049.25	805.03	4,918.21	25.30%	(3,673.99)
14-42-06	UNEMPLOYMENT TAX	47.21	39.62	22.62	30.41	34.56	174.42	423.98	249.56	1,017.56	17.14%	(843.14)
14-42-07	INSURANCE BENEFITS	1,048.04	2,096.08	1,710.04	680.74	689.65	6,224.55	26,615.40	20,390.85	63,876.96	9.74%	(57,652.41)
14-42-08	PENSION BENEFITS	309.32	384.46	116.06	147.62	185.60	1,143.06	5,481.94	4,338.88	13,156.66	8.69%	(12,013.60)
14-42-10	WORKERS COMPENSATION	-	-	-	-	8,551.00	8,551.00	9,690.00	1,139.00	9,690.00	88.25%	(1,139.00)
14-42-11	FPPA PENSION	1,152.90	1,026.81	669.60	979.28	1,267.20	5,095.79	10,580.38	5,484.59	25,392.90	20.07%	(20,297.11)
14-42-12	FPPA D & D	409.92	365.09	238.08	348.19	450.56	1,811.84	3,734.38	1,922.54	8,962.51	20.22%	(7,150.67)
14-42-15	OFFICE SUPPLIES	347.98	39.99	78.31	31.98	-	498.26	500.00	1.74	1,200.00	41.52%	(701.74)
14-42-16	OPERATING SUPPLIES	1,182.13	258.23	336.68	712.07	98.17	2,587.28	2,879.17	291.89	6,910.00	37.44%	(4,322.72)
14-42-17	POSTAGE	-	7.00	-	54.50	11.71	73.21	105.83	32.62	254.00	28.82%	(180.79)
14-42-20	LEGAL SERVICES	135.00	-	-	-	-	135.00	1,041.67	906.67	2,500.00	5.40%	(2,365.00)
14-42-22	REPAIRS & MAINTENANCE	-	-	809.01	-	25.00	834.01	333.33	(500.68)	800.00	104.25%	34.01
14-42-23	VEHICLE EXPENSE	1,142.70	400.88	320.00	140.04	305.00	2,308.62	5,141.67	2,833.05	12,340.00	18.71%	(10,031.38)
14-42-26	TRAVEL & MEETINGS	-	379.32	-	53.61	-	432.93	4,208.33	3,775.40	10,100.00	4.29%	(9,667.07)
14-42-27	INSURANCE & BONDS	-	-	-	-	25,108.19	25,108.19	25,764.00	655.81	25,764.00	97.45%	(655.81)
14-42-28	UTILITIES	108.25	300.13	169.86	93.52	330.12	1,001.88	834.17	(167.71)	2,002.00	50.04%	(1,000.12)
14-42-29	TELEPHONE	437.95	303.05	446.00	393.50	397.33	1,977.83	2,094.58	116.75	5,027.00	39.34%	(3,049.17)
14-42-30	PUBLISHING & ADS	433.20	244.15	-	-	-	677.35	95.83	(581.52)	230.00	294.50%	447.35
14-42-31	DUES & SUBSCRIPTIONS	-	-	1,173.00	100.00	1,400.00	2,673.00	1,952.08	(720.92)	4,685.00	57.05%	(2,012.00)
14-42-33	DATA PROCESSING	606.58	-	598.89	530.95	4,110.88	5,847.30	11,695.83	5,848.53	28,070.00	20.83%	(22,222.70)
14-42-42	CONTRACT SERVICES	520.00	3,500.00	-	-	-	4,020.00	-	(4,020.00)	-	-	-
14-42-43	HUMAN SERVICES	-	-	-	716.67	-	716.67	447.92	(268.75)	1,075.00	66.67%	(358.33)
		32,380.47	29,849.74	18,339.76	20,624.74	60,648.24	161,842.95	260,915.25	99,072.30	576,561.00	28.07%	(418,738.04)
		27,126.40	15,246.99	36,716.21	50,686.06	(57,245.30)	72,530.36	(20,681.50)	93,211.86	-	-	76,550.35
BEGINNING RESERVE							316,175.49	316,175.49	316,175.49	316,175.49		316,175.49
INCOME		59,506.87	45,096.73	55,055.97	71,310.80	3,402.94	234,373.31	240,233.75	(5,860.44)	576,561.00		(342,187.69)
EXPENDITURE		32,380.47	29,849.74	18,339.76	20,624.74	60,648.24	161,842.95	260,915.25	99,072.30	576,561.00		(418,738.04)
NET CHANGE		27,126.40	15,246.99	36,716.21	50,686.06	(57,245.30)	72,530.36	(20,681.50)	93,211.86	-		76,550.35
ENDING RESERVE							388,705.85	295,493.99	409,387.35	316,175.49		392,725.84
25% MIN RESERVE							58,593.33					
NET AVAILABLE RESERVE							(374,768.82)					



DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE					2022			2022		42%	REMAINING
AS OF:	5/31/2022	MAY	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	5	REMAINING	ORIG	% OF	REMAINING	
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	T	
<b>PARKS</b>													
16-31-03	SALES TAX-TOWN	23,319.30	17,826.39	-	4,037.03	-	45,182.72	55,041.67	(9,858.95)	132,100.00	34.20%	(86,917.28)	
16-35-04	GRANT REVENUE	-	-	-	-	-	-	14,183.33	(14,183.33)	34,040.00	0.00%	(34,040.00)	
16-33-07	SEVERANCE TAX	-	-	-	-	-	-	541.67	(541.67)	1,300.00	0.00%	(1,300.00)	
16-33-08	MINERAL LEASING	-	-	-	-	-	-	2,783.33	(2,783.33)	6,680.00	0.00%	(6,680.00)	
16-35-01	RENTS & ROYALTIES	340.00	120.00	1,420.00	40.00	180.00	2,100.00	4,363.33	(2,263.33)	10,472.00	20.05%	(8,372.00)	
16-35-09	PARK CONTRIBUTIONS	200.00	-	-	-	-	200.00	-	200.00	-	-	200.00	
16-35-10	OTHER AGENCY CONT RESERVES	-	-	-	-	-	-	-	-	-	-	-	
		23,859.30	17,946.39	1,420.00	4,077.03	180.00	47,482.72	76,913.33	(29,430.61)	184,592.00	25.72%	(137,109.28)	
16-46-03	SALARIES & WAGES	4,308.96	7,451.10	5,150.02	3,796.61	5,520.34	26,227.03	28,034.73	1,807.70	67,283.35	38.98%	(41,056.32)	
16-46-04	EMPLOYER FICA	259.58	454.58	314.43	230.31	334.35	1,593.25	1,713.55	120.30	4,112.53	38.74%	(2,519.28)	
16-46-05	EMPLOYER MEDICARE	60.70	106.29	73.54	53.85	78.19	372.57	400.75	28.18	961.80	38.74%	(589.23)	
16-46-06	UNEMPLOYMENT TAX	8.53	14.92	10.31	7.60	11.03	52.39	82.91	30.52	198.99	26.33%	(146.60)	
16-46-07	INSURANCE BENEFITS	417.80	835.60	404.82	428.94	664.98	2,752.14	6,287.04	3,534.90	15,088.90	18.24%	(12,336.76)	
16-46-08	PENSION BENEFITS	96.56	180.30	97.60	86.72	202.27	663.45	1,294.35	630.90	3,106.43	21.36%	(2,442.98)	
16-46-10	WORKERS COMPENSATION	-	-	-	-	2,376.00	1,820.00	758.33	(1,061.67)	1,820.00	100.00%	-	
16-46-15	OFFICE SUPPLIES	-	10.17	-	-	-	10.17	-	(10.17)	-	-	10.17	
16-46-16	OPERATING SUPPLIES	419.22	263.89	258.50	328.18	253.74	1,523.53	2,544.58	1,021.05	6,107.00	24.95%	(4,583.47)	
16-46-17	POSTAGE	-	50.00	-	-	-	50.00	20.83	(29.17)	50.00	100.00%	-	
16-46-22	REPAIRS & MAINTENANCE	1,576.96	-	152.80	275.92	-	2,005.68	6,136.67	4,130.99	14,728.00	13.62%	(12,722.32)	
16-46-23	VEHICLE EXPENSE	510.36	307.40	846.38	196.62	11.70	1,872.46	1,864.58	(7.88)	4,475.00	41.84%	(2,602.54)	
16-46-24	RENTALS	-	-	-	-	-	-	302.08	302.08	725.00	0.00%	(725.00)	
16-46-25	SHOP EXPENSE	203.67	42.87	43.98	-	-	290.52	664.58	374.06	1,595.00	18.21%	(1,304.48)	
16-46-27	INSURANCE & BONDS	-	-	-	-	5,070.97	5,070.97	4,300.00	(770.97)	4,300.00	117.93%	770.97	
16-46-28	UTILITIES	476.25	920.89	787.43	473.41	862.96	3,520.94	3,289.58	(231.36)	7,895.00	44.60%	(4,374.06)	
16-46-29	TELEPHONE	55.39	40.46	40.60	42.60	55.95	235.00	295.42	60.42	709.00	33.15%	(474.00)	
16-46-30	PUBLISHING & ADS	-	-	5.20	24.49	9.16	38.85	60.83	21.98	146.00	26.61%	(107.15)	
16-46-32	FEES & PERMITS	-	-	748.45	-	-	748.45	312.50	(435.95)	750.00	99.79%	(1.55)	
16-46-42	CONTRACT SERVICES	2,000.00	101.50	-	-	-	2,101.50	1,250.00	(851.50)	3,000.00	70.05%	(898.50)	
16-46-70	CAPITAL OUTLAY	-	-	-	-	-	-	5,625.00	5,625.00	13,500.00	0.00%	(13,500.00)	
16-46-75	GRANT PROJECTS	-	394.16	22,836.81	-	-	23,230.97	14,183.33	(9,047.64)	34,040.00	68.25%	(10,809.03)	
16-46-40	MISCELLANEOUS	-	-	-	-	-	-	-	-	-	-	-	
		10,393.98	11,174.13	31,770.87	5,945.25	15,451.64	74,179.87	79,421.67	5,241.80	184,592.00	40.19%	(110,412.13)	
		13,465.32	6,772.26	(30,350.87)	(1,868.22)	(15,271.64)	(26,697.15)	(2,508.33)	(24,188.82)	-	-	(26,697.15)	
	BEGINNING RESERVE						109,464.27	109,464.27	109,464.27	109,464.27		109,464.27	
	INCOME	23,859.30	17,946.39	1,420.00	4,077.03	180.00	47,482.72	76,913.33	(29,430.61)	184,592.00		(137,109.28)	
	EXPENDITURE	10,393.98	11,174.13	31,770.87	5,945.25	15,451.64	74,179.87	79,421.67	5,241.80	184,592.00		(110,412.13)	
	NET CHANGE	13,465.32	6,772.26	(30,350.87)	(1,868.22)	(15,271.64)	(26,697.15)	(2,508.33)	(24,188.82)	-		(26,697.15)	
	ENDING RESERVE						82,767.12	106,955.94	85,275.45	109,464.27		82,767.12	
	25% MIN RESERVE						18,544.97						
	NET AVAILABLE RESERVE						64,222.15						

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE					2022	2022		42%	REMAINING	
AS OF:	5/31/2022	MAY	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	5	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	T
<b>STREETS</b>												<b>50</b>
20-31-03	SALES TAX-TOWN	-	-	19,720.32	-	-	19,720.32	53,078.33	(33,358.01)	127,388.00	15.48%	(107,667.68)
20-31-05	SALES TAX-STATE	2,364.70	1,871.40	1,525.90	1,113.50	-	6,875.50	-	6,875.50	-	-	6,875.50
20-31-06	MISCELLANEOUS INCOME	-	-	-	-	35.00	35.00	-	35.00	-	-	35.00
20-31-05	FRANCHISE TAX	3,567.90	12,645.61	7,877.12	656.36	-	24,746.99	25,572.92	(825.93)	61,375.00	40.32%	(36,628.01)
20-32-02	MISCELLANEOUS PERMITS	405.00	275.00	50.00	-	-	730.00	604.17	125.83	1,450.00	50.34%	(720.00)
20-33-01	HIGHWAY USERS TAX	3,630.28	4,556.34	2,636.75	3,973.91	-	14,797.28	20,798.33	(6,001.05)	49,916.00	29.64%	(35,118.72)
20-33-10	ROAD & BRIDGE	-	2,201.86	756.28	2,722.11	283.35	5,963.60	3,354.17	2,609.43	8,050.00	74.08%	(2,086.40)
20-35-02	MOTOR FUEL TAX REFUNDS	-	-	324.20	-	-	324.20	781.25	(457.05)	1,875.00	17.29%	(1,550.80)
20-35-04	GRANT REVENUE	-	-	-	-	-	-	7,604.17	(7,604.17)	18,250.00	0.00%	(18,250.00)
20-39-99	RESERVES	-	-	-	-	-	-	7,604.17	(7,604.17)	18,250.00	0.00%	(18,250.00)
		9,967.88	21,550.21	32,890.57	8,465.88	318.35	73,192.89	119,397.50	(46,204.61)	286,554.00	25.54%	(213,361.11)
20-45-03	SALARIES & WAGES	7,917.23	13,842.64	9,666.76	6,005.12	7,191.13	44,622.88	59,451.63	14,828.75	142,683.90	31.27%	(98,061.02)
20-45-04	EMPLOYER FICA	479.08	847.80	592.44	365.21	435.91	2,720.44	3,633.85	913.41	8,721.24	31.19%	(6,000.80)
20-45-05	EMPLOYER MEDICARE	112.03	198.26	138.56	85.40	101.93	636.18	849.85	213.67	2,039.65	31.19%	(1,403.47)
20-45-06	UNEMPLOYMENT TAX	15.68	27.71	19.35	12.02	14.38	89.14	175.83	86.69	422.00	21.12%	(332.86)
20-45-07	INSURANCE BENEFITS	576.72	1,153.44	563.30	587.42	823.46	3,704.34	13,370.67	9,666.33	32,089.60	11.54%	(28,385.26)
20-45-08	PENSION BENEFITS	133.84	237.30	135.23	118.72	230.67	855.76	2,288.59	1,432.83	5,492.62	15.58%	(4,636.86)
20-45-10	WORKERS COMPENSATION	-	-	-	-	4,542.00	4,542.00	3,570.00	(972.00)	3,570.00	127.23%	972.00
20-45-15	OFFICE SUPPLIES	-	82.05	78.32	-	-	160.37	-	(160.37)	-	-	160.37
20-45-16	OPERATING SUPPLIES	1,331.84	5.28	42.38	35.79	1.27	1,416.56	260.42	(1,156.14)	625.00	226.65%	791.56
20-45-17	POSTAGE	-	-	-	-	-	-	-	-	-	-	-
20-45-20	LEGAL & ENG SERVICES	-	-	-	-	-	-	15,314.58	15,314.58	36,755.00	0.00%	(36,755.00)
20-45-22	REPAIRS & MAINTENANCE	1,275.00	656.21	324.31	133.98	-	2,389.50	3,545.83	1,156.33	8,510.00	28.08%	(6,120.50)
20-45-23	VEHICLE EXPENSE	682.13	1,768.38	2,016.96	1,052.97	606.70	6,127.14	3,647.08	(2,480.06)	8,753.00	70.00%	(2,625.86)
20-45-25	SHOP EXPENSE	121.49	1,086.90	164.81	192.02	8.61	1,573.83	2,534.58	960.75	6,083.00	25.87%	(4,509.17)
20-45-26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-	-	-	-
20-45-27	INSURANCE & BONDS	-	102.00	-	-	3,606.71	3,708.71	3,905.00	196.29	3,905.00	94.97%	(196.29)
20-45-28	UTILITIES	783.05	1,128.04	1,111.97	725.28	1,051.65	4,799.99	4,425.00	(374.99)	10,620.00	45.20%	(5,820.01)
20-45-29	TELEPHONE	55.39	94.75	288.63	291.53	108.16	838.46	295.42	(543.04)	709.00	118.26%	129.46
20-45-30	PUBLISHING & ADS	-	-	5.20	24.49	9.16	38.85	31.25	(7.60)	75.00	51.80%	(36.15)
20-45-42	SNOW REMOVAL	-	-	20.98	249.85	8,026.62	8,297.45	6,458.33	(1,839.12)	15,500.00	53.53%	(7,202.55)
20-45-70	CAPITAL OUTLAY	-	-	-	-	-	-	-	-	-	-	-
		13,483.48	21,230.76	15,169.20	9,879.80	26,758.36	86,521.60	123,757.92	37,236.32	286,554.00	30.19%	(200,032.41)
		(3,515.60)	319.45	17,721.37	(1,413.92)	(26,440.01)	(13,328.71)	(4,360.42)	(8,968.29)	-	-	(413,393.52)
	BEGINNING RESERVE						192,009.71	192,009.71	192,009.71	192,009.71		192,009.71
	INCOME	9,967.88	21,550.21	32,890.57	8,465.88	318.35	73,192.89	119,397.50	(46,204.61)	286,554.00		(213,361.11)
	EXPENDITURE	13,483.48	21,230.76	15,169.20	9,879.80	26,758.36	86,521.60	123,757.92	37,236.32	286,554.00		(200,032.41)
	NET CHANGE	(3,515.60)	319.45	17,721.37	(1,413.92)	(26,440.01)	(13,328.71)	(4,360.42)	(8,968.29)	-		(13,328.70)
	ENDING RESERVE						178,681.00	187,649.29	183,041.42	192,009.71		178,681.01
	50% MIN RESERVE						43,260.80					
	NET AVAILABLE RESERVE						135,420.20					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE					2022		2022		42%	
AS OF:	5/31/2022	MAY	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	5	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	T
<b>STREET-CAPITAL IMPROVEMENT</b>												
<b>51</b>												
22-31-05	IMPACT FEE	-	-	-	-	-	-	-	-	-	-	-
22-31-03	SALES TAX-TOWN	-	-	-	-	-	-	1,666.67	(1,666.67)	4,000.00	0.00%	(4,000.00)
22-31-06	OPERATIONAL TAX	15,700.00	14,015.00	11,130.00	9,665.00	-	50,510.00	48,750.00	1,760.00	117,000.00	43.17%	(66,490.00)
22-32-01	LICENSING FEES	-	-	-	-	-	-	-	-	-	-	-
	TRANSFER	-	-	-	-	-	-	100,136.34	(100,136.34)	240,327.21	0.00%	(240,327.21)
	RESERVES	-	-	-	-	-	-	67,934.85	(67,934.85)	163,043.64	0.00%	(163,043.64)
		15,700.00	14,015.00	11,130.00	9,665.00	-	50,510.00	218,487.85	(167,977.85)	524,370.85	9.63%	(473,860.85)
22-45-22	REPAIRS & MAINTENANCE	-	-	-	-	-	-	218,487.85	218,487.85	524,370.85	0.00%	(524,370.85)
		-	-	-	-	-	-	218,487.85	218,487.85	524,370.85	0.00%	(524,370.85)
		15,700.00	14,015.00	11,130.00	9,665.00	-	50,510.00	-	50,510.00	-	-	50,510.00
	BEGINNING RESERVE						141,777.43	141,777.43	141,777.43	141,777.43		141,777.43
	INCOME	15,700.00	14,015.00	11,130.00	9,665.00	-	50,510.00	218,487.85	(167,977.85)	524,370.85		(473,860.85)
	EXPENDITURE	-	-	-	-	-	-	218,487.85	218,487.85	524,370.85		(524,370.85)
	NET CHANGE	15,700.00	14,015.00	11,130.00	9,665.00	-	50,510.00	-	50,510.00	-		50,510.00
	ENDING RESERVE						192,287.43	141,777.43	192,287.43	141,777.43		192,287.43
	COMMITTED						192,287.43					
	NET AVAILABLE RESERVE						-					
<b>BRIDGE</b>												
24-35-04	INTEREST INCOME	396.00	217.46	126.15	44.30	36.78	820.69	125.00	695.69	300.00	273.56%	520.69
24-35-13	BRIDGE RESERVE	-	-	-	-	-	-	16,666.67	(16,666.67)	40,000.00	0.00%	(40,000.00)
24-39-99	RESERVES	-	-	-	-	-	-	33,333.33	(33,333.33)	80,000.00	0.00%	(80,000.00)
		396.00	217.46	126.15	44.30	36.78	820.69	50,125.00	(49,304.31)	120,300.00	0.68%	(119,479.31)
24-45-22	REPAIRS & MAINTENANCE	-	-	-	-	-	-	50,125.00	50,125.00	120,300.00	0.00%	(120,300.00)
		-	-	-	-	-	-	50,125.00	50,125.00	120,300.00	0.00%	(120,300.00)
		396.00	217.46	126.15	44.30	36.78	820.69	-	820.69	-	-	820.69
	BEGINNING RESERVE						229,524.76	229,524.76	229,524.76	229,524.76		229,524.76
	INCOME	396.00	217.46	126.15	44.30	36.78	820.69	50,125.00	(49,304.31)	120,300.00		(119,479.31)
	EXPENDITURE	-	-	-	-	-	-	50,125.00	50,125.00	120,300.00		(120,300.00)
	NET CHANGE	396.00	217.46	126.15	44.30	36.78	820.69	-	820.69	-		820.69
	ENDING RESERVE						230,345.45	229,524.76	230,345.45	229,524.76		230,345.45
	COMMITTED						230,345.45					
	NET AVAILABLE RESERVE						-					
<b>SIDEWALK</b>												
26-30-01	SIDEWALK REVENUE	2,414.02	2,567.43	2,555.74	2,556.17	2,571.09	12,664.45	12,945.00	(280.55)	31,068.00	40.76%	(18,403.55)
26-39-99	RESERVES	-	-	-	-	-	-	13,764.61	(13,764.61)	33,035.07	0.00%	(33,035.07)
		2,414.02	2,567.43	2,555.74	2,556.17	2,571.09	12,664.45	26,709.61	(14,045.16)	64,103.07	19.76%	(18,403.55)
26-45-22	REPAIRS & MAINTENANCE	-	-	-	-	-	-	26,709.61	26,709.61	64,103.07	0.00%	(64,103.07)
		-	-	-	-	-	-	26,709.61	26,709.61	64,103.07	0.00%	(64,103.07)
		2,414.02	2,567.43	2,555.74	2,556.17	2,571.09	12,664.45	-	12,664.45	-	-	45,699.52
	BEGINNING RESERVE						33,042.72	33,042.72	33,042.72	33,042.72		33,042.72
	INCOME	2,414.02	2,567.43	2,555.74	2,556.17	2,571.09	12,664.45	26,709.61	(14,045.16)	64,103.07		(18,403.55)
	EXPENDITURE	-	-	-	-	-	-	26,709.61	26,709.61	64,103.07		(64,103.07)
	NET CHANGE	2,414.02	2,567.43	2,555.74	2,556.17	2,571.09	12,664.45	-	12,664.45	-		45,699.52
	ENDING RESERVE						45,707.17	33,042.72	45,707.17	33,042.72		78,742.24
	COMMITTED						45,707.17					
	NET AVAILABLE RESERVE						-					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE					2022			2022		42%	REMAINING
AS OF:	5/31/2022	MAY	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	5	REMAINING	ORIG	% OF	REMAINING	
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	T	
<b>SPACE2CREATE</b>													
32-35-05	INTEREST RESERVES	-	-	-	-	-	-	-	-	-	-	-	
32-50-22	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-	-	-	-	
32-50-30	PUBLISHING & ADS	-	-	-	-	-	-	-	-	-	-	-	
	BEGINNING RESERVE	-	-	-	-	-	-	-	-	-	-	-	
	INCOME	-	-	-	-	-	-	-	-	-	-	-	
	EXPENDITURE	-	-	-	-	-	-	-	-	-	-	-	
	NET CHANGE	-	-	-	-	-	-	-	-	-	-	-	
	ENDING RESERVE	-	-	-	-	-	-	-	-	-	-	-	
	COMMITTED	-	-	-	-	-	-	-	-	-	-	-	
	NET AVAILABLE RESERVE	-	-	-	-	-	-	-	-	-	-	-	
<b>CONSERVATION TRUST FUND</b>													
40-38-01	CONSERVATION TRUST-REV.	-	-	2,505.65	-	-	2,505.65	3,541.67	(1,036.02)	8,500.00	29.48%	(5,994.35)	
40-38-02	INTEREST RESERVES	1.33	1.28	1.33	1.20	1.33	6.47	6.25	0.22	15.00	43.13%	(8.53)	
		-	-	-	-	-	-	7,111.48	(7,111.48)	17,067.56	0.00%	(17,067.56)	
		1.33	1.28	2,506.98	1.20	1.33	2,512.12	10,659.40	(8,147.28)	25,582.56	9.82%	(23,070.44)	
40-46-20	EXPENDITURES-CONS. TRUST	-	-	-	-	-	-	10,659.40	10,659.40	25,582.56	0.00%	(25,582.56)	
		-	-	-	-	-	-	10,659.40	10,659.40	25,582.56	0.00%	(25,582.56)	
		1.33	1.28	2,506.98	1.20	1.33	2,512.12	-	2,512.12	-	-	2,512.12	
	BEGINNING RESERVE	-	-	-	-	-	17,331.89	17,331.89	17,331.89	17,331.89	-	17,331.89	
	INCOME	1.33	1.28	2,506.98	1.20	1.33	2,512.12	10,659.40	(8,147.28)	25,582.56	-	(23,070.44)	
	EXPENDITURE	-	-	-	-	-	-	10,659.40	10,659.40	25,582.56	-	(25,582.56)	
	NET CHANGE	1.33	1.28	2,506.98	1.20	1.33	2,512.12	-	2,512.12	-	-	2,512.12	
	ENDING RESERVE	-	-	-	-	-	19,844.01	17,331.89	19,844.01	17,331.89	-	19,844.01	
	COMMITTED	-	-	-	-	-	19,844.01	-	-	-	-	-	
	NET AVAILABLE RESERVE	-	-	-	-	-	-	-	-	-	-	-	
<b>CAPITAL IMPROVEMENT</b>													
50-31-03	SALES TAX - CAP IMP	23,319.31	17,826.39	19,720.33	21,261.04	-	82,127.07	97,500.00	(15,372.93)	234,000.00	35.10%	(151,872.93)	
50-31-06	AIRPORT REVENUE RESERVES	1,275.00	-	1,275.00	-	637.50	3,187.50	3,187.50	-	7,650.00	41.67%	(4,462.50)	
		-	-	-	-	-	-	205,107.70	(205,107.70)	492,258.47	0.00%	(492,258.47)	
		24,594.31	17,826.39	20,995.33	21,261.04	637.50	85,314.57	305,795.20	(220,480.63)	733,908.47	11.62%	(648,593.90)	
50-70-20	CAPITAL OUTLAY AIRPORT	-	13,783.95	-	-	-	13,783.95	175,724.69	161,940.74	421,739.26	3.27%	(407,955.31)	
		-	-	-	-	-	-	8,267.50	8,267.50	19,842.00	0.00%	(19,842.00)	
50-70-99	Transfer Out	-	-	-	-	-	-	100,136.34	100,136.34	240,327.21	0.00%	(240,327.21)	
		-	13,783.95	-	-	-	13,783.95	284,128.53	270,344.58	681,908.47	2.02%	(668,124.52)	
		24,594.31	4,042.44	20,995.33	21,261.04	637.50	71,530.62	21,666.67	(490,825.21)	52,000.00	-	19,530.62	
	BEGINNING RESERVE	-	-	-	-	-	468,046.72	468,046.72	468,046.72	468,046.72	-	468,046.72	
	INCOME	24,594.31	17,826.39	20,995.33	21,261.04	637.50	85,314.57	305,795.20	(220,480.63)	733,908.47	-	(648,593.90)	
	EXPENDITURE	-	13,783.95	-	-	-	13,783.95	284,128.53	270,344.58	681,908.47	-	(668,124.52)	
	NET CHANGE	24,594.31	4,042.44	20,995.33	21,261.04	637.50	71,530.62	21,666.67	49,863.95	52,000.00	-	19,530.62	
	ENDING RESERVE	-	-	-	-	-	539,577.34	489,713.39	517,910.67	520,046.72	-	487,577.34	
	COMMITTED	-	-	-	-	-	539,577.34	-	-	-	-	-	
	NET AVAILABLE RESERVE	-	-	-	-	-	-	-	-	-	-	-	

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE					2022	2022		42%		REMAINING
AS OF:	5/31/2022	MAY	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	5	REMAINING	ORIG	% OF	
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	T
<b>WATER</b>												<b>53</b>
60-36-01	WATER CHARGES-RECEIVED	65,572.87	65,268.74	65,165.06	59,408.82	91,088.09	346,503.58	290,635.00	55,868.58	697,524.00	49.68%	(351,020.42)
	WATER CHARGES- USAGES	13,396.78	28,196.12	12,356.02	5,277.09	-	59,226.01	336,000.83	(276,774.82)	806,402.00	7.34%	(747,175.99)
60-36-03	SALES & SERVICES	-	25.00	255.61	25.00	475.00	780.61	2,916.67	(2,136.06)	7,000.00	11.15%	(6,219.39)
60-36-04	STANDBY TAP FEES	4,254.19	4,266.93	4,353.71	4,276.21	4,339.38	21,490.42	-	21,490.42	-	-	21,490.42
60-36-05	BULK WATER	430.00	190.00	50.00	320.00	411.00	1,401.00	2,510.42	(1,109.42)	6,025.00	23.25%	(4,624.00)
60-36-07	WATER TAPS	-	-	-	-	-	-	-	-	-	-	-
60-36-09	PENALTIES	725.00	700.00	600.00	-	-	2,025.00	145.83	1,879.17	350.00	578.57%	1,675.00
60-36-12	RENTS	-	-	-	-	-	-	416.67	(416.67)	1,000.00	0.00%	(1,000.00)
60-36-12	MISCELLANEOUS	-	-	-	-	-	-	-	-	-	-	-
60-36-30	GRANT FUNDS	-	-	-	-	-	-	293,638.33	(293,638.33)	704,732.00	0.00%	(704,732.00)
60-39-99	RESERVES	-	-	-	-	-	-	139,791.67	(139,791.67)	335,500.00	0.00%	(335,500.00)
		84,378.84	98,646.79	82,780.40	69,307.12	96,313.47	431,426.62	1,066,055.42	(634,628.80)	2,558,533.00	16.86%	(2,127,106.38)
60-50-02	TRUSTEES/ADMIN SALARIES	-	-	-	-	-	-	-	-	-	-	-
60-50-03	SALARIES & WAGES	11,830.08	16,737.02	11,046.80	5,962.73	12,048.64	57,625.27	80,188.91	22,563.64	192,453.38	29.94%	(134,828.11)
60-50-04	EMPLOYER FICA	714.96	1,010.60	665.45	350.00	719.79	3,460.80	4,739.69	1,278.89	11,375.25	30.42%	(7,914.45)
60-50-05	EMPLOYER MEDICARE	167.20	236.36	155.64	81.87	168.33	809.40	1,144.63	335.23	2,747.12	29.46%	(1,937.72)
60-50-06	UNEMPLOYMENT TAX	23.67	33.52	22.11	11.92	24.11	115.33	236.82	121.49	568.37	20.29%	(453.04)
60-50-07	INSURANCE BENEFITS	1,266.73	2,533.46	1,332.43	1,394.32	2,021.83	8,548.77	17,716.02	9,167.25	42,518.44	20.11%	(33,969.67)
60-50-08	PENSION BENEFITS	348.80	523.20	353.57	255.17	560.22	2,040.96	7,398.51	5,357.55	17,756.43	11.49%	(15,715.47)
60-50-10	WORKERS COMPENSATION	-	-	-	-	3,776.00	3,776.00	3,315.00	(461.00)	3,315.00	113.91%	461.00
60-50-15	OFFICE SUPPLIES	16.40	618.48	78.33	-	90.13	803.34	172.92	(630.42)	415.00	193.58%	388.34
60-50-16	OPERATING SUPPLIES	598.27	345.47	4,264.90	3,379.94	3,226.51	11,815.09	9,756.25	(2,058.84)	23,415.00	50.46%	(11,599.91)
60-50-17	POSTAGE	-	781.51	201.96	-	-	983.47	2,312.50	1,329.03	5,550.00	17.72%	(4,566.53)
60-50-20	LEGAL & ENG SERVICES	1,497.00	2,950.00	3,008.25	1,167.36	6,674.50	15,297.11	11,666.67	(3,630.44)	28,000.00	54.63%	(12,702.89)
60-50-21	AUDIT	-	-	-	-	-	-	5,208.33	5,208.33	12,500.00	0.00%	(12,500.00)
60-50-22	REPAIRS & MAINTENANCE	13,167.33	11,478.45	17,134.68	31,677.70	8,512.09	81,970.25	94,895.83	12,925.58	227,750.00	35.99%	(145,779.75)
60-50-23	VEHICLE EXPENSE	344.38	397.27	51.25	32.27	-	825.17	8,483.33	7,658.16	20,360.00	4.05%	(19,534.83)
60-50-24	RENTALS	-	360.00	-	-	-	360.00	-	(360.00)	-	-	360.00
60-50-25	SHOP EXPENSE	336.21	1,333.87	173.23	-	8.62	1,851.93	812.50	(1,039.43)	1,950.00	94.97%	(98.07)
60-50-26	TRAVEL & MEETINGS	45.24	6.50	-	-	-	51.74	500.00	448.26	1,200.00	4.31%	(1,148.26)
60-50-27	INSURANCE & BONDS	-	-	-	-	26,214.56	26,214.56	27,550.00	1,335.44	27,550.00	95.15%	(1,335.44)
60-50-28	UTILITIES	2,207.33	2,683.47	2,782.62	2,379.84	3,303.83	13,357.09	14,439.17	1,082.08	34,654.00	38.54%	(21,296.91)
60-50-29	TELEPHONE	309.11	400.39	610.37	416.61	414.66	2,151.14	2,120.00	(31.14)	5,088.00	42.28%	(2,936.86)
60-50-30	PUBLISHING & ADS	98.63	-	124.36	9.16	9.16	241.31	83.33	(157.98)	200.00	120.66%	41.31
60-50-31	DUES & SUBSCRIPTIONS	1,710.00	1,710.00	1,860.00	1,710.00	3,420.00	10,410.00	8,607.50	(1,802.50)	20,658.00	50.39%	(10,248.00)
60-50-32	FEES & PERMITS	73.80	472.33	48.45	151.70	3,003.67	3,749.95	5,006.25	1,256.30	12,015.00	31.21%	(8,265.05)
60-50-33	DATA PROCESSING	7,552.20	13,843.13	894.06	1,496.21	1,191.02	24,976.62	12,345.83	(12,630.79)	29,630.00	84.30%	(4,653.38)
60-50-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	-	-	-	-	-	-
60-50-42	CONTRACT SERVICES	1,500.00	30,144.21	-	24,013.41	-	55,657.62	-	(55,657.62)	-	-	55,657.62
60-50-44	Norris Retirement	1,680.00	1,680.00	1,680.00	1,680.00	1,680.00	8,400.00	8,400.00	-	20,160.00	41.67%	(11,760.00)
60-50-50	Water Power Authority Loan	-	-	-	-	86,909.45	86,909.45	95,612.50	8,703.05	191,225.00	45.45%	(104,315.55)
60-50-51	Drinking Water Revolving Fund	-	11,671.70	-	-	-	11,671.70	11,672.00	0.30	23,344.00	50.00%	(11,672.30)
	UBB Line of Credit	-	-	495.00	-	-	495.00	-	(495.00)	-	-	495.00
60-50-52	FCNB INTERIM FINANCING	-	-	-	-	-	-	-	-	-	-	-
60-50-70	CAPITAL OUTLAY	-	-	-	-	-	-	532,664.58	532,664.58	1,278,395.00	0.00%	(1,278,395.00)
60-50-71	PASS-THRU	-	-	-	-	-	-	-	-	-	-	-
60-50-75	GRANT PROJECTS	-	-	-	-	-	-	-	-	-	-	-
60-59-90	DEPRECIATION	-	-	-	-	-	-	134,891.67	134,891.67	323,740.00	0.00%	(323,740.00)
		45,487.34	101,950.94	46,983.46	76,170.21	163,977.12	434,569.07	1,101,940.75	667,371.68	2,558,533.00	16.99%	(2,123,963.92)
		38,891.50	(3,304.15)	35,796.94	(6,863.09)	(67,663.65)	(3,142.45)	(35,885.33)	(32,742.88)	-	-	3,142.45
	BEGINNING RESERVE						795,404.00	795,404.00	-	-	-	-
	INCOME	84,378.84	98,646.79	82,780.40	69,307.12	96,313.47	431,426.62	1,066,055.42	(634,628.80)	2,558,533.00	-	(2,127,106.38)
	EXPENDITURE	45,487.34	101,950.94	46,983.46	76,170.21	163,977.12	434,569.07	1,101,940.75	667,371.68	2,558,533.00	-	(2,123,963.92)
	NET CHANGE	38,891.50	(3,304.15)	35,796.94	(6,863.09)	(67,663.65)	(3,142.45)	(35,885.33)	32,742.88	-	-	(3,142.46)
	ENDING RESERVE						792,261.55	759,518.67	32,742.88	-	-	(3,142.46)
	25% MIN RESERVE						108,642.27					
	25 % OPERATION/MAINT RESERVE (\$1.25 MIL CAP)						108,642.27					
	110% REQUIREMENT						245,500.00					
	NET AVAILABLE RESERVE						329,477.02					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE					2022	2022		42%		REMAINING
AS OF:	5/31/2022	MAY	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	5	REMAINING	ORIG	% OF	
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BT
<b>SEWER</b>												<b>54</b>
70-37-01	SEWER CHARGES - RECEIVED	44,734.93	44,317.90	44,203.68	44,255.83	44,446.79	221,959.13	223,690.00	(1,730.87)	536,856.00	41.34%	(314,896.87)
70-37-04	SEWER TAPS	-	-	-	-	-	-	2,083.33	(2,083.33)	5,000.00	0.00%	(5,000.00)
70-37-09	Interest Income	441.17	247.49	149.02	59.21	52.22	949.11	166.67	782.44	400.00	237.28%	549.11
		45,176.10	44,565.39	44,352.70	44,315.04	44,499.01	222,908.24	225,940.00	(3,031.76)	542,256.00	41.11%	(319,347.76)
70-51-02	TRUSTEES/ADMIN SALARIES	-	-	-	-	-	-	-	-	-	-	-
70-51-03	SALARIES & WAGES	6,282.76	8,815.44	5,828.40	3,686.21	7,566.48	32,179.29	40,593.73	8,414.44	97,424.94	33.03%	(65,245.65)
70-51-04	EMPLOYER FICA	377.75	529.19	349.05	216.22	452.03	1,924.24	2,404.50	480.26	5,770.80	33.34%	(3,846.56)
70-51-05	EMPLOYER MEDICARE	88.35	123.77	81.65	50.57	105.73	450.07	580.43	130.36	1,393.02	32.31%	(942.95)
70-51-06	UNEMPLOYMENT TAX	12.56	17.61	11.65	7.39	15.16	64.37	120.09	55.72	288.21	22.33%	(223.84)
70-51-07	INSURANCE BENEFITS	788.33	1,576.66	825.36	847.60	1,240.52	5,278.47	8,877.69	3,599.22	21,306.45	24.77%	(16,027.98)
70-51-08	PENSION BENEFITS	198.90	298.35	203.86	164.60	352.44	1,218.15	3,693.41	2,475.26	8,864.18	13.74%	(7,646.03)
70-51-10	WORKERS COMPENSATION	-	-	-	-	1,027.00	1,027.00	975.40	(51.60)	975.40	105.29%	51.60
70-51-15	OFFICE SUPPLIES	16.41	546.57	78.33	-	60.08	701.39	20.83	(680.56)	50.00	1402.78%	651.39
70-51-16	OPERATING SUPPLIES	191.69	26.44	2,225.46	2,487.90	1,539.77	6,471.26	6,918.75	447.49	16,605.00	38.97%	(10,133.74)
70-51-17	POSTAGE	-	358.73	401.61	100.00	-	860.34	1,122.92	262.58	2,695.00	31.92%	(1,834.66)
70-51-20	LEGAL & ENG SERVICES	-	-	-	-	-	-	416.67	416.67	1,000.00	0.00%	(1,000.00)
70-51-21	AUDIT	-	-	-	-	-	-	1,875.00	1,875.00	4,500.00	0.00%	(4,500.00)
70-51-22	REPAIRS & MAINTENANCE	1,672.16	8,103.14	2,696.94	670.25	661.22	13,803.71	24,985.42	11,181.71	59,965.00	23.02%	(46,161.29)
70-51-23	VEHICLE EXPENSE	344.38	397.28	376.25	-	-	1,117.91	8,458.33	7,340.42	20,300.00	5.51%	(19,182.09)
70-51-24	RENTALS	932.80	2,587.20	-	-	-	3,520.00	-	(3,520.00)	-	-	3,520.00
70-51-25	SHOP EXPENSE	250.69	-	1,220.56	173.24	8.62	1,653.11	2,554.17	901.06	6,130.00	26.97%	(4,476.89)
70-51-26	TRAVEL & MEETINGS	-	6.51	-	-	-	6.51	1,000.00	993.49	2,400.00	0.27%	(2,393.49)
70-51-27	INSURANCE & BONDS	-	-	-	-	9,666.01	9,666.01	4,664.58	(5,001.43)	11,195.00	86.34%	(1,528.99)
70-51-28	UTILITIES	2,972.66	4,379.85	3,035.28	25.92	3,121.38	13,535.09	14,979.58	1,444.49	35,951.00	37.65%	(22,415.91)
70-51-29	TELEPHONE	134.44	134.44	214.71	136.77	150.12	770.48	822.08	51.60	1,973.00	39.05%	(1,202.52)
70-51-30	PUBLISHING & ADS	-	-	5.20	9.16	9.16	23.52	58.33	34.81	140.00	16.80%	(116.48)
70-51-31	DUES & SUBSCRIPTIONS	-	-	221.40	-	-	221.40	233.33	11.93	560.00	39.54%	(338.60)
70-51-32	FEES & PERMITS	33.80	526.30	464.45	621.70	-	1,646.25	3,075.83	1,429.58	7,382.00	22.30%	(5,735.75)
70-51-33	DATA PROCESSING	799.96	1,394.42	891.81	772.21	1,151.21	5,009.61	5,687.50	677.89	13,650.00	36.70%	(8,640.39)
70-51-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	-	-	-	-	-	-
70-51-42	CONTRACT SERVICES	-	-	-	-	-	-	-	-	-	-	-
70-51-43	GAUGING STATION	-	-	-	-	-	-	1,708.33	1,708.33	4,100.00	0.00%	(4,100.00)
70-51-51	RURAL DEVELOPMENT P&I	-	-	-	-	-	-	-	-	-	-	-
70-51-54	DEBT RESERVE	-	-	74,000.00	-	-	74,000.00	54,312.50	(19,687.50)	108,625.00	68.12%	(34,625.00)
70-51-70	CAPITAL OUTLAY	7,503.59	65,082.05	69,158.84	-	-	141,744.48	-	(141,744.48)	-	-	141,744.48
70-51-71	PASS THRU	-	-	-	-	-	-	-	-	-	-	-
70-59-90	DEPRECIATION	-	-	-	-	-	-	45,421.67	45,421.67	109,012.00	0.00%	(109,012.00)
		22,601.23	94,903.95	162,290.81	9,969.74	27,126.93	316,892.66	235,561.07	(81,331.59)	542,256.00	58.44%	(225,363.34)
		22,574.87	(50,338.56)	(117,938.11)	34,345.30	17,372.08	(93,984.42)	(9,621.07)	(84,363.35)	-	-	(93,984.42)
	BEGINNING RESERVE						668,912.00	668,912.00	668,912.00	668,912.00		668,912.00
	INCOME	45,176.10	44,565.39	44,352.70	44,315.04	44,499.01	222,908.24	225,940.00	(3,031.76)	542,256.00		(319,347.76)
	EXPENDITURE	22,601.23	94,903.95	162,290.81	9,969.74	27,126.93	316,892.66	235,561.07	(81,331.59)	542,256.00		(225,363.34)
	NET CHANGE	22,574.87	(50,338.56)	(117,938.11)	34,345.30	17,372.08	(93,984.42)	(9,621.07)	(84,363.35)	-		(93,984.42)
	ENDING RESERVE						574,927.58	659,290.93	584,548.65	668,912.00		574,927.58
	25% MIN RESERVE						79,223.17					
	PROPERTY RESERVE						530,418.33					
	NET AVAILABLE RESERVE						(34,713.91)					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE					2022			2022	42%		
AS OF:	5/31/2022	MAY	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	5	REMAINING	ORIG	% OF	REMAINING	
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	T	
<b>GARBAGE</b>													
80-30-02	GARBAGE FEES - RECEIVED	20,065.09	20,912.23	20,817.69	20,854.63	20,950.09	103,599.73	105,975.00	(2,375.27)	254,340.00	40.73%	(150,740.27)	
	INCREASE	-	-	-	-	-	-	-	-	-	-	-	
80-37-03	SALES & SERVICE	243.00	179.00	54.00	459.00	-	935.00	4,166.67	(3,231.67)	10,000.00	9.35%	(9,065.00)	
80-39-99	RESERVE	-	-	-	-	-	-	7,816.67	(7,816.67)	18,760.00	0.00%	(18,760.00)	
		20,308.09	21,091.23	20,871.69	21,313.63	20,950.09	104,534.73	110,141.67	(5,606.94)	283,100.00	36.93%	(159,805.27)	
80-52-02	CONTRACT LABOR	-	-	-	-	-	-	-	-	-	-	-	
80-52-03	SALARIES & WAGES	9,819.34	13,909.67	9,176.00	9,103.92	8,937.95	50,946.88	52,469.32	1,522.44	125,926.37	40.46%	#SPILL!	
80-52-04	EMPLOYER FICA	588.29	833.85	550.29	544.65	533.45	3,050.53	3,221.31	170.78	7,731.15	39.46%	(4,680.62)	
80-52-05	EMPLOYER MEDICARE	137.58	194.98	128.62	127.33	124.75	713.26	753.37	40.11	1,808.09	39.45%	(1,094.83)	
80-52-06	UNEMPLOYMENT TAX	19.63	27.81	18.33	18.20	17.89	101.86	155.87	54.01	374.09	27.23%	(272.23)	
80-52-07	INSURANCE BENEFITS	1,520.04	3,040.08	1,452.74	1,572.74	1,651.09	9,236.69	12,762.08	3,525.39	30,629.00	30.16%	(21,392.31)	
80-52-08	PENSION BENEFITS	366.21	598.69	380.54	305.43	317.17	1,968.04	3,492.21	1,524.17	8,381.30	23.48%	(6,413.26)	
80-52-10	WORKERS COMPENSATION	-	-	-	-	5,196.00	5,196.00	6,250.00	1,054.00	6,250.00	83.14%	(1,054.00)	
80-52-15	OFFICE SUPPLIES	71.70	40.74	78.33	65.47	36.48	292.72	66.67	(226.05)	160.00	182.95%	132.72	
80-52-16	OPERATING SUPPLIES	215.09	105.82	112.01	104.49	25.50	562.91	502.08	(60.83)	1,205.00	46.71%	(642.09)	
80-52-17	POSTAGE	-	193.16	308.57	100.00	-	601.73	747.08	145.35	1,793.00	33.56%	(1,191.27)	
80-52-21	AUDIT	-	-	-	-	-	-	1,875.00	1,875.00	4,500.00	0.00%	(4,500.00)	
80-52-22	REPAIRS & MAINTENANCE	-	-	-	18.94	-	18.94	666.67	647.73	1,600.00	1.18%	(1,581.06)	
80-52-23	VEHICLE EXPENSE	1,676.69	1,407.76	2,579.65	2,312.60	235.18	8,211.88	6,983.33	(1,228.55)	16,760.00	49.00%	(8,548.12)	
80-52-25	SHOP EXPENSE	246.80	328.29	195.26	-	8.62	778.97	591.67	(187.30)	1,420.00	54.86%	(641.03)	
80-52-26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-	-	-	-	
80-52-27	INSURANCE & BONDS	-	102.00	-	-	6,623.39	6,725.39	6,695.00	(30.39)	6,695.00	100.45%	30.39	
80-52-28	UTILITIES	185.70	428.69	394.84	25.92	452.30	1,487.45	1,112.92	(374.53)	2,671.00	55.69%	(1,183.55)	
80-52-29	TELEPHONE	55.39	40.46	40.59	42.60	55.95	234.99	312.50	77.51	750.00	31.33%	(515.01)	
80-52-30	PUBLISHING & ADS	-	-	5.20	24.50	9.16	38.86	58.33	19.47	140.00	27.76%	(101.14)	
80-52-33	DATA PROCESSING	144.82	144.82	227.48	144.82	289.64	951.58	1,141.67	190.09	2,740.00	34.73%	(1,788.42)	
80-52-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	-	-	-	-	-	-	
80-52-42	LANDFILL FEES	2,772.25	2,867.00	5,659.00	2,643.75	-	13,942.00	15,550.00	1,608.00	37,320.00	37.36%	(23,378.00)	
80-52-43	CLEAN UP DAY	-	48.60	-	2,989.80	1,135.20	4,173.60	1,250.00	(2,923.60)	3,000.00	139.12%	1,173.60	
80-52-70	CAPITAL OUTLAY	-	-	-	-	-	-	1,500.00	1,500.00	3,600.00	0.00%	(3,600.00)	
80-52-71	PASS THRU	-	-	-	-	-	-	-	-	-	-	-	
	DEPRECIATION	-	-	-	-	-	-	7,352.50	7,352.50	17,646.00	0.00%	(17,646.00)	
		17,819.53	24,312.42	21,307.45	20,145.16	25,649.72	109,234.28	125,509.58	16,275.30	283,100.00	38.59%	#SPILL!	
		2,488.56	(3,221.19)	(435.76)	1,168.47	(4,699.63)	(4,699.55)	(15,367.92)	10,668.37	-	-	#SPILL!	
	BEGINNING RESERVE						142,652.00	142,652.00	142,652.00	142,652.00		142,652.00	
	INCOME	20,308.09	21,091.23	20,871.69	21,313.63	20,950.09	104,534.73	110,141.67	(5,606.94)	283,100.00		(159,805.27)	
	EXPENDITURE	17,819.53	24,312.42	21,307.45	20,145.16	25,649.72	109,234.28	125,509.58	16,275.30	283,100.00		#SPILL!	
	NET CHANGE	2,488.56	(3,221.19)	(435.76)	1,168.47	(4,699.63)	(4,699.55)	(15,367.92)	10,668.37	-		#SPILL!	
	ENDING RESERVE						137,952.45	127,284.08	153,320.37	142,652.00		#SPILL!	
	50% MIN RESERVE						141,550.00						
	NET AVAILABLE RESERVE						(3,597.55)						

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE					2022			2022		42%	REMAINING	
AS OF:	5/31/2022	MAY	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	5	REMAINING	ORIG	% OF	REMAINING		
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	T	
<b>GRAND SUMMARY</b>														
	ADMINISTRATION	2,572.08	44,768.48	17,533.08	68,854.24	6,799.06	140,526.94	116,816.42	23,710.52	250,434.00			56	
	BUILDING	5,937.30	4,039.85	787.70	4,681.45	3,393.90	18,840.20	14,703.33	4,136.87	35,288.00			(16,447.80)	
	LAW ENFORCEMENT	59,506.87	45,096.73	55,055.97	71,310.80	3,402.94	234,373.31	240,233.75	(5,860.44)	576,561.00			(342,187.69)	
	PARKS	23,859.30	17,946.39	1,420.00	4,077.03	180.00	47,482.72	76,913.33	(29,430.61)	184,592.00			(137,109.28)	
	STREETS	9,967.88	21,550.21	32,890.57	8,465.88	318.35	73,192.89	119,397.50	(46,204.61)	286,554.00			(213,361.11)	
	STREET CAPITAL IMPROVEMENT	15,700.00	14,015.00	11,130.00	9,665.00	-	50,510.00	218,487.85	(167,977.85)	524,370.85			(473,860.85)	
	BRIDGE	396.00	217.46	126.15	44.30	36.78	820.69	50,125.00	(49,304.31)	120,300.00			(119,479.31)	
	SIDEWALK	2,414.02	2,567.43	2,555.74	2,556.17	2,571.09	12,664.45	26,709.61	(14,045.16)	64,103.07			(18,403.55)	
	SPACE2CREATE	-	-	-	-	-	-	-	-	-			-	
	CONSERVATION TRUST FUND	1.33	1.28	2,506.98	1.20	1.33	2,512.12	10,659.40	(8,147.28)	25,582.56			(23,070.44)	
	CAPITAL IMPROVEMENT	24,594.31	17,826.39	20,995.33	21,261.04	637.50	85,314.57	305,795.20	(22,480.63)	733,908.47			(648,593.90)	
		144,949.09	168,029.22	145,001.52	190,917.11	17,340.95	666,237.89	1,179,841.40	(513,603.51)	2,801,693.95			(2,057,420.99)	
	WATER	84,378.84	98,646.79	82,780.40	69,307.12	96,313.47	431,426.62	1,066,055.42	(634,628.80)	2,558,533.00			(2,127,106.38)	
	SEWER	45,176.10	44,565.39	44,352.70	44,315.04	44,499.01	222,908.24	225,940.00	(3,031.76)	542,256.00			(319,347.76)	
	GARBAGE	20,308.09	21,091.23	20,871.69	21,313.63	20,950.09	104,534.73	110,141.67	(5,606.94)	283,100.00			(159,805.27)	
		149,863.03	164,303.41	148,004.79	134,935.79	161,762.57	758,869.59	1,402,137.08	(643,267.49)	3,383,889.00			(2,606,259.41)	
	<b>TOTAL REVENUE</b>	<b>294,812.12</b>	<b>332,332.63</b>	<b>293,006.31</b>	<b>325,852.90</b>	<b>179,103.52</b>	<b>1,425,107.48</b>	<b>2,581,978.48</b>	<b>(1,156,871.00)</b>	<b>6,185,582.95</b>			<b>(4,663,680.40)</b>	
	ADMINISTRATION	16,615.06	30,967.15	26,212.20	17,195.95	16,892.61	107,882.97	104,425.67	(3,457.30)	250,434.00			(142,551.03)	
	BUILDING	4,756.74	418.53	3,098.69	3,280.15	1,129.32	12,683.43	14,703.34	1,758.03	35,288.00			(3,584.59)	
	LAW ENFORCEMENT	32,380.47	29,849.74	18,339.76	20,624.74	60,648.24	161,842.95	260,915.25	99,072.30	576,561.00			(418,738.04)	
	PARKS	10,393.98	11,174.13	31,770.87	5,945.25	15,451.64	74,179.87	79,421.67	5,241.80	184,592.00			(110,412.13)	
	STREETS	13,483.48	21,230.76	15,169.20	9,879.80	26,758.36	86,521.60	123,757.92	37,236.32	286,554.00			(200,032.41)	
	STREET CAPITAL IMPROVEMENT	-	-	-	-	-	-	218,487.85	218,487.85	524,370.85			(524,370.85)	
	BRIDGE	-	-	-	-	-	-	50,125.00	50,125.00	120,300.00			(120,300.00)	
	SIDEWALK	-	-	-	-	-	-	26,709.61	26,709.61	64,103.07			(64,103.07)	
	SPACE2CREATE	-	-	-	-	-	-	-	-	-			-	
	CONSERVATION TRUST FUND	-	-	-	-	-	-	10,659.40	10,659.40	25,582.56			(25,582.56)	
	CAPITAL IMPROVEMENT	-	13,783.95	-	-	-	13,783.95	284,128.53	270,344.58	681,908.47			(668,124.52)	
		77,629.73	107,424.26	94,590.72	56,925.89	120,880.17	456,894.77	1,173,334.24	716,177.59	2,749,693.95			(2,277,799.20)	
	WATER	45,487.34	101,950.94	46,983.46	76,170.21	163,977.12	434,569.07	1,101,940.75	667,371.68	2,558,533.00			(2,123,963.92)	
	SEWER	22,601.23	94,903.95	162,290.81	9,969.74	27,126.93	316,892.66	235,561.07	(81,331.59)	542,256.00			(225,363.34)	
	GARBAGE	17,819.53	24,312.42	21,307.45	20,145.16	25,649.72	109,234.28	125,509.58	16,275.30	283,100.00			#SPILL!	
		85,908.10	221,167.31	230,581.72	106,285.11	216,753.77	860,696.01	1,463,011.40	602,315.39	3,383,889.00			#SPILL!	
	<b>TOTAL EXPENDITURES</b>	<b>163,537.83</b>	<b>328,591.57</b>	<b>325,172.44</b>	<b>163,211.00</b>	<b>337,633.94</b>	<b>1,317,590.78</b>	<b>2,636,345.63</b>	<b>1,318,492.97</b>	<b>6,133,582.95</b>			<b>#SPILL!</b>	
	ADMINISTRATION	(14,042.98)	13,801.33	(8,679.12)	51,658.29	(10,093.55)	32,643.97	12,390.75	27,167.83	-			77,643.97	
	BUILDING	1,180.56	3,621.32	(2,310.99)	1,401.30	2,264.58	6,156.77	(0.01)	2,378.84	-			(12,863.21)	
	LAW ENFORCEMENT	27,126.40	15,246.99	36,716.21	50,686.06	(57,245.30)	72,530.36	(20,681.50)	(104,932.74)	-			76,550.35	
	PARKS	13,465.32	6,772.26	(30,350.87)	(1,868.22)	(15,271.64)	(26,697.15)	(2,508.33)	(34,672.41)	-			(26,697.15)	
	STREETS	(3,515.60)	319.45	17,721.37	(1,413.92)	(26,440.01)	(13,328.71)	(4,360.42)	(83,440.93)	-			(13,328.70)	
	STREET CAPITAL IMPROVEMENT	15,700.00	14,015.00	11,130.00	9,665.00	-	50,510.00	-	(386,465.71)	-			50,510.00	
	BRIDGE	396.00	217.46	126.15	44.30	36.78	820.69	-	(99,429.31)	-			820.69	
	GENERAL FUND	40,309.70	53,993.81	24,352.75	110,172.81	(106,749.14)	122,635.93	(15,159.51)	(679,394.43)	-			152,635.95	
	SIDEWALK	2,414.02	2,567.43	2,555.74	2,556.17	2,571.09	12,664.45	-	(40,754.78)	-			45,699.52	
	SPACE2CREATE	-	-	-	-	-	-	-	-	-			-	
	CONSERVATION TRUST FUND	1.33	1.28	2,506.98	1.20	1.33	2,512.12	-	(18,806.68)	-			2,512.12	
	CAPITAL IMPROVEMENT	24,594.31	4,042.44	20,995.33	21,261.04	637.50	71,530.62	21,666.67	(490,825.21)	52,000.00			19,530.62	
		67,319.36	60,604.96	50,410.80	133,991.22	(103,539.22)	209,343.12	6,507.16	(1,229,781.09)	52,000.00			220,378.21	
	WATER	38,891.50	(3,304.15)	35,796.94	(6,863.09)	(67,663.65)	(3,142.45)	(35,885.33)	(1,302,000.47)	-			(3,142.46)	
	SEWER	22,574.87	(50,338.56)	(117,938.11)	34,345.30	17,372.08	(93,984.42)	(9,621.07)	78,299.83	-			(93,984.42)	
	GARBAGE	2,488.56	(3,221.19)	(435.76)	1,168.47	(4,699.63)	(4,699.55)	(15,367.92)	(21,882.24)	-			#SPILL!	
	ENTERPRISE FUND	63,954.93	(56,863.90)	(82,576.93)	28,650.68	(54,991.20)	(101,826.42)	(60,874.31)	(1,245,582.88)	-			#SPILL!	
	NET	131,274.29	3,741.06	(32,166.13)	162,641.90	(158,530.42)	107,516.70	(54,367.15)	(2,475,363.97)	52,000.00			#SPILL!	



**BUDET TO ACTUAL SUMMARY**  
**AT 05/31/2022**

<b>DEPARTMENT</b>	<b>REVENUES</b>	<b>EXPENDITURES</b>	<b>UNEXPECTED</b>
Administration	ABOVE EXPECTED	ACCEPTABLE	SHREDDER ~ \$2,995
Building	ABOVE EXPECTED	BELOW EXPECTED	NONE
Law Enforcement	ACCEPTABLE	BELOW EXPECTED	NONE
Parks	ACCEPTABLE	ACCEPTABLE	NONE
Streets	ACCEPTABLE	BELOW EXPECTED	NONE
Street Capital	ABOVE EXPECTED	NONE	NONE
BRIDGE	ABOVE EXPECTED	NONE	NONE
SIDEWALK	ACCEPTABLE	NONE	NONE
CONSERVATION TRUST	ACCEPTABLE	NONE	NONE
CAPITAL IMPROVEMENT	ABOVE EXPECTED	ACCEPTABLE	TOWN HALL ~ \$13,784
WATER	BELOW EXPECTED	ACCEPTABLE	CONTRACT SERV ~ \$55,660
SEWER	ACCEPTABLE	ABOVE EXPECTED	SEWER LINE ~ \$145,265
TRASH	BELOW EXPECTED	BELOW EXPECTED	SEWER CLEAN UP ~ \$4,175

TOWN HALL

MONITOR+SWITCH+CABLE+CONNECTOR+ADAPTOR (CC ROOM)	\$513.73
LOGITECH RALLY PLUS SOLUTION+MONITOR+ (CC ROOM)	\$4,955.74
LOGITECH RALLY MIKE POD+CABLES+CONNECT (CC ROOM)	\$1741.98
LOGITECH MOUNT FOR MICROPHONES+PROJECTOR (CC ROOM)	\$1595.93
COMPUTER+MONITOR+CABLE (CANDY+AMANDA+PD)	\$2583.67
NEW WORKSTATION-COMPTER+MONITOR+ (SAMIRA)	\$2292.91
LOGITECH WIRELESS WAVE COMBO (SAMIRA)	<u>\$99.99</u>
	\$13784.00

CONTRACT SERVICES

SOLID SOLUTION GEOSCIENCES	\$52657.62
ACHULETA	<u>\$3000.00</u>
	\$55,657.62

ACCT#	ACCOUNT DESCRIPTION	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL		
	TOTAL REVENUE - WATER	841,000.00	876,926.59	887,312.40	-	919,118.67	1,261,878.00	-	1,053,690.13
	TOTAL REVENUE - SEWER	495,400.00	569,018.85	563,406.00	-	634,212.94	557,596.00	-	535,918.98
	TOTAL EXPENDITURES	626,400.00	601,504.57	689,502.40	480,865.02	727,894.67	-	325,095.00	
		-	-	-	-	318,698.00	-	-	
		214,600.00	187,671.46	197,229.00	194,438.93	215,286.00	-	185,509.61	
		-	-	-	-	-	-	-	
	WATER	841,000.00	789,176.03	886,731.40	675,303.95	1,261,878.67	-	510,604.61	
		392,900.00	598,855.59	433,120.00	385,936.39	341,991.31	-	205,384.14	
		-	-	-	108,906.00	107,622.00	-	-	
		102,500.00	101,042.00	101,042.00	-	107,983.00	-	74,750.00	
	SEWER	495,400.00	699,897.59	534,162.00	494,842.39	557,596.31	-	280,134.14	
	TR	1,336,400.00	1,409,948.55	1,450,718.40	-	1,495,917.61	1,819,474.00	1,589,609.11	
	OE-DEPR	1,019,300.00	1,200,360.16	1,122,622.40	866,801.41	1,069,885.98		817,754.14	
	/DS	317,100.00	288,713.46	298,271.00	325,018.44	323,269.00		260,259.61	
	>1.10	100.00%	72.59%	110.00%	193.56%	231.88%		296.57%	

## BANK BALANCES 2022

BANK	ACCOUNT	JAN	FEB	MAR	APR	MAY	JUNE	X
<b>OPERATING ACCOUNTS</b>								
UBB (FSBC)	PREV BAL	225,029.68	101,002.95	215,462.76	223,385.93	207,232.05	238,304.70	
OPS - 0733	CKS/DR	398,510.48	196,810.60	332,764.39	352,917.91	303,741.17		
	DEP/CR	274,483.75	311,270.41	340,687.56	336,764.03	334,813.82		
	END BAL	101,002.95	215,462.76	223,385.93	207,232.05	238,304.70	238,304.70	X
<b>RATE</b>		<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	
UBB (FSBC)	PREV BAL	25.00	25.00	895.49	25.00	2,415.30	28,911.67	
PAYROLL - 3629	CKS/DR	45,021.34	35,534.69	45,756.81	58,389.25	56,540.39		
	DEP/CR	45,021.34	36,405.18	44,886.32	60,779.55	83,036.76		
	END BAL	25.00	895.49	25.00	2,415.30	28,911.67	28,911.67	X
<b>RATE</b>		<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	
<b>RESESTRICTED FUND ACCOUNTS</b>								
UBB (FSBC)-3858	PREV BAL	25.00	25.00	25.00	25.00	25.00	25.00	
GRANT	CKS/DR	-	-	-	-	-		
PASS-THRU	DEP/CR	-	-	-	-	-		
END BAL		25.00	25.00	25.00	25.00	25.00	25.00	X
<b>RATE</b>		<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	
UBB (FSBC) (FCNB)	PREV BAL	25.00	16,049.38	25.00	36,840.14	25.00	25.00	
INTERNAL - 0571	CKS/DR	-	32,048.76	-	36,815.14	-		
GRANTS	DEP/CR	16,024.38	16,024.38	36,815.14	-	-		
END BAL		16,049.38	25.00	36,840.14	25.00	25.00	25.00	X
<b>RATE</b>		<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	
UBB (FSBC) - 0911	PREV BAL	12,563.11	7,750.00	7,750.00	7,750.00	12,750.00	12,750.00	
PARK	CKS/DR	4,813.11	-	-	400.00	-		
CONTRIBUTION	DEP/CR	-	-	-	5,400.00	-		
	INT/CR	-	-	-	-	-		
END BAL		7,750.00	7,750.00	7,750.00	12,750.00	12,750.00	12,750.00	X
<b>RATE</b>		<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	
UBB (FSBC) - 2318	PREV BAL	58,482.72	58,495.14	58,506.36	58,518.78	58,530.80	58,543.23	
WWTP	CKS/DR	-	-	-	-	-		
	DEP/CR	-	-	-	-	-		
	INT/CR	12.42	11.22	12.42	12.02	12.43		
END BAL		58,495.14	58,506.36	58,518.78	58,530.80	58,543.23	58,543.23	X
<b>RATE</b>		<b>0.25%</b>	<b>0.25%</b>	<b>0.25%</b>	<b>0.25%</b>	<b>0.25%</b>	<b>0.25%</b>	
UBB (FSBC) (FCNB)	PREV BAL	10,406.97	10,408.30	10,409.50	10,410.83	10,412.11	10,413.44	
CONSERV	CKS/DR	-	-	-	-	-		
TRUST 0857	DEP/CR	-	-	-	-	-		
	INT/CR	1.33	1.20	1.33	1.28	1.33		
END BAL		10,408.30	10,409.50	10,410.83	10,412.11	10,413.44	10,413.44	X
<b>RATE</b>		<b>0.15%</b>	<b>0.15%</b>	<b>0.15%</b>	<b>0.15%</b>	<b>0.15%</b>	<b>0.15%</b>	
UBB (FSBC) - 0563	PREV BAL	(9.19)	0.81	0.00	0.00	0.00	0.00	
SPACE TO	CKS/DR	-	0.81	-	-	-		
CREATE	DEP/CR	10.00	-	-	-	-		
	INT/CR	-	-	-	-	-		
END BAL		0.81	0.00	0.00	0.00	0.00	0.00	X
<b>RATE</b>		<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>CLOSED</b>			

## BANK BALANCES 2022

BANK	ACCOUNT	JAN	FEB	MAR	APR	MAY	JUNE	X
<b>INVESTMENT ACCOUNTS</b>								
UBB (FSBC) - 3637	PREV BAL	1,392,857.03	1,393,211.92	1,393,532.55	1,393,887.61	1,494,246.92	1,594,637.51	
MMKT	CKS/DR	-	-	-	-	-	-	
RESERVE	DEP/CR	-	-	-	100,000.00	100,000.00	-	
	INT/CR	354.89	320.63	355.06	359.31	390.59	-	
	END BAL	1,393,211.92	1,393,532.55	1,393,887.61	1,494,246.92	1,594,637.51	1,594,637.51	X
<b>RATE</b>		<b>0.30%</b>	<b>0.30%</b>	<b>0.300%</b>	<b>0.300%</b>	<b>0.300%</b>	<b>0.300%</b>	
COLO	PREV BAL	1,758,506.32	1,758,616.16	1,758,748.52	1,759,125.37	1,759,774.94	1,760,957.77	
TRUST	CKS/DR	-	-	-	-	-	-	
PLUS+	DEP/CR	-	-	-	-	-	-	
INVESTMENT	INT/CR	109.84	132.36	376.85	649.57	1,182.83	-	
	END BAL	1,758,616.16	1,758,748.52	1,759,125.37	1,759,774.94	1,760,957.77	1,760,957.77	
<b>AVG RATE</b>		<b>0.07%</b>	<b>0.10%</b>	<b>0.25%</b>	<b>0.45%</b>	<b>0.06%</b>	<b>0.04%</b>	X
UBB (14) (FSBC)	PREV BAL	203,237.95	203,237.95	203,237.95	203,413.42	203,413.42	203,413.42	
18MO	CKS/DR	-	-	-	-	-	-	
CD-2143	DEP/CR	-	-	-	-	-	-	
	INT/CR	-	-	175.47	-	-	-	
	END BAL	203,237.95	203,237.95	203,413.42	203,413.42	203,413.42	203,413.42	X
<b>AVG RATE</b>		<b>0.35%</b>	<b>0.35%</b>	<b>0.35%</b>	<b>0.35%</b>			
UBB (31) (FSBC)	PREV BAL	260,073.18	260,335.52	260,335.52	260,335.52	260,592.42	260,592.42	
18MO	CKS/DR	-	-	-	-	-	-	
CD-2143	DEP/CR	-	-	-	-	-	-	
	INT/CR	262.34	-	-	256.90	-	-	
	END BAL	260,335.52	260,335.52	260,335.52	260,592.42	260,592.42	260,592.42	X
<b>AVG RATE</b>		<b>0.40%</b>	<b>0.40%</b>	<b>0.40%</b>	<b>0.40%</b>			
<b>LINE-OF-CREDIT</b>								
UBB (FSBC)	PREV BAL	-	-	-	-	-	-	
LOC	CKS/DR	-	-	-	-	-	-	
\$200,000.00	DEP/CR	-	-	-	-	-	-	
	INT/CR	-	-	-	-	-	-	
	END BAL	-	-	-	-	-	-	X
<b>AVG RATE</b>								
<b>TOTAL</b>	PREV BAL	<b>3,921,222.77</b>	<b>3,809,158.13</b>	<b>3,908,928.65</b>	<b>3,953,717.60</b>	<b>4,009,417.96</b>	<b>4,168,574.16</b>	
<b>TOTAL</b>	CKS/DR	<b>448,344.93</b>	<b>264,394.86</b>	<b>378,521.20</b>	<b>448,522.30</b>	<b>360,281.56</b>	<b>-</b>	
<b>TOTAL</b>	DEP/CR	<b>335,539.47</b>	<b>363,699.97</b>	<b>422,389.02</b>	<b>502,943.58</b>	<b>517,850.58</b>	<b>-</b>	
<b>TOTAL</b>	INT/CR	<b>740.82</b>	<b>465.41</b>	<b>921.13</b>	<b>1,279.08</b>	<b>1,587.18</b>	<b>-</b>	
<b>TOTAL 2022 ACCOUNTS</b>		<b>3,809,158.13</b>	<b>3,908,928.65</b>	<b>3,953,717.60</b>	<b>4,009,417.96</b>	<b>4,168,574.16</b>	<b>4,168,574.16</b>	
<b>TOTAL 2021 ACCOUNTS</b>		<b>2,695,410.75</b>	<b>2,794,267.13</b>	<b>2,827,035.60</b>	<b>2,878,900.52</b>	<b>3,033,101.71</b>	<b>3,353,077.83</b>	
<b>TOTAL 2020 ACCOUNTS</b>		<b>2,498,095.32</b>	<b>2,507,992.28</b>	<b>2,530,243.83</b>	<b>4,222,013.58</b>	<b>2,766,714.22</b>	<b>2,844,095.58</b>	
<b>TOTAL 2019 ACCOUNTS</b>		<b>1,952,778.56</b>	<b>2,154,496.81</b>	<b>2,216,740.65</b>	<b>2,268,526.46</b>	<b>2,560,627.61</b>	<b>2,606,146.61</b>	
<b>TOTAL 2018 ACCOUNTS</b>		<b>2,243,850.59</b>	<b>2,643,430.19</b>	<b>2,609,936.21</b>	<b>2,758,682.91</b>	<b>2,787,133.34</b>	<b>2,909,775.06</b>	
<b>TOTAL 2017 ACCOUNTS</b>		<b>1,916,629.29</b>	<b>1,856,495.51</b>	<b>1,837,973.49</b>	<b>2,027,530.45</b>	<b>2,363,845.59</b>	<b>2,079,469.54</b>	
<b>TOTAL 2016 ACCOUNTS</b>		<b>987,595.88</b>	<b>1,322,980.68</b>	<b>1,116,198.52</b>	<b>1,523,989.77</b>	<b>1,917,756.35</b>	<b>1,967,252.20</b>	
<b>TOTAL 2015 ACCOUNTS</b>		<b>1,653,400.33</b>	<b>1,907,317.22</b>	<b>2,079,530.21</b>	<b>2,000,000.74</b>	<b>1,759,581.96</b>	<b>1,718,267.39</b>	
<b>TOTAL 2014 ACCOUNTS</b>		<b>2,036,560.85</b>	<b>2,012,766.27</b>	<b>2,053,803.28</b>	<b>2,046,353.56</b>	<b>2,069,077.88</b>	<b>2,002,370.22</b>	
<b>TOTAL 2013 ACCOUNTS</b>		<b>2,361,290.03</b>	<b>2,369,419.89</b>	<b>2,376,310.46</b>	<b>2,323,916.46</b>	<b>2,320,709.32</b>	<b>2,286,978.98</b>	
<b>TOTAL 2012 ACCOUNTS</b>		<b>2,362,402.55</b>	<b>2,256,299.75</b>	<b>2,246,468.64</b>	<b>2,213,216.49</b>	<b>2,202,233.11</b>	<b>2,152,976.82</b>	
<b>2020 VS 2021</b>		<b>1,113,747.38</b>	<b>1,114,661.52</b>	<b>1,126,682.00</b>	<b>1,130,517.44</b>	<b>1,135,472.45</b>	<b>815,496.33</b>	

**File Attachments for Item:**

5. SGM – Proposal for Engineering Services – Water/Sewer Engineering Specifications/Construction Standards and Standard Drawings

AGENDA SUMMARY FORM



SGM – Proposal for Engineering Services – Water/Sewer Engineering Specifications/Construction Standards and Standard Drawings

Summary:

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT (“Agreement”) is made and entered into as of the date of the last signature hereto (“Effective Date”), by and between the TOWN OF PAONIA, COLORADO, a Colorado statutory town (the “Town”), and SGM, Inc. (“Contractor”).

WHEREAS, the Town desires that Contractor provide engineering specifications/constructions standards and stand drawings related to buried water and sewer line infrastructure as an independent contractor, in accordance with the provisions of this Agreement, and more fully described in the Proposal for Engineering Services attached as **Exhibit A**; and

WHEREAS, Contractor desires to perform such duties pursuant to the terms and conditions provided for in this Agreement; and

WHEREAS, the parties hereto desire to set forth certain understandings regarding the services in writing.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. Services. The Town agrees to retain Contractor to provide the services set forth herein, and as further specified in **Exhibit A**, attached hereto and incorporated herein by reference (“Services”), and Contractor agrees to so serve. Contractor warrants and represents that it has the requisite authority, capacity, experience, and expertise to perform the Services in compliance with the provisions of this Agreement and all applicable laws and agrees to perform the Services on the terms and conditions set forth herein. The Town reserves the right to omit any of the Services identified in **Exhibit A** upon written notice to Contractor and request additional, as-needed services consistent with the Services identified in **Exhibit A**. In the event of any conflict between this Agreement and **Exhibit A**, the provisions of this Agreement shall prevail.

2. Compensation. Subject to annual appropriation, the Town agrees to pay Contractor for the Services in accordance with the Schedule of Standard Hourly Rates in **Exhibit A**; however, the total amount shall not exceed a sum of \$15,000.00. The Town shall make payment within thirty (30) days of receipt and approval of invoices submitted by Contractor, which invoices shall be submitted to the Town not more frequently than monthly and which shall identify the specific Services performed for which payment is requested.

3. Term. Unless extended by written agreement of the parties, the Term of this Agreement shall be from the Effective Date until the Services are completed or 364 days after the Effective Date, whichever is sooner.

4. Outside Support Services and Sub-Contractor. Any sub-Contractors shall be pre-approved by the Town. A rate sheet for such sub-Contractors shall be provided to the Town.

5. Ownership of Instruments of Service. The Town acknowledges the Contractor’s work product, including electronic files, as instruments of professional service. Nevertheless, the final work product prepared under this Agreement shall become the property of the Town upon completion of the services and payment in full of all monies due to the Contractor. Any use of

the work produce beyond the intended use of the Project shall be solely at the risk of the Town.

6. The Town’s Obligations/Confidentiality. The Town shall provide Contractor with reports and such other data/information as may be available to the Town and reasonably required by Contractor to perform hereunder and Contractor is entitled to rely on that information. No project information shall be disclosed by Contractor to third parties without prior written consent of the Town or pursuant to a lawful court order directing disclosure. All documents provided by the Town to Contractor shall be returned to the Town at termination of this Agreement. Contractor is authorized by the Town to retain copies of such data and materials at Contractor expense during the term of this Agreement.

7. Monitoring and Evaluation. The Town reserves the right to monitor and evaluate the progress and performance of Contractor to ensure that the terms of this Agreement are being satisfactorily met in accordance with the Town’s and other applicable monitoring and evaluating criteria and standards. Contractor shall cooperate with the Town relating to such monitoring and evaluation.

8. Independent Contractor. The parties agree that the Contractor shall be an independent contractor and shall not be an employee, agent, or servant of the Town. **Contractor is not entitled to workers’ compensation benefits from the Town and is obligated to pay federal and state income tax on any money earned pursuant to this Agreement.**

9. Insurance Requirements. Unless waived in writing by the Town, Contractor shall maintain the following insurance:

- a. Comprehensive General Liability Insurance. Contractor shall procure and keep in force during the duration of this Agreement a policy of comprehensive general liability insurance insuring Contractor and naming the Town as an additional insured against any liability for personal injury, bodily injury, or death arising out of the performance of the Services with at least One Million Dollars (\$1,000,000) each occurrence. The limits of said insurance shall not, however, limit the liability of Contractor hereunder.
- b. Comprehensive Automobile Liability Insurance. Contractor shall procure and keep in force during the duration of this Agreement a policy of comprehensive automobile liability insurance insuring Contractor and naming the Town as an additional insured against any liability for personal injury, bodily injury, or death arising out of the use of motor vehicles and covering operations on or off the site of all motor vehicles controlled by Contractor which are used in connection with the Project, whether the motor vehicles are owned, non-owned, or hired, with a combined single limit of at least One Million Dollars (\$1,000,000). The limits of said insurance shall not, however, limit the liability of Contractor hereunder.
- c. Terms of Insurance.
  - (i) Insurance required by this Agreement shall be with companies qualified to do business in the State of Colorado with a general policyholder’s financial rating of not less than A+3A as set forth in the most current edition of “Best’s Insurance Reports” and may provide for deductible amounts as Contractor



deems reasonable for the Services. No such policies shall be cancelable or subject to reduction in coverage limits or other modification except after thirty (30) days prior written notice to the Town. Contractor shall identify whether the type of coverage is “occurrence” or “claims made.” If the type of coverage is “claims made,” which at renewal Contractor changes to “occurrence,” Contractor shall carry a six (6)-month tail. Contractor shall not do or permit to be done anything that shall invalidate the policies.

(ii) The policies described in subparagraphs a. and b. above shall be for the mutual and joint benefit and protection of Contractor and the Town. Such policies shall provide that the Town, although named as an additional insured, shall nevertheless be entitled to recovery under said policies for any loss occasioned to it, its officers, employees, and agents by reason of negligence of Contractor, its officers, employees, agents, subcontractors, or business invitees. Such policies shall be written as primary policies not contributing to and not in excess of coverage the Town may carry.

d. Workers’ Compensation and Other Insurance. During the term of this Agreement, Contractor shall procure and keep in force workers’ compensation insurance and all other insurance required by any applicable law. If under Colorado law Contractor is not required to carry workers’ compensation insurance, Contractor shall provide the Town an executed Certificate of Exemption From Statutory Workers’ Compensation Law and Acknowledgment of Risk/Hold Harmless Agreement, which shall be attached hereto as **Exhibit B** and incorporated herein by reference.

e. Evidence of Coverage. Before commencing work under this Agreement, Contractor shall furnish to the Town certificates of insurance policies evidencing insurance coverage required by this Agreement. Contractor understands and agrees that the Town shall not be obligated under this Agreement until Contractor furnishes such certificates of insurance.

f. Subcontracts. Contractor agrees to include the insurance requirements set forth in this Agreement in all subcontracts. The Town shall hold Contractor responsible in the event any subcontractor fails to have insurance meeting the requirements set forth in this Agreement. The Town reserves the right to approve variations in the insurance requirements applicable to subcontractors upon joint written request of subcontractor and Contractor if, in the Town’s opinion, such variations do not substantially affect the Town’s interests.

10. Indemnification. Contractor hereby covenants and agrees to indemnify, save, and hold harmless the Town, its officers, employees, and agents from any and all liability, loss, costs, charges, obligations, expenses, reasonable attorney’s fees, litigation, judgments, damages, claims, and demands of any kind whatsoever to the extent of the negligent act or omission or other tortious conduct of Contractor, its officers, employees, agents, or subcontractors in the performance or nonperformance of its obligations under this Agreement.

11. Termination.

a. Not for Cause.

- (i) The Town may terminate this Agreement without cause if it determines that such termination is in the Town’s best interest. The Town shall effect such termination by giving written notice of termination to Contractor, specifying the effective date of termination, at least thirty (30) calendar days prior to the effective date of termination. In the event of such termination by the Town, the Town shall be liable to pay Contractor for Services performed as of the effective date of termination, if any, but shall not be liable to Contractor for anticipated profits. Contractor shall not perform any additional Services following receipt of the notice of termination unless otherwise instructed in writing by the Town.
- (ii) Contractor may terminate this Agreement without cause if it determines that such termination is in Contractor’s best interest. Contractor shall effect such termination by giving written notice of termination to the Town, specifying the effective date of termination, at least sixty (60) calendar days prior to the effective date of termination.

b. For Cause. If, through any cause, Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, violates any provision of this Agreement, or violates any applicable law, and does not commence correction of such nonperformance or violation within seven (7) calendar days of receipt of written notice and diligently complete the correction thereafter, the Town shall have the right to terminate this Agreement for cause immediately upon written notice of termination to Contractor. In the event of such termination by the Town, the Town shall be liable to pay Contractor for Services performed as of the effective date of termination, but shall not be liable to Contractor for anticipated profits. Contractor shall not perform any additional Services following receipt of the notice of termination. Notwithstanding the above, Contractor shall not be relieved of liability to the Town for any damages sustained by the Town by virtue of any breach of this Agreement, and the Town may withhold payment to Contractor for the purposes of setoff until such time as the exact amount of damages due to the Town from Contractor is determined.

12. Use of Software and other Intellectual Property. Contractor hereby represents and warrants that it has obtained all necessary rights and licenses to use any software or other intellectual property that may be required by Contractor to perform the Services. Contractor hereby agrees to indemnify, hold harmless and defend Town against any claim brought against Town for improper use or infringement upon any software or intellectual property interest.

13. Agreement Subject to Appropriation. To the extent this Agreement constitutes a multiple fiscal year debt or financial obligation of the Town, it shall be subject to annual appropriation pursuant to the Town of Paonia Municipal Code and Article X, Section 20 of the Colorado Constitution. The Town shall have no obligation to continue this Agreement in any fiscal year in which no such appropriation is made.

14. Compliance with C.R.S. § 24-91-103.6. To the extent this Agreement constitutes a public works contract, as defined C.R.S. § 24-91-103.5(b), the Town has appropriated money equal

to or in excess of the contract amount set forth herein. Contract modification, as defined in C.R.S. § 24-101-301(10), or other form of modification or directive by the Town requiring additional compensable Services to be performed, which work causes the aggregate amount payable under this Agreement to exceed the amount appropriated for the original Services, are prohibited unless the Contractor is given written assurance by the Town that lawful appropriations to cover the costs of the additional Services have been made and the appropriations are available prior to performance of the additional Services or unless such Services are covered under a remedy-granting provision in this Agreement. For such additional Services, the Town shall reimburse the Contractor for the Contractor's costs not more frequently than once every thirty (30) days for all additional directed Services performed until an amendment to the Agreement contract modification is finalized; however, in no instance shall reimbursement be required before Contractor has submitted an estimate of cost to the Town for the additional compensable Services to be performed.

15. Responsibilities. Contractor shall be responsible for all damages to persons or property caused by the Contractor, its agents, employees or sub-Contractors, to the extent caused by its negligent acts, errors and omissions hereunder, and shall indemnify and hold harmless the Town from any claims or actions brought against Contractor by reason thereof.

16. Entire Agreement. This Agreement, along with any addendums and attachments hereto, constitutes the entire agreement between the parties. The provisions of this Agreement may be amended at any time by the mutual consent of both parties. The parties shall not be bound by any other agreements, either written or oral, except as set forth in this Agreement.

17. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Colorado, and venue shall be in the County of Delta, State of Colorado.

18. Governmental Immunity Act. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions of the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq.*

19. Assignability. Contractor shall not assign this Agreement without the Town's prior written consent.

20. Binding Effect. This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and their respective heirs, personal representatives, successors, and assigns.

21. Survival Clause. The "Indemnification" provision set forth in this Agreement shall survive the completion of the Services and the satisfaction, expiration, or termination of this Agreement.

22. Severability. In the event a court of competent jurisdiction holds any provision of this Agreement invalid or unenforceable, such holding shall not invalidate or render unenforceable any other provision of this Agreement.



IN WITNESS WHEREOF, the parties have entered this Agreement as of the Effective Date.

TOWN OF PAONIA, COLORADO

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Town Clerk

CONTRACTOR:

By: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF COLORADO            )  
  ) ss.  
COUNTY OF \_\_\_\_\_        )

The foregoing Agreement was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2022 by \_\_\_\_\_.

Witness my hand and official seal.

\_\_\_\_\_  
Notary Public

**EXHIBIT A**  
**SCOPE OF SERVICES**

March 24, 2022

Corinne Ferguson  
Town of Paonia  
Town Administrator  
214 Grand Ave  
Paonia, CO 81428

**RE: Proposal for Engineering Services  
Paonia Engineering Specifications/Construction Standards and Standard  
Drawings (Water/Sewer)**

Dear Corinne:

This letter presents a proposal for SGM to provide engineering services for the following:

- Develop engineering specifications/construction standards and standard drawings related to buried water and sewer line infrastructure.

We sincerely appreciate this opportunity to help the Town achieve a successful project. We believe the work we have completed over the years, staff relationships we have built, and knowledge of the Town's infrastructure will bring great value to the Town on this project. We look forward to continuing working with yourself and Town staff and recognize the value of your input in meeting schedule goals and developing a great product.

Our letter proposal is presented in the following sections:

**Project Understanding**

SGM understands these to be the goals for the project:

- Review of available information and solicit input from Town Staff
- Develop draft specifications/construction standards and drawings
  - Integrate elements of our knowledge of what works well for other communities
  - Present this information to Town Staff and other interested parties
- After review, finalize deliverables for Town adoption

**Goals and Methodology**

On every project, SGM's fundamental goal is to act as an extension of our client, to take our client's needs and make them our own. The specific goal for this project is to develop a robust set of Engineering Specifications and Standard Drawings tailored to the needs of the Town of Paonia. In order to achieve these goals we will:

- Assign the most qualified personnel to each element of the project

- Provide the Town with relevant information from Engineering Specifications and Standard Drawings that SGM has developed over 30+ years of working with numerous municipalities and districts
- Talk to our contacts at other municipalities and districts, as well as relevant stakeholders, to find out what works well for them – and what could use improvement
- Perform an independent QA/QC review by senior engineers who possess in-depth knowledge in the specific disciplines required for the project

### **Project Schedule**

This project can be completed in approximately 4 weeks from contract execution.

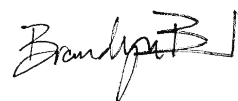
### **Project Fees**

The proposed budgetary range for this type of project is \$10,000 to \$15,000. A 2022 Fee Schedule is attached. Changes in scope requested by the Town or due to circumstances beyond SGM's control may require a contract Change Order to adjust the project budget prior to execution of the additional work. SGM will bring any out-of-scope items to the Town's attention as they arise and seek authorization to proceed in advance.

Thank you for the opportunity to submit this proposal to the Town. We look forward to continuing our working relationship with the Town. Please call me with any questions you may have on this proposal. Once scopes of work and fees have been agreed to, SGM can provide the necessary contract paperwork for execution.

Respectfully Submitted,

**SGM, INC.**



Brandyn Bair, P.E.  
Project Engineer

Attachments:

A - SGM 2022 Fee Schedule





**FEE SCHEDULE 2022  
HOURLY RATE**

PRINCIPAL ENGINEER.....	\$211.00
SENIOR ENGINEER III.....	\$194.00
SENIOR ENGINEER II.....	\$182.00
SENIOR ENGINEER I.....	\$167.00
ENGINEER IV.....	\$153.00
ENGINEER III.....	\$140.00
ENGINEER II.....	\$119.00
ENGINEER I.....	\$102.00
SENIOR PROJECT MANAGER.....	\$152.00
PROJECT MANAGER.....	\$141.00
PRINCIPAL CONSULTANT.....	\$211.00
SENIOR CONSULTANT II.....	\$175.00
SENIOR CONSULTANT I.....	\$146.00
CONSULTANT III.....	\$126.00
CONSULTANT II.....	\$110.00
CONSULTANT I.....	\$99.00
TECHNICIAN III.....	\$85.00
TECHNICIAN II.....	\$72.00
TECHNICIAN I.....	\$61.00
CLERICAL.....	\$78.00
SENIOR CADD/GIS.....	\$141.00
CADD/GIS III.....	\$121.00
CADD/GIS II.....	\$110.00
CADD/GIS I.....	\$90.00
CONSTRUCTION MANAGER.....	\$133.00
CONSTRUCTION TECHNICIAN II.....	\$121.00
CONSTRUCTION TECHNICIAN I.....	\$110.00
SURVEY MANAGER.....	\$170.00
LAND SURVEYOR.....	\$140.00
SURVEY PROJECT MANAGER.....	\$120.00
SURVEY TECHNICIAN.....	\$100.00
FIELD SURVEY (1-Man Crew).....	\$159.00
FIELD SURVEY (2-Man Crew).....	\$212.00
SUE FIELD PROJECT MANAGER.....	\$183.00
SUE FIELD TECHNICIAN.....	\$127.00
EXPERT TESTIMONY.....	\$338.00

**REIMBURSABLES**

<b><u>Equipment</u></b>	<b><u>Rate</u></b>
Vehicle Mileage.....	Current IRS Standard Mileage Rate
ATV / Snowmobile.....	\$125.00/day
UTV.....	\$250.00/day
Flow Tote.....	\$125.00/day

<b><u>Reproduction</u></b>	
Black & White Plots.....	\$ 5.50/sheet
Mylar Plots.....	\$19.00/sheet
Color Plots.....	\$30.00/sheet
Photocopies.....	\$ 0.25/page

**Miscellaneous**  
 10% will be added to all direct expenses, including FedEx, special delivery and courier charges, special consultants, subcontractors, laboratory tests, airfare, lodging, meals, car rental, telephone, outside printing expense, etc. **Interest of 1.5% per month will be charged for invoices past 30 days.**

**EXHIBIT B**

**CERTIFICATE OF EXEMPTION FROM STATUTORY WORKERS' COMPENSATION LAW AND ACKNOWLEDGEMENT OF RISK/HOLD HARMLESS AGREEMENT**

The undersigned Contractor certifies to the Town of Paonia ("Town") that it is exempt from the provisions of the Colorado Workers' Compensation Act.

If Contractor has any employees who will perform the Services or subsequently employs any person to perform the Services as set forth in this Agreement (other than subcontractors, who are not considered employees for the purposes of workers' compensation), it agrees to provide the Town with a Certificate of Insurance as required by the Agreement indicating proof of statutory workers' compensation coverage on such persons prior to their start of work for the Town.

Contractor acknowledges that it will be engaging in activities which exposes it to the risk of bodily injury, that it is physically capable of performing the activities, and that all necessary precautions to prevent injury to Contractor and others will be taken. Contractor shall not hold the Town liable for any injuries sustained, by it or others, which may arise out of or in the course of the work performed for or on behalf of the Town, and Contractor agrees to defend, indemnify, and hold harmless the Town from all such claims.

CONTRACTOR:

By: \_\_\_\_\_

Title: \_\_\_\_\_

**File Attachments for Item:**

6. SGM – Proposal for Engineering Services – Water/Wastewater Treatment Facilities Standard Operating Procedures (SOP’s)

AGENDA SUMMARY FORM

	SGM – Proposal for Engineering Services – Water/Wastewater Treatment Facilities Standard Operating Procedures (SOP’s)
---	---

Summary:

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT (“Agreement”) is made and entered into as of the date of the last signature hereto (“Effective Date”), by and between the TOWN OF PAONIA, COLORADO, a Colorado statutory town (the “Town”), and SGM, Inc. (“Contractor”).

WHEREAS, the Town desires that Contractor provide engineering services to develop standard operating procedures (SOPs) for the two water treatment facilities and wastewater treatment facility as an independent contractor, in accordance with the provisions of this Agreement, and more fully described in the Proposal for Engineering Services attached as **Exhibit A**; and

WHEREAS, Contractor desires to perform such duties pursuant to the terms and conditions provided for in this Agreement; and

WHEREAS, the parties hereto desire to set forth certain understandings regarding the services in writing.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. Services. The Town agrees to retain Contractor to provide the services set forth herein, and as further specified in **Exhibit A**, attached hereto and incorporated herein by reference (“Services”), and Contractor agrees to so serve. Contractor warrants and represents that it has the requisite authority, capacity, experience, and expertise to perform the Services in compliance with the provisions of this Agreement and all applicable laws and agrees to perform the Services on the terms and conditions set forth herein. The Town reserves the right to omit any of the Services identified in **Exhibit A** upon written notice to Contractor and request additional, as-needed services consistent with the Services identified in **Exhibit A**. In the event of any conflict between this Agreement and **Exhibit A**, the provisions of this Agreement shall prevail.

2. Compensation. Subject to annual appropriation, the Town agrees to pay Contractor for the Services in accordance with the Schedule of Standard Hourly Rates in **Exhibit A**; however, the total amount shall not exceed a sum of \$25,000.00. The Town shall make payment within thirty (30) days of receipt and approval of invoices submitted by Contractor, which invoices shall be submitted to the Town not more frequently than monthly and which shall identify the specific Services performed for which payment is requested.

3. Term. Unless extended by written agreement of the parties, the Term of this Agreement shall be from the Effective Date until the Services are completed or 364 days after the Effective Date, whichever is sooner.

4. Outside Support Services and Sub-Contractor. Any sub-Contractors shall be pre-approved by the Town. A rate sheet for such sub-Contractors shall be provided to the Town.

5. Ownership of Instruments of Service. The Town acknowledges the Contractor’s work product, including electronic files, as instruments of professional service. Nevertheless, the final work product prepared under this Agreement shall become the property of the Town upon

completion of the services and payment in full of all monies due to the Contractor. Any use of the work produce beyond the intended use of the Project shall be solely at the risk of the Town.

6. The Town’s Obligations/Confidentiality. The Town shall provide Contractor with reports and such other data/information as may be available to the Town and reasonably required by Contractor to perform hereunder and Contractor is entitled to rely on that information. No project information shall be disclosed by Contractor to third parties without prior written consent of the Town or pursuant to a lawful court order directing disclosure. All documents provided by the Town to Contractor shall be returned to the Town at termination of this Agreement. Contractor is authorized by the Town to retain copies of such data and materials at Contractor expense during the term of this Agreement.

7. Monitoring and Evaluation. The Town reserves the right to monitor and evaluate the progress and performance of Contractor to ensure that the terms of this Agreement are being satisfactorily met in accordance with the Town’s and other applicable monitoring and evaluating criteria and standards. Contractor shall cooperate with the Town relating to such monitoring and evaluation.

8. Independent Contractor. The parties agree that the Contractor shall be an independent contractor and shall not be an employee, agent, or servant of the Town. **Contractor is not entitled to workers’ compensation benefits from the Town and is obligated to pay federal and state income tax on any money earned pursuant to this Agreement.**

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Insurance Reports” and may provide for deductible amounts as Contractor deems reasonable for the Services. No such policies shall be cancelable or subject to reduction in coverage limits or other modification except after thirty (30) days prior written notice to the Town. Contractor shall identify whether the type of coverage is “occurrence” or “claims made.” If the type of coverage is “claims made,” which at renewal Contractor changes to “occurrence,” Contractor shall carry a six (6)-month tail. Contractor shall not do or permit to be done anything that shall invalidate the policies.

(ii) The policies described in subparagraphs a. and b. above shall be for the mutual and joint benefit and protection of Contractor and the Town. Such policies shall provide that the Town, although named as an additional insured, shall nevertheless be entitled to recovery under said policies for any loss occasioned to it, its officers, employees, and agents by reason of negligence of Contractor, its officers, employees, agents, subcontractors, or business invitees. Such policies shall be written as primary policies not contributing to and not in excess of coverage the Town may carry.

d. Workers’ Compensation and Other Insurance. During the term of this Agreement, Contractor shall procure and keep in force workers’ compensation insurance and all other insurance required by any applicable law. If under Colorado law Contractor is not required to carry workers’ compensation insurance, Contractor shall provide the Town an executed Certificate of Exemption From Statutory Workers’ Compensation Law and Acknowledgment of Risk/Hold Harmless Agreement, which shall be attached hereto as **Exhibit B** and incorporated herein by reference.

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f. Subcontracts. Contractor agrees to include the insurance requirements set forth in this Agreement in all subcontracts. The Town shall hold Contractor responsible in the event any subcontractor fails to have insurance meeting the requirements set forth in this Agreement. The Town reserves the right to approve variations in the insurance requirements applicable to subcontractors upon joint written request of subcontractor and Contractor if, in the Town’s opinion, such variations do not substantially affect the Town’s interests.

10. Indemnification. Contractor hereby covenants and agrees to indemnify, save, and hold harmless the Town, its officers, employees, and agents from any and all liability, loss, costs, charges, obligations, expenses, reasonable attorney’s fees, litigation, judgments, damages, claims, and demands of any kind whatsoever to the extent of the negligent act or omission or other tortious conduct of Contractor, its officers, employees, agents, or subcontractors in the performance or nonperformance of its obligations under this Agreement.

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a. Not for Cause.

- (i) The Town may terminate this Agreement without cause if it determines that such termination is in the Town’s best interest. The Town shall effect such termination by giving written notice of termination to Contractor, specifying the effective date of termination, at least thirty (30) calendar days prior to the effective date of termination. In the event of such termination by the Town, the Town shall be liable to pay Contractor for Services performed as of the effective date of termination, if any, but shall not be liable to Contractor for anticipated profits. Contractor shall not perform any additional Services following receipt of the notice of termination unless otherwise instructed in writing by the Town.
- (ii) Contractor may terminate this Agreement without cause if it determines that such termination is in Contractor’s best interest. Contractor shall effect such termination by giving written notice of termination to the Town, specifying the effective date of termination, at least sixty (60) calendar days prior to the effective date of termination.

b. For Cause. If, through any cause, Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, violates any provision of this Agreement, or violates any applicable law, and does not commence correction of such nonperformance or violation within seven (7) calendar days of receipt of written notice and diligently complete the correction thereafter, the Town shall have the right to terminate this Agreement for cause immediately upon written notice of termination to Contractor. In the event of such termination by the Town, the Town shall be liable to pay Contractor for Services performed as of the effective date of termination, but shall not be liable to Contractor for anticipated profits. Contractor shall not perform any additional Services following receipt of the notice of termination. Notwithstanding the above, Contractor shall not be relieved of liability to the Town for any damages sustained by the Town by virtue of any breach of this Agreement, and the Town may withhold payment to Contractor for the purposes of setoff until such time as the exact amount of damages due to the Town from Contractor is determined.

12. Use of Software and other Intellectual Property. Contractor hereby represents and warrants that it has obtained all necessary rights and licenses to use any software or other intellectual property that may be required by Contractor to perform the Services. Contractor hereby agrees to indemnify, hold harmless and defend Town against any claim brought against Town for improper use or infringement upon any software or intellectual property interest.

13. Agreement Subject to Appropriation. To the extent this Agreement constitutes a multiple fiscal year debt or financial obligation of the Town, it shall be subject to annual appropriation pursuant to the Town of Paonia Municipal Code and Article X, Section 20 of the Colorado Constitution. The Town shall have no obligation to continue this Agreement in any fiscal year in which no such appropriation is made.



14. Compliance with C.R.S. § 24-91-103.6. To the extent this Agreement constitutes a public works contract, as defined C.R.S. § 24-91-103.5(b), the Town has appropriated money equal to or in excess of the contract amount set forth herein. Contract modification, as defined in C.R.S. § 24-101-301(10), or other form of modification or directive by the Town requiring additional compensable Services to be performed, which work causes the aggregate amount payable under this Agreement to exceed the amount appropriated for the original Services, are prohibited unless the Contractor is given written assurance by the Town that lawful appropriations to cover the costs of the additional Services have been made and the appropriations are available prior to performance of the additional Services or unless such Services are covered under a remedy-granting provision in this Agreement. For such additional Services, the Town shall reimburse the Contractor for the Contractor's costs not more frequently than once every thirty (30) days for all additional directed Services performed until an amendment to the Agreement contract modification is finalized; however, in no instance shall reimbursement be required before Contractor has submitted an estimate of cost to the Town for the additional compensable Services to be performed.

15. Responsibilities. Contractor shall be responsible for all damages to persons or property caused by the Contractor, its agents, employees or sub-Contractors, to the extent caused by its negligent acts, errors and omissions hereunder, and shall indemnify and hold harmless the Town from any claims or actions brought against Contractor by reason thereof.

16. Entire Agreement. This Agreement, along with any addendums and attachments hereto, constitutes the entire agreement between the parties. The provisions of this Agreement may be amended at any time by the mutual consent of both parties. The parties shall not be bound by any other agreements, either written or oral, except as set forth in this Agreement.

17. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Colorado, and venue shall be in the County of Delta, State of Colorado.

18. Governmental Immunity Act. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions of the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 *et seq.*

19. Assignability. Contractor shall not assign this Agreement without the Town's prior written consent.

20. Binding Effect. This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and their respective heirs, personal representatives, successors, and assigns.

21. Survival Clause. The "Indemnification" provision set forth in this Agreement shall survive the completion of the Services and the satisfaction, expiration, or termination of this Agreement.

22. Severability. In the event a court of competent jurisdiction holds any provision of this Agreement invalid or unenforceable, such holding shall not invalidate or render unenforceable any other provision of this Agreement.





**EXHIBIT A**  
**SCOPE OF SERVICES**

March 24, 2022

Corinne Ferguson  
Town of Paonia  
Town Administrator  
214 Grand Ave  
Paonia, CO 81428

**RE: Proposal for Engineering Services  
Paonia Standard Operating Procedures (SOP's) for Water and Wastewater  
Treatment Facilities**

Dear Corinne:

This letter presents a proposal for SGM to provide engineering services for the following:

- Help the Town develop standard operating procedures (SOP's) for the two water treatment facilities and the wastewater treatment facility.

We sincerely appreciate this opportunity to help the Town achieve a successful project. We believe the work we have completed over the years, staff relationships we have built, and knowledge of the Town's infrastructure will bring great value to the Town on this project. We look forward to continuing working with yourself and Town staff and recognize the value of your input in meeting schedule goals and developing a great product.

Our letter proposal is presented in the following sections:

**Project Understanding**

SGM understands these to be the goals for the project:

- Review of available information
- Solicit input from Town Staff and ORC
  - This will be key as SGM can design treatment plants, troubleshoot and optimize plants, however, were not onsite every day to completely understand every nuance associated your specific plant
  - Gather operation and maintenance manuals for specific pieces of equipment, such as the membrane skids, which contain unique procedures for items such as backwashing, chemical cleaning, etc.
- Develop draft SOP's
  - Integrate elements of our knowledge of what works well for other communities/treatment facilities
  - Present this information to Town Staff and other interested parties
- After review, finalize deliverables for Town adoption

## Methodology

SOP's detail the regularly recurring work processes that are to be conducted or followed for regular operation. They document the way activities are to be performed to facilitate consistent performance to system design intent.

- SOP's should describe fundamental programmatic actions and technical actions such as
  - Analytical process
  - Processes for maintaining, calibrating, and using equipment
- SOP's are intended to be specific to the organization/facility whose activities are described and assist that organization/facility to maintain their QC and QA processes and ensure compliance with CDPHE regulations

## SOP General Format

SOP's should be organized to ensure ease and efficiency in use and to be specific to the organization which develops it. Where possible break the information into a series of logical steps to avoid a long list. The level of detail provided in the SOP may differ on i.e., whether the process is critical, the frequency of that procedure being followed, the number of people who will use the SOP, and where training is not routinely available.

- Title Page
  - Should contain the following information: a title that clearly identifies the activity of procedure, an SOP ID number, date of issue and/or revision, and signatures and dates of those individuals who prepared and approved the SOP
- Table of Contents
  - May be needed for a quick reference, especially if the SOP is long, for locating information and to denote changes of revisions made only to certain sections of an SOP.
- Text
  - Briefly describe the purpose of the work or process. Define any specialized or unusual terms. Denote what sequential procedures should be followed, possible interferences, equipment needed, personnel qualifications, and safety considerations. Finally describe all appropriate QA and QC activities for the procedure.

## Project Schedule

This project can be completed in approximately 8-10 weeks from contract execution.

## Project Fees

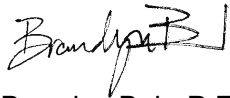
The proposed budgetary range for this type of project is \$20,000 to \$25,000. A 2022 Fee Schedule is attached. Changes in scope requested by the Town or due to circumstances beyond SGM's control may require a contract Change Order to adjust the project budget prior to

execution of the additional work. SGM will bring any out-of-scope items to the Town's attention as they arise and seek authorization to proceed in advance.

Thank you for the opportunity to submit this proposal to the Town. We look forward to continuing our working relationship with the Town. Please call me with any questions you may have on this proposal. Once scope of work and fees have been agreed to, SGM can provide the necessary contract paperwork for execution.

Respectfully Submitted,

**SGM, INC.**



Brandyn Bair, P.E.  
Project Engineer

Attachments:

A - SGM 2022 Fee Schedule



**FEE SCHEDULE 2022  
HOURLY RATE**

PRINCIPAL ENGINEER.....	\$211.00
SENIOR ENGINEER III.....	\$194.00
SENIOR ENGINEER II.....	\$182.00
SENIOR ENGINEER I.....	\$167.00
ENGINEER IV.....	\$153.00
ENGINEER III.....	\$140.00
ENGINEER II.....	\$119.00
ENGINEER I.....	\$102.00
SENIOR PROJECT MANAGER.....	\$152.00
PROJECT MANAGER.....	\$141.00
PRINCIPAL CONSULTANT.....	\$211.00
SENIOR CONSULTANT II.....	\$175.00
SENIOR CONSULTANT I.....	\$146.00
CONSULTANT III.....	\$126.00
CONSULTANT II.....	\$110.00
CONSULTANT I.....	\$99.00
TECHNICIAN III.....	\$85.00
TECHNICIAN II.....	\$72.00
TECHNICIAN I.....	\$61.00
CLERICAL.....	\$78.00
SENIOR CADD/GIS.....	\$141.00
CADD/GIS III.....	\$121.00
CADD/GIS II.....	\$110.00
CADD/GIS I.....	\$90.00
CONSTRUCTION MANAGER.....	\$133.00
CONSTRUCTION TECHNICIAN II.....	\$121.00
CONSTRUCTION TECHNICIAN I.....	\$110.00
SURVEY MANAGER.....	\$170.00
LAND SURVEYOR.....	\$140.00
SURVEY PROJECT MANAGER.....	\$120.00
SURVEY TECHNICIAN.....	\$100.00
FIELD SURVEY (1-Man Crew).....	\$159.00
FIELD SURVEY (2-Man Crew).....	\$212.00
SUE FIELD PROJECT MANAGER.....	\$183.00
SUE FIELD TECHNICIAN.....	\$127.00
EXPERT TESTIMONY.....	\$338.00

**REIMBURSABLES**

<b><u>Equipment</u></b>	<b><u>Rate</u></b>
Vehicle Mileage.....	Current IRS Standard Mileage Rate
ATV / Snowmobile.....	\$125.00/day
UTV.....	\$250.00/day
Flow Tote.....	\$125.00/day

<b><u>Reproduction</u></b>	
Black & White Plots.....	\$ 5.50/sheet
Mylar Plots.....	\$19.00/sheet
Color Plots.....	\$30.00/sheet
Photocopies.....	\$ 0.25/page

**Miscellaneous**  
 10% will be added to all direct expenses, including FedEx, special delivery and courier charges, special consultants, subcontractors, laboratory tests, airfare, lodging, meals, car rental, telephone, outside printing expense, etc. **Interest of 1.5% per month will be charged for invoices past 30 days.**



**EXHIBIT B**

**CERTIFICATE OF EXEMPTION FROM STATUTORY WORKERS' COMPENSATION LAW AND ACKNOWLEDGEMENT OF RISK/HOLD HARMLESS AGREEMENT**

The undersigned Contractor certifies to the Town of Paonia ("Town") that it is exempt from the provisions of the Colorado Workers' Compensation Act.

If Contractor has any employees who will perform the Services or subsequently employs any person to perform the Services as set forth in this Agreement (other than subcontractors, who are not considered employees for the purposes of workers' compensation), it agrees to provide the Town with a Certificate of Insurance as required by the Agreement indicating proof of statutory workers' compensation coverage on such persons prior to their start of work for the Town.

Contractor acknowledges that it will be engaging in activities which exposes it to the risk of bodily injury, that it is physically capable of performing the activities, and that all necessary precautions to prevent injury to Contractor and others will be taken. Contractor shall not hold the Town liable for any injuries sustained, by it or others, which may arise out of or in the course of the work performed for or on behalf of the Town, and Contractor agrees to defend, indemnify, and hold harmless the Town from all such claims.

CONTRACTOR:


By: \_\_\_\_\_

Title: \_\_\_\_\_

**File Attachments for Item:**

7. Board of Trustees Team Building Retreat

AGENDA SUMMARY FORM

	Board of Trustees Team Building Retreat
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Summary: Board discussion and planning for team building retreat.

Notes:

Possible Motions:  
  
Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

Board Retreat

Dates: July 8 & 9, 2025

Time: July 8 – 3-5pm Dinner served after the session

July 9 – 9am -4pm

Place: Stewart Mesa School House (~2 miles outside of Paonia on Crawford Road)

Facilitator: Chris Lowe, Governmental Professional Solutions

Costs to the Town of Paonia: NONE

Preliminary Agenda:


July 8: Team building, shared meal

July 9: Review of Community Strategic Planning session and Board Strategic Planning

**File Attachments for Item:**

8. For a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b), more specifically related to: (a) employment law issues related to officer appointments; and (b) enforcement of special use review for Grand Avenue properties.

AGENDA SUMMARY FORM

	<p>For a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b), more specifically related to: (a) employment law issues related to officer appointments; and (b) enforcement of special use review for Grand Avenue properties.</p>
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Summary:

Notes:

Possible Motions:


Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

**File Attachments for Item:**

9. Resolution 08-2022 Acceptance of Parks, Recreation, and Trails Master Plan - Paonia in Motion

AGENDA SUMMARY FORM

	<p>Resolution 08-2022 Acceptance of Parks, Recreation, and Trails Master Plan - Paonia in Motion</p>
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Summary: Final acceptance of the parks section of the master plan.

Notes:

Thank you GOCO for sponsoring this project through your grants programs!

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber



**RESOLUTION 08-2022  
A RESOLUTION OF THE  
TOWN OF PAONIA, COLORADO  
A RESOLUTION OF THE BOARD OF TRUSTEES OF  
THE TOWN OF PAONIA, COLORADO,  
APPROVING AND ADOPTING THE TOWN OF PAONIA PARKS, RECREATION,  
AND TRAILS MASTER PLAN**

**WHEREAS**, the Town of Paonia entered into a Professional Services Agreement with Western Slope Consulting for a Parks, Recreation, and Trails Master Plan (“Master Plan”); and,

**WHEREAS**, the purpose of the Master Plan was to determine the community’s needs and aspirations for parks, recreation, and trails in and around the Town of Paonia; and,

**WHEREAS**, a Steering Committee (“Community Action Team”) of 17 members including representatives of Delta Area Mountain Bikers, Delta County Libraries, Delta County Schools, The Nature Connection, North Fork Pool, Park and Recreation District, North Fork Trails Advocacy Group, North Fork Valley Skate Park, Town of Paonia, Western Slope Conservation Center, local businesses, and other interested parties guided a public process resulting in the Master Plan; and,

**WHEREAS**, the Town of Paonia prepared and posted the initial public draft of the Master Plan on the Paonia In Motion website (“project website”) on March 17, 2022, and posted the final public draft of the Master Plan to the project website on May 11, 2022, and published notice for the public meeting by the Board of Trustees of the Town of Paonia (“Board of Trustees”) for adoption of the Master Plan on May 26, 2022 in the Delta County Independent; and

**WHEREAS**, the Board of Trustees held a public meeting on the Master Plan on March 29, 2022 and a public presentation was given on the Master Plan on May 26, 2022, in accordance with the notice published; and,

**WHEREAS**, the Master Plan is reflective of the desires of the community and which the Board of Trustees is fully in support of; and

**WHEREAS**, the Board of Trustees may, from time to time, amend, extend, or add to the Master Plan, in accordance with the processes set forth in the Master Plan; and

**WHEREAS**, the Board of Trustees desires to adopt the Parks, Recreation and Trails Master Plan and begin to undertake its execution as desired.

**THIS SECTION LEFT INTENTIONALLY BLANK**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees for the Town of Paonia, Colorado, that the Town of Paonia Parks, Recreation and Trails Master Plan, attached hereto as Exhibit A, is hereby approved, and adopted by the Town of Paonia Board of Trustees.

**PASSED, ADOPTED AND RESOLVED** by the Board of Trustees of the Town of Paonia, Delta County, Colorado, at a regular meeting held this 9<sup>th</sup> day of June 2022.

TOWN OF PAONIA, COLORADO

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Mary Bachran, Mayor

ATTEST:

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Corinne Ferguson, Town Administrator/Clerk

**File Attachments for Item:**

10. Resolution 09-2022 Appointment of Officer - Treasurer

AGENDA SUMMARY FORM

	<p>Resolution 09-2022 Appointment of Officer - Treasurer</p>
---	--

Summary:  
Continued from April 28 and May 12, and May 26, 2022, regular meeting. Resolution appointing statutorily required positions of the municipal government of Treasurer.

Notes:  
Regarding the Treasurer as Finance Officer the Town Administrator recommendation remains the same.

There have been ongoing discussions regarding the Treasurer position. C.R.S. 31-4-304 <https://law.justia.com/citations.html> states that the board of trustees shall appoint a treasurer but gives no guidance or requirements that the treasurer be a stand-alone position.

Prior to former Treasurer Ross Kings appointment and since his resignation August 2021 Finance Officer Cindy Jones has performed all duties assigned to the Treasurer, with oversight from two Board designated trustees (formerly the Finance Committee) and the Town Administrator.

Research into other communities of similar size found that it is most common for the finance director or town clerk to fulfill the treasurer appointment. Under the current circumstances for the clerk – holding multiple positions for the Town, and the current finance director operating in the position with oversight mechanisms in place, it is my recommendation that Finance Director Cynthia Jones be appointed as treasurer.

<p>Motion by: _____ 2<sup>nd</sup>: _____ vote: _____</p>			
<p>Vote:</p>	<p>Mayor Bachran</p>	<p>Trustee Knutson</p>	<p>Trustee Markle</p>
<p>Trustee Smith</p>	<p>Trustee Stelter</p>	<p>Trustee Valentine</p>	<p>Trustee Weber</p>

**RESOLUTION 09-2022  
A RESOLUTION OF THE  
TOWN OF PAONIA, COLORADO,  
REGARDING THE APPOINTMENT  
OF OFFICER - Treasurer**

**WHEREAS**, CRS 31-4-304 provides that, after each regular election, the Board of Trustees shall appoint a Clerk, Treasurer, and Town Attorney; and

**WHEREAS**, the Paonia Municipal Code chapter 2, Article 3 Section 2-3-10 requires the appointment of officers by a vote of the Board of Trustees; and

**WHEREAS**, the Board of Trustees of the Town of Paonia, Colorado, is required to appoint officers to carry on the Business of the Town.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Town of Paonia, Colorado, that the following persons are appointed.

Treasurer – Cynthia Jones

APPROVED AND ADOPTED: June 9, 2022.

\_\_\_\_\_  
Mary Bachran, Mayor

ATTEST:

\_\_\_\_\_  
Corinne Ferguson, Town Administrator/Clerk

**File Attachments for Item:**

11. Resolution 10-2022 Appointment of Officer - Clerk

AGENDA SUMMARY FORM

	Resolution 10-2022 Appointment of Officer - Clerk
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**Summary:**  
Continued from April 28 and May 12, and May 26, 2022, regular meeting. Resolution appointing statutorily required positions of the municipal government of Clerk.

**Notes:**

Regarding the Clerk appointment – I believe it is a worthy discussion to separate the clerk and administrator position. I make three suggestions. #1 Make the appointment continuing the dual position. #2 Include positions as stand-alone in the 2023 budget. #3 Begin discussion of the current dual Administrator/Clerk position contract which expires in December.

In addition, please consider a few pros and cons.

<p><b>Pros:</b></p> <ul style="list-style-type: none"> <li>Funded position for 2022</li> <li>Retention of institutional knowledge</li> <li>Reduces additional training for 2022</li> </ul>	<p><b>Cons:</b></p> <ul style="list-style-type: none"> <li>Unfunded position for 2022</li> <li>Unknown local knowledgebase</li> <li>Reduced work product to allow for training time</li> <li>Multiple unfunded budget line items</li> </ul>
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Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

**RESOLUTION 10-2022  
A RESOLUTION OF THE  
TOWN OF PAONIA, COLORADO,  
REGARDING THE APPOINTMENT  
OF OFFICER – Town Clerk**

**WHEREAS**, CRS 31-4-304 provides that, after each regular election, the Board of Trustees shall appoint a Clerk, Treasurer, and Town Attorney; and

**WHEREAS**, the Paonia Municipal Code chapter 2, Article 3 Section 2-3-10 requires the appointment of officers by a vote of the Board of Trustees; and

**WHEREAS**, the Board of Trustees of the Town of Paonia, Colorado, is required to appoint officers to carry on the Business of the Town.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Town of Paonia, Colorado, that the following persons are appointed.

Town Clerk – Corinne Ferguson

APPROVED AND ADOPTED: June 9, 2022.

\_\_\_\_\_  
Mary Bachran, Mayor

ATTEST:

\_\_\_\_\_  
Corinne Ferguson, Town Administrator/Clerk



**File Attachments for Item:**

12. Board Appointment of Mayor Pro Tem

AGENDA SUMMARY FORM

	Board Appointment of Mayor Pro Tem
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Summary: Trustee appointment of Mayor Pro Tem

Link to Section 2-2-30 – Mayor Pro Tem:  
[https://library.municode.com/co/paonia/codes/municipal\\_code?nodeId=CH2AD\\_ART2MAB\\_OTR\\_S2-2-30MAPRTE](https://library.municode.com/co/paonia/codes/municipal_code?nodeId=CH2AD_ART2MAB_OTR_S2-2-30MAPRTE)

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

**File Attachments for Item:**

13. Employee Health Insurance Annual Renewal

AGENDA SUMMARY FORM

	Employee Health Insurance Annual Renewal
---	--

Summary: Information regarding healthcare plan renewal.

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

**I hereby acknowledge and agree as follows:**

1. Warner Pacific Insurance Services, Inc., ("Warner"), is not guaranteeing the accuracy of the information contained in this tool and its associated output and it is my responsibility to verify the accuracy of all information, including, but not limited to, insurance rates and benefits.
2. Final rates, benefits, product offerings, eligibility and acceptability are determined by the applicable insurance company.
3. On behalf of myself and my assigns, successors, agents, representatives, and insurers hereby expressly release, waive, and discharge Warner, its affiliates, and each of the agents, employees, officers, directors, and shareholders of Warner and its affiliates from and against any and all rights and claims, liabilities, causes of action, damages, demands, liens, losses, costs and expenses (including without limitation attorneys' fees and costs), or charges of any kind or nature whatsoever, whether known or unknown, developed or undeveloped, suspected or unsuspected, fixed or contingent, liquidated or illiquid, past, present or future which arise out of or that are in any manner related to my use of any of
4. I hereby waive any and all rights under Section 1542 of the California Civil Code or any similar law of any other state, which Section 1542 reads as follows: "A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE

Town of Paonia			<u>UnitedHealthcare</u> <u>Navigate Direct Silver 35/2600/80%</u> <u>(CBWV E50)</u> <u>Silver / HMO</u> <u>* 7/1/2021 *</u>				<u>UnitedHealthcare</u> <u>Navigate Direct Silver 40/3000/80% (CMJ5</u> <u>K14Y)</u> <u>Silver / HMO</u> <u>07/01/2022</u>				<u>Anthem BCBS</u> <u>Anthem Silver Pathway EPO</u> <u>3500/50%/7900 Rx Copay (67HP)</u> <u>Silver / EPO</u> <u>07/01/2022</u>			
Deductible	In Net:	\$2,600/ \$5,200	In Net:	\$3,000/ \$6,000	In Net:	\$3,500/ \$7,000								
Office Visits (PCP/Specialist) *	In Net:	\$35/\$70 (ded waived)	In Net:	\$40/\$80 (ded waived)	In Net:	\$50/\$75 (ded waived)								
Inpatient Hospital Services *	In Net:	\$500 + 20%	In Net:	\$500 + 20%	In Net:	50%								
Out-of-Pocket Max	In Net:	\$8,500/ \$17,000	In Net:	\$8,700/ \$17,400	In Net:	\$7,900/ \$15,800								
RX Tiers 1/2/3/4	In Net:	\$15/\$55/\$100/\$400	In Net:	R-10/55/100/350; SMCS-10/150/350/500	In Net:	L1: 0/10/60/ 125/500; L2: See Detail								
Monthly Rate (12 pay periods)			CURRENT PLAN AND RATES				2022 PROPOSED RENEWAL							
Name	Age	Dep	Area	Emp	Dep	Total	Area	Emp	Dep	Total	Area	Emp	Dep	Total
Cindy Jones	55	EE	CO09	\$954.09	\$0.00	\$954.09	CO09	\$1,078.05	\$0.00	\$1,078.05	NMWE	\$1,131.61	\$0.00	\$1,131.61
Corinne Ferguson	44	FA	CO09	\$606.42	\$933.98	\$1,540.40	CO09	\$675.35	\$1,025.83	\$1,701.18	NMWE	\$708.91	\$1,076.81	\$1,785.72
Patrick Hinyard	40	EE	CO09	\$563.96	\$0.00	\$563.96	CO09	\$617.82	\$0.00	\$617.82	NMWE	\$648.52	\$0.00	\$648.52
Dennis Reich	54	EE	CO09	\$911.64	\$0.00	\$911.64	CO09	\$1,032.12	\$0.00	\$1,032.12	NMWE	\$1,083.41	\$0.00	\$1,083.41
Susan Cassidy	58	EE	CO09	\$1,138.65	\$0.00	\$1,138.65	CO09	\$1,231.78	\$0.00	\$1,231.78	NMWE	\$1,292.98	\$0.00	\$1,292.98
Kaden Heiniger	22	EE	CO09	\$446.88	\$0.00	\$446.88	CO09	\$483.43	\$0.00	\$483.43	NMWE	\$507.45	\$0.00	\$507.45
Roger Edwards	53	EE	CO09	\$872.31	\$0.00	\$872.31	CO09	\$986.20	\$0.00	\$986.20	NMWE	\$1,035.20	\$0.00	\$1,035.20
Lance Kramer	26	EE	CO09	\$457.61	\$0.00	\$457.61	CO09	\$495.03	\$0.00	\$495.03	NMWE	\$519.63	\$0.00	\$519.63
Amanda Mojarro Lopez	35	ES	CO09	\$542.51	\$571.11	\$1,113.62	CO09	\$590.75	\$629.43	\$1,220.18	NMWE	\$620.10	\$660.70	\$1,280.80
Candice Wuollet	58	EE	CO09	\$1,089.05	\$0.00	\$1,089.05	CO09	\$1,231.78	\$0.00	\$1,231.78	NMWE	\$1,292.98	\$0.00	\$1,292.98
<b>Totals:</b>				<b>\$7,583.12</b>	<b>\$1,505.09</b>	<b>\$9,088.21</b>		<b>\$8,422.31</b>	<b>\$1,655.26</b>	<b>\$10,077.57</b>		<b>\$8,840.79</b>	<b>\$1,737.51</b>	<b>\$10,578.30</b>
	<b>% Difference:</b>					<b>\$0.00</b>				<b>10.9%</b>				<b>16.4%</b>
	<b>\$ Difference:</b>					<b>\$0.00</b>				<b>\$989.36</b>				<b>\$1,490.09</b>

\* Unless stated, all services are subject to deductible.

Town of Paonia			<u>Anthem BCBS</u>				<u>UnitedHealthcare</u>				<u>UnitedHealthcare</u>			
			<u>Anthem Gold Pathway EPO 3000/40%/7500 Rx Copay (67F5)</u>				<u>Choice Direct Silver 30/3250/80% (CMKA K23Y)</u>				<u>Choice Plus Silver 35/3500/60% (BP8A K19Y)</u>			
			<u>Gold / EPO</u>				<u>Silver / EPO</u>				<u>Silver / POS</u>			
			<u>07/01/2022</u>				<u>07/01/2022</u>				<u>07/01/2022</u>			
Deductible			In Net:	\$3,000/ \$6,000			In Net:	\$3,250/ \$6,500			In Net:	\$3,500/ \$7,000		
Office Visits (PCP/Specialist) *			In Net:	\$20/\$40 (ded waived)			In Net:	\$30/\$60 (ded waived 3 visits then 20%)			In Net:	\$35/\$70 (ded waived)		
Inpatient Hospital Services *			In Net:	40%			In Net:	\$500 + 20%			In Net:	40%		
Out-of-Pocket Max			In Net:	\$7,500/ \$15,000			In Net:	\$8,350/ \$16,700			In Net:	\$8,150/ \$16,300		
RX Tiers 1/2/3/4			In Net:	L1: 0/10/60/125/500; L2: See Detail			In Net:	\$15/\$55/\$125/\$350; SMCS-\$500			In Net:	\$250 (2-4); R-15/50/100/350; SMCS-15/150/350/500		
<b>Monthly Rate (12 pay periods)</b>														
Name	Age	Dep	Area	Emp	Dep	Total	Area	Emp	Dep	Total	Area	Emp	Dep	Total
Cindy Jones	55	EE	NMWE	\$1,186.03	\$0.00	\$1,186.03	CO09	\$1,189.24	\$0.00	\$1,189.24	CO09	\$1,218.47	\$0.00	\$1,218.47
Corinne Ferguson	44	FA	NMWE	\$742.99	\$1,128.59	\$1,871.58	CO09	\$745.01	\$1,131.64	\$1,876.65	CO09	\$763.32	\$1,159.46	\$1,922.78
Patrick Hinyard	40	EE	NMWE	\$679.70	\$0.00	\$679.70	CO09	\$681.54	\$0.00	\$681.54	CO09	\$698.30	\$0.00	\$698.30
Dennis Reich	54	EE	NMWE	\$1,135.50	\$0.00	\$1,135.50	CO09	\$1,138.57	\$0.00	\$1,138.57	CO09	\$1,166.56	\$0.00	\$1,166.56
Susan Cassidy	58	EE	NMWE	\$1,355.15	\$0.00	\$1,355.15	CO09	\$1,358.82	\$0.00	\$1,358.82	CO09	\$1,392.23	\$0.00	\$1,392.23
Kaden Heiniger	22	EE	NMWE	\$531.85	\$0.00	\$531.85	CO09	\$533.29	\$0.00	\$533.29	CO09	\$546.40	\$0.00	\$546.40
Roger Edwards	53	EE	NMWE	\$1,084.97	\$0.00	\$1,084.97	CO09	\$1,087.91	\$0.00	\$1,087.91	CO09	\$1,114.66	\$0.00	\$1,114.66
Lance Kramer	26	EE	NMWE	\$544.61	\$0.00	\$544.61	CO09	\$546.09	\$0.00	\$546.09	CO09	\$559.51	\$0.00	\$559.51
Amanda Mojarro Lopez	35	ES	NMWE	\$649.92	\$692.47	\$1,342.39	CO09	\$651.68	\$694.34	\$1,346.02	CO09	\$667.70	\$711.41	\$1,379.11
Candice Wuollet	58	EE	NMWE	\$1,355.15	\$0.00	\$1,355.15	CO09	\$1,358.82	\$0.00	\$1,358.82	CO09	\$1,392.23	\$0.00	\$1,392.23
<b>Totals:</b>				<b>\$9,265.87</b>	<b>\$1,821.06</b>	<b>\$11,086.93</b>		<b>\$9,290.97</b>	<b>\$1,825.98</b>	<b>\$11,116.95</b>		<b>\$9,519.38</b>	<b>\$1,870.87</b>	<b>\$11,390.25</b>
<b>% Difference:</b>						<b>22.0%</b>				<b>22.3%</b>				<b>25.3%</b>
<b>\$ Difference:</b>						<b>\$1,998.72</b>				<b>\$2,028.74</b>				<b>\$2,302.04</b>

\* Unless stated, all services are subject to deductible.

Town of Paonia			<u>UnitedHealthcare</u>				<u>Anthem BCBS</u>			
			<u>Choice Plus Silver 35/3000/60% (CMJL K19Y)</u>				<u>Anthem Link Gold Pathway EPO 3000/5500 (67EW)</u>			
			<u>Silver / POS</u>				<u>Gold / EPO</u>			
			<u>07/01/2022</u>				<u>07/01/2022</u>			
Deductible			In Net:	\$3,000/ \$6,000			In Net:	\$3,000/ \$6,000		
Office Visits (PCP/Specialist) *			In Net:	\$35/\$70 (ded waived)			In Net:	0%/\$75 (ded waived)		
Inpatient Hospital Services *			In Net:	40%			In Net:	\$750		
Out-of-Pocket Max			In Net:	\$8,500/ \$17,000			In Net:	\$5,500/ \$11,000		
RX Tiers 1/2/3/4			In Net:	\$250 (2-4); R-15/50/100/350; SMCS-15/150/350/500			In Net:	Med (3-4); L1: 0/10/60/125/200; L2: See Detail		
<b>Monthly Rate (12 pay periods)</b>										
Name	Age	Dep	Area	Emp	Dep	Total	Area	Emp	Dep	Total
Cindy Jones	55	EE	CO09	\$1,222.06	\$0.00	\$1,222.06	NMWE	\$1,228.91	\$0.00	\$1,228.91
Corinne Ferguson	44	FA	CO09	\$765.57	\$1,162.88	\$1,928.45	NMWE	\$769.86	\$1,169.40	\$1,939.26
Patrick Hinyard	40	EE	CO09	\$700.36	\$0.00	\$700.36	NMWE	\$704.28	\$0.00	\$704.28
Dennis Reich	54	EE	CO09	\$1,170.00	\$0.00	\$1,170.00	NMWE	\$1,176.56	\$0.00	\$1,176.56
Susan Cassidy	58	EE	CO09	\$1,396.33	\$0.00	\$1,396.33	NMWE	\$1,404.15	\$0.00	\$1,404.15
Kaden Heiniger	22	EE	CO09	\$548.01	\$0.00	\$548.01	NMWE	\$551.08	\$0.00	\$551.08
Roger Edwards	53	EE	CO09	\$1,117.94	\$0.00	\$1,117.94	NMWE	\$1,124.20	\$0.00	\$1,124.20
Lance Kramer	26	EE	CO09	\$561.16	\$0.00	\$561.16	NMWE	\$564.31	\$0.00	\$564.31
Amanda Mojarro Lopez	35	ES	CO09	\$669.67	\$713.51	\$1,383.18	NMWE	\$673.42	\$717.51	\$1,390.93
Candice Wuollet	58	EE	CO09	\$1,396.33	\$0.00	\$1,396.33	NMWE	\$1,404.15	\$0.00	\$1,404.15
<b>Totals:</b>				<b>\$9,547.43</b>	<b>\$1,876.39</b>	<b>\$11,423.82</b>		<b>\$9,600.92</b>	<b>\$1,886.91</b>	<b>\$11,487.83</b>
<b>% Difference:</b>			<b>25.7%</b>				<b>26.4%</b>			
<b>\$ Difference:</b>			<b>\$2,335.61</b>				<b>\$2,399.62</b>			

\* Unless stated, all services are subject to deductible.



As Anthem Blue Cross Blue Shield receives additional guidance and clarification on the new health care reform laws from the U.S. Department of Health and Human Services, Department of Labor and Internal Revenue Service, Anthem Blue Cross Blue Shield may be required to make additional changes to this summary of benefits. This Anthem Blue Cross Blue Shield summary of benefits, as updated, is subject to the approval of the Colorado Division of Insurance.

By viewing this data in Excel, you agree not to hold WarnerPacific responsible for any errors as a result of subsequent changes made to the exported format. Further, you understand that final rates, product offerings, and acceptability are determined by the insurance carrier.

\* Unless stated, all services are subject to deductible.

The summary above is meant to be a brief description of plan benefits and features only. This is not a policy. Please consult the contract and/or evidence of coverage and disclosure brochure, either of which is available upon request, for a complete description of benefits, exclusions, limitations and participation requirements. The accuracy of this summary is not guaranteed and the information herein is subject to change without notice. This is not an offer of coverage.

Final rates are determined by the Carrier. This quote is not valid without the separate general disclaimer.

# Dependent children 21-25 years old are rated as adults. Dependent children may become ineligible for coverage on their 26th birthday; effective date of change may vary by carrier.

Rates have not been adjusted for COBRA enrollees.

ANCILLARY RATES: Please note that the ancillary rates displayed are intended for NEW BUSINESS ONLY and should not be presented as renewal rates.

Full Time and Full Time Equivalent (FTE) employee count must be between 1 - 100 in order to quote in small group. Call your Sales Executive for more info.

\* Unless stated, all services are subject to deductible.

UHC CO: Colorado Doctors Plan and SelectColorado plans cannot be offered within the same employer group's benefit offering.

For more details, please contact your Warner Pacific Sales Executive or Rating Analyst.

**I hereby acknowledge and agree as follows:**

1. Warner Pacific Insurance Services, Inc., ("Warner"), is not guaranteeing the accuracy of the information contained in this tool and its associated output and it is my responsibility to verify the accuracy of all information, including, but not limited to, insurance rates and benefits.
2. Final rates, benefits, product offerings, eligibility and acceptability are determined by the applicable insurance company.
3. On behalf of myself and my assigns, successors, agents, representatives, and insurers hereby expressly release, waive, and discharge Warner, its affiliates, and each of the agents, employees, officers, directors, and shareholders of Warner and its affiliates from and against any and all rights and claims, liabilities, causes of action, damages, demands, liens, losses, costs and expenses (including without limitation attorneys' fees and costs), or charges of any kind or nature whatsoever, whether known or unknown, developed or undeveloped, suspected or unsuspected, fixed or contingent, liquidated or illiquid, past, present or future which arise out of or that are in any manner related to my use of any of
4. I hereby waive any and all rights under Section 1542 of the California Civil Code or any similar law of any other state, which Section 1542 reads as follows: "A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE

Town of Paonia		UnitedHealthcare				Anthem BCBS				UnitedHealthcare				Anthem BCBS				UnitedHealthcare												
		Navigate Direct Silver 35/3500/80% (CBWX 836)				Anthem Bronze Pathway EPO 7500/30%/8550 Rx Copay (67FQ)				Navigate Direct Silver 35/3750/80% (CMJ7 K23Y)				Anthem Silver Pathway EPO 6000/30%/8550 Rx Copay (67FM)				Anthem Silver Pathway EPO 4000/30%/8250 Rx Copay (67FJ)				Choice Plus Premier (Tiered) Silver 30/3750/80% (CBWZ K14Y)								
		Silver / HMO				Bronze / EPO				Silver / HMO				Silver / EPO				Silver / EPO				Silver / POS								
		* 7/1/2021 *				07/01/2022				07/01/2022				07/01/2022				07/01/2022				07/01/2022								
Deductible	In Net:	\$3,500/ \$7,000				In Net:	\$7,500/ \$15,000				In Net:	\$3,750/ \$7,500				In Net:	\$6,000/ \$12,000				In Net:	\$4,000/ \$8,000				In Net:	\$3,750/ \$7,500			
Office Visits (PCP/Specialist) *	In Net:	\$35/\$70 (ded waived)				In Net:	\$35 (ded waived first 3 visits then 30%)				In Net:	\$35/\$70 (ded waived)				In Net:	\$50/\$90 (ded waived)				In Net:	\$40/\$80 (ded waived)				In Net:	\$30/\$60 / \$70/\$100 (ded waived)			
Inpatient Hospital Services *	In Net:	\$500 + 20%				In Net:	30%				In Net:	\$500 + 20%				In Net:	\$500 + 30%				In Net:	\$500 + 30%				In Net:	20%			
Out-of-Pocket Max	In Net:	\$7,900/ \$15,800				In Net:	\$8,550/ \$17,100				In Net:	\$8,350/ \$16,700				In Net:	\$8,550/ \$17,100				In Net:	\$8,250/ \$16,500				In Net:	\$8,550/ \$17,100			
RX Tiers 1/2/3/4	In Net:	\$15/\$50/\$135/\$350				In Net:	L1: 0/10/60/ 125/500; L2: See Detail				In Net:	\$15/\$55/\$125/\$350; SMCS-\$500				In Net:	L1: 0/10/60/ 125/500; L2: See Detail				In Net:	L1: 0/10/60/ 125/500; L2: See Detail				In Net:	R-10/55/100/350; SMCS-10/150/350/500			
<b>Monthly Rate (12 pay periods)</b>		<b>CURRENT PLAN AND RATES</b>								<b>2022 RENEWAL PROPOSAL</b>																				
Name	Age	Dep	Area	Emp	Dep	Total	Area	Emp	Dep	Total	Area	Emp	Dep	Total	Area	Emp	Dep	Total	Area	Emp	Dep	Total	Area	Emp	Dep	Total	Area	Emp	Dep	Total
Cindy Jones	55	EE	CO09	\$910.15	\$0.00	\$910.15	NMWE	\$1,046.09	\$0.00	\$1,046.09	CO09	\$1,052.49	\$0.00	\$1,052.49	NMWE	\$1,094.80	\$0.00	\$1,094.80	NMWE	\$1,116.74	\$0.00	\$1,116.74	CO09	\$1,223.87	\$0.00	\$1,223.87	CO09	\$1,223.87	\$0.00	\$1,223.87
Corinne Ferguson	44	FA	CO09	\$578.49	\$890.97	\$1,469.46	NMWE	\$655.33	\$995.43	\$1,650.76	CO09	\$659.34	\$1,001.52	\$1,660.86	NMWE	\$685.84	\$1,041.78	\$1,727.62	NMWE	\$699.59	\$1,062.66	\$1,762.25	CO09	\$766.70	\$1,164.60	\$1,931.30	CO09	\$766.70	\$1,164.60	\$1,931.30
Patrick Hinyard	40	EE	CO09	\$537.99	\$0.00	\$537.99	NMWE	\$599.51	\$0.00	\$599.51	CO09	\$603.18	\$0.00	\$603.18	NMWE	\$627.42	\$0.00	\$627.42	NMWE	\$640.00	\$0.00	\$640.00	CO09	\$701.39	\$0.00	\$701.39	CO09	\$701.39	\$0.00	\$701.39
Dennis Reich	54	EE	CO09	\$869.65	\$0.00	\$869.65	NMWE	\$1,001.53	\$0.00	\$1,001.53	CO09	\$1,007.66	\$0.00	\$1,007.66	NMWE	\$1,048.16	\$0.00	\$1,048.16	NMWE	\$1,069.17	\$0.00	\$1,069.17	CO09	\$1,171.73	\$0.00	\$1,171.73	CO09	\$1,171.73	\$0.00	\$1,171.73
Susan Cassidy	58	EE	CO09	\$1,086.21	\$0.00	\$1,086.21	NMWE	\$1,195.27	\$0.00	\$1,195.27	CO09	\$1,202.58	\$0.00	\$1,202.58	NMWE	\$1,250.92	\$0.00	\$1,250.92	NMWE	\$1,275.99	\$0.00	\$1,275.99	CO09	\$1,398.39	\$0.00	\$1,398.39	CO09	\$1,398.39	\$0.00	\$1,398.39
Kaden Heiniger	22	EE	CO09	\$426.30	\$0.00	\$426.30	NMWE	\$469.10	\$0.00	\$469.10	CO09	\$471.97	\$0.00	\$471.97	NMWE	\$490.94	\$0.00	\$490.94	NMWE	\$500.78	\$0.00	\$500.78	CO09	\$548.82	\$0.00	\$548.82	CO09	\$548.82	\$0.00	\$548.82
Roger Edwards	53	EE	CO09	\$832.14	\$0.00	\$832.14	NMWE	\$956.96	\$0.00	\$956.96	CO09	\$962.82	\$0.00	\$962.82	NMWE	\$1,001.52	\$0.00	\$1,001.52	NMWE	\$1,021.59	\$0.00	\$1,021.59	CO09	\$1,119.59	\$0.00	\$1,119.59	CO09	\$1,119.59	\$0.00	\$1,119.59
Lance Kramer	26	EE	CO09	\$436.53	\$0.00	\$436.53	NMWE	\$480.36	\$0.00	\$480.36	CO09	\$483.30	\$0.00	\$483.30	NMWE	\$502.72	\$0.00	\$502.72	NMWE	\$512.80	\$0.00	\$512.80	CO09	\$561.99	\$0.00	\$561.99	CO09	\$561.99	\$0.00	\$561.99
Amanda Mojarro																														
Lopez	35	ES	CO09	\$517.53	\$544.81	\$1,062.34	NMWE	\$573.24	\$610.77	\$1,184.01	CO09	\$576.75	\$614.50	\$1,191.25	NMWE	\$599.93	\$639.20	\$1,239.13	NMWE	\$611.95	\$652.02	\$1,263.97	CO09	\$670.66	\$714.56	\$1,385.22	CO09	\$670.66	\$714.56	\$1,385.22
Candice Wuollet	58	EE	CO09	\$1,038.89	\$0.00	\$1,038.89	NMWE	\$1,195.27	\$0.00	\$1,195.27	CO09	\$1,202.58	\$0.00	\$1,202.58	NMWE	\$1,250.92	\$0.00	\$1,250.92	NMWE	\$1,275.99	\$0.00	\$1,275.99	CO09	\$1,398.39	\$0.00	\$1,398.39	CO09	\$1,398.39	\$0.00	\$1,398.39
<b>Totals:</b>				<b>\$7,233.88</b>	<b>\$1,435.78</b>	<b>\$8,669.66</b>		<b>\$8,172.66</b>	<b>\$1,606.20</b>	<b>\$9,778.86</b>		<b>\$8,222.67</b>	<b>\$1,616.02</b>	<b>\$9,838.69</b>		<b>\$8,553.17</b>	<b>\$1,680.98</b>	<b>\$10,234.15</b>		<b>\$8,724.60</b>	<b>\$1,714.68</b>	<b>\$10,439.28</b>		<b>\$9,561.53</b>	<b>\$1,879.16</b>	<b>\$11,440.69</b>				
<b>% Difference:</b>						<b>\$0.00</b>																								<b>\$2.0%</b>
<b>\$ Difference:</b>						<b>\$0.00</b>																								<b>\$1,769.62</b>

\* Unless stated, all services are subject to deductible.  
Quote ID: 4008-7035 on 04/27/2022 8:04 AM

As Anthem Blue Cross Blue Shield receives additional guidance and clarification on the new health care reform laws from the U.S. Department of Health and Human Services, Department of Labor and Internal Revenue Service, Anthem Blue Cross Blue Shield may be required to make additional changes to this summary of benefits. This Anthem Blue Cross Blue Shield summary of benefits, as updated, is subject to the approval of the Colorado Division of Insurance.

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\* Unless stated, all services are subject to deductible.

The summary above is meant to be a brief description of plan benefits and features only. This is not a policy. Please consult the contract and/or evidence of coverage and disclosure brochure, either of which is available upon request, for a complete description of benefits, exclusions, limitations and participation requirements. The accuracy of this summary is not guaranteed and the information herein is subject to change without notice. This is not an offer of coverage.

Final rates are determined by the Carrier. This quote is not valid without the separate general disclaimer.

# Dependent children 21-25 years old are rated as adults. Dependent children may become ineligible for coverage on their 26th birthday; effective date of change may vary by carrier.

Rates have not been adjusted for COBRA enrollees.

ANCILLARY RATES: Please note that the ancillary rates displayed are intended for NEW BUSINESS ONLY and should not be presented as renewal rates.

Full Time and Full Time Equivalent (FTE) employee count must be between 1 - 100 in order to quote in small group. Call your Sales Executive for more info.

\* Unless stated, all services are subject to deductible.

UHC CO: Colorado Doctors Plan and SelectColorado plans cannot be offered within the same employer group's benefit offering.

For more details, please contact your Warner Pacific Sales Executive or Rating Analyst.

**File Attachments for Item:**

14. Sidewalk Fund/Repair Plan

AGENDA SUMMARY FORM

	Sidewalk Fund/Repair Plan
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Summary: Information and direction regarding sidewalk repairs for 2022. Continued from 5/26/2022

Notes:

Possible Motions:  
  
Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

## Sidewalk Fund/Repair Plan

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The Town collects approximately \$33,000 annually via utility billing for existing sidewalk repairs and maintenance, as voted on by the electors in November 2013 and going into effect January 2014 with a ten-year sunset.

Town has followed every other year repair cycle to save mobilization fees which provides a larger fund available for actual repair.


Currently the Town has approximately \$60,000 in the sidewalk fund.

Staff requests postponement of sidewalk replacement (other than small repairs for safety and accessibility) due to the significant increase in costs of materials and to continue discussion and evaluation with the Tree Board of alternative material options for sidewalk replacement that better protect the trees that are not in immediate danger of removal.

**File Attachments for Item:**

15. Approval of Appointment of Chief of Police



	<p>Approval of Appointment of Chief of Police</p>
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Summary: Board approval of the hiring of chief of police as described below.

At the regular Trustee meeting on September 14, 2021, the Board passed a motion to hire a professional recruiter to help with the hiring process for the Chief of Police.

At the regular Trustee meeting on November 9, 2021, the Board passed motions to remove the prohibition on Town Administrator management of the chief of police from the Administrator contract and attachment.

At the regular Trustee meeting on November 23, 2021, the Board passed motions to accept recruitment proposal from Government Professional Solutions (GPS – Chris Lowe) to provide professional search services, and approved Trustee Knutson to participate in the process.

March 14<sup>th</sup> and 15<sup>th</sup> 2022, Chris Lowe was onsite to meet with Board members and community members to gauge the community need in a Chief and go over the final leg of the process.

Multiple resumes and applications were received and reviewed, and candidates were interviewed. The Town received high quality applicants and the final four were invited to Town for a two-day process which included a community tour, facility tour, meet-up with the police department staff, a stringent full day of interviews and scenarios, and ended with a community open house where the Trustees and community members came to meet the candidates, ask questions, and provide written feedback.

The three candidates who participated were evaluated on several different criteria which included education, philosophy, demeanor & approach, accomplishments, versatility and understanding small town policing, longevity, and presentation. Following the conducted review an offer has been extended to Sergeant Matt Laiminger who would serve as interim Police Chief while several employment goals are met.

Municipal Code Chapter 2 Article 5 – Police Department

Like many of the amendments to the Code, Ordinance No. 2016-02 leaves a few issues unaddressed. Ordinance 2016-02 eliminated the Chief of Police as an “officer,” but did not expressly remove the appointment from the Board’s appointment approval, stating still in 2-5-30 “the Board of Trustees, upon the recommendation of the Town Administrator, shall appoint a Chief of Police who shall be the head of the Police Department...”. Adding to the confusion is that section 2-5-30 stating, “All other Ordinances, Resolutions and other provisions of the Town of Paonia, Colorado, or parts thereof, in conflict or inconsistent herewith, and to the

AGENDA SUMMARY FORM

extent they are in conflict or inconsistent herewith, are hereby repealed". The Board may wish to revise this in the future for clarity and consistency.

Accordingly, although not a Town officer, to comply with the hiring procedure in the Code, for transparency and openness, based on my conducted review as Town Administrator I recommend the Board approve the offer of Chief of Police to Matt Laiminger.

Possible Motions:


Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

**File Attachments for Item:**

16. Disbursements

AGENDA SUMMARY FORM

	Disbursements
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Summary:

Notes:

Possible Motions:  
  
Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

FOR: 06/09/2022

UBB OPS DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC OPS BALANCE		108,529.15
ACCOUNTS PAYABLE	05/05/2022-05/20/2022	(42,705.43)
LOAN PAYMENT		
NORRIS RETIREMENT PAYMENT	Scheduled 6/26/2022	(1,680.00)
CHASE CREDIT CARD	04/24/22-05/23/22	(7,093.06)
TRANSFER TO SUMMIT		
TRANSFER TO PAYROLL	6/3/2022	(26,409.82)
PAYROLL TAXES	6/3/2022	(10,000.33)
BALANCE AFTER PAYMENT		20,640.51

\*  
\*  
\*

UBB SUMMIT/PAYROLL DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC SUMMIT BALANCE		1,694,637.51
TRANSFER FROM OPS		-
TRANSFER FROM INT. GRANTS		-
TRANSFER TO OPS		
CURRENT FSBC PAYROLL BALANCE		3,142.28
TRANSFER FROM OPS	6/3/2022	26,409.82
PAYROLL (DIRECT DEPOSIT)	6/3/2022	(26,409.82)
BALANCE AFTER PAYMENT		1,697,779.79

\*  
\*  
\*

UBB INTERNAL GRANT DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT INTERNAL GRANT BALANCE		25.00
BALANCE AFTER PAYMENT		25.00

\*Transfer from Operations Account to Payroll Account then disbursed as Direct Deposit

BANK BALANCES				
	FSBC	COLOTRUST	TOTAL	DESCRIPTION
<i>As of: 06/02/2022</i>				
GENERAL		533,146.33		COMBINED FUNDS
SEWER RESTRICTED		531,232.87		PROPERTY SALE-RESTRICTED
DEBT RESERVE		107,041.34		AMKO BOND REQUIRED RESERVE
BRIDGE RESERVE		589,537.23		BRIDGE RESERVE
CONS.TRUST	10,413.44			RESTRICTED TO PARK USE ONLY
GRANT PASS THRU	25.00			PLACE HOLDER-COMBINED FUNDS
INT GRANT	25.00			PLACE HOLDER-COMBINED FUNDS
OPS	99,730.67			COMBINED FUNDS
PARK CONTRIBUTIONS	12,750.00			SPECIFIC PARK PROJECTS
PAYROLL	3,142.28			PLACE HOLDER-COMBINED FUNDS
SPACE-TO-CREATE	CLOSED			SPACE TO CREATE ONLY
SUMMIT	1,694,637.51			COMBINED FUNDS
WWTP	58,543.23			OLD SEWER REHAB ONLY
CD#2-402	203,592.95			COMBINED FUNDS-LOC COLLATERAL
CD#3-2578	260,592.42			COMBINED FUNDS
	2,343,452.50	1,760,957.77	4,104,410.27	

CASH POSITION				
CASH POSITION				
	COMBINED	RESTRICTED	TOTAL	DESCRIPTION
<i>As of: 06/02/2022</i>				
GENERAL	533,146.33			
SEWER RESTRICTED		531,232.87		RESTRICTED TO SEWER CAPITAL PROJECT
DEBT RESERVE		107,041.34		RESTRICTED LOAN REQUIREMENT
BRIDGE RESERVE		589,537.23		RESTRICTED TO BRIDGE REPAIRS
CONS.TRUST		10,413.44		RESTRICTED TO PARK CAPITAL PROJECT
GRANT PASS THRU	25.00			
INT GRANT		25.00		RESTRICTED LOAN REQUIREMENT
OPS	99,730.67			
PARK CONTRIBUTIONS		12,750.00		SPECIFIC PARK PROJECTS AS DONATED
PAYROLL	3,142.28			
SPACE-TO-CREATE		CLOSED		SPACE TO CREATE ONLY
SUMMIT	1,694,637.51			
WWTP		58,543.23		OLD SEWER REHAB ONLY
CD#2-402	203,592.95			
CD#3-2578	260,592.42			
	2,794,867.16	1,309,543.11	4,104,410.27	

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt	
06/09/2022	1245	Archuleta, Benny	ARCH6-1-20	1,500.00	.00	.00	1,500.00				ORC CONTRACT AGREEMENT-605042
06/09/2022	1034	BLUE360 MEDIA	IN220410079	74.75	.00	.00	74.75				COLORADO PEACE OFFICERS HANDBOOK-144231
06/09/2022	14	Bolinger & Queen I	107369-1	8.97	.00	.00	8.97				PARK SPRINKLERS-164622
06/09/2022	14	Bolinger & Queen I	150701-1	401.32	.00	.00	401.32				PARTS (2MG+INV)-605022
06/09/2022	1126	Brown Hill Enginee	714	1,710.00	.00	.00	1,710.00				2022 SCADA LEASE-605031
06/09/2022	21	Caselle, Inc	117456	1,148.00	.00	.00	1,148.00				MONTHLY SOFTWARE FEE-ALLOCATED
06/09/2022	24	City of Delta	040722+050	542.00	.00	.00	542.00				SEWER SAMPLES-705132
06/09/2022	995	CivicPlus LLC	226133	665.00	.00	.00	665.00				MUNICODE RENEWAL-104133
06/09/2022	1058	Core & Main LP	Q870754	827.27	.00	.00	827.27				2MG PLANT PARTS-605022
06/09/2022	1243	DANIEL BAILEY	21740001-60	65.62	.00	.00	65.62				REFUND OF OVERPAYMENT-090107
06/09/2022	56	Delta County Land	376486-3784	3,616.00	.00	.00	3,616.00				LANDFILL FEES-805242
06/09/2022	43	Delta Montrose Ele	06-2022-W	2,388.87	.00	.00	2,388.87				UTILITIES-ALLOCATED
06/09/2022	46	Dependable Lumb	2205-226857	705.12	.00	.00	705.12				VARIOUS-ALLOCATED
06/09/2022	48	Don's Market	01-1512988-	3.99	.00	.00	3.99				SHOP SUPPLIES-ALLOCATED
06/09/2022	48	Don's Market	01-1516871-	24.32	.00	.00	24.32				MEETING SUPPLIES-144226
06/09/2022	48	Don's Market	02-1239464-	1.98	.00	.00	1.98				2MG PLANT SUPPLIES-605025
06/09/2022	48	Don's Market	03-1013105-	39.37	.00	.00	39.37				TOWN HALL SUPPLIES-104125
06/09/2022	368	Double J Disposal	49782	84.00	.00	.00	84.00				1MG PORTA POTTY-605016
06/09/2022	368	Double J Disposal	49783	220.50	.00	.00	220.50				PARK PORTA POTTIES-164616
06/09/2022	888	Filter Tech System	9167	617.40	.00	.00	617.40				BACKWASH PROGRAM ADJ-605022
06/09/2022	888	Filter Tech System	9170	269.93	.00	.00	269.93				2MG PLANT PARTS-605022
06/09/2022	803	GALLS, LLC	021128000	287.40	.00	.00	287.40				OFFICER EQUIPMENT-144216
06/09/2022	803	GALLS, LLC	021265997	262.43	.00	.00	262.43				OFFICER EQUIPMENT-144216
06/09/2022	960	Gambles of Hotchk	022822-B390	26.97-	.00	.00	26.97-				REFUND DUP PAYMENT-204525
06/09/2022	960	Gambles of Hotchk	250364	7.99	.00	.00	7.99				PD VEHICLE-144223
06/09/2022	960	Gambles of Hotchk	252091	45.80	.00	.00	45.80				IRRIGATION SETUP-104125
06/09/2022	1246	Green Analytical L	GAL2205-14	475.00	.00	.00	475.00				WATER SAMPLES-605032
06/09/2022	424	Kendall Excavating	1830	155.00	.00	.00	155.00				WATER LEAK-605022
06/09/2022	1257	Komax Systems, I	00039988	4,416.46	.00	.00	4,416.46				1MG PLANT REPAIR-605022
06/09/2022	470	Leon, Susan	060122-0630	750.00	.00	.00	750.00				CLEANING CONTRACT-104125
06/09/2022	101	MARC Inc	0760155-IN-	455.52	.00	.00	455.52				TOWN HALL SUPPLIES-104125
06/09/2022	141	North Fork Service	729613-7296	1,992.56	.00	.00	1,992.56				FUEL-ALLOCATED
06/07/2022	821	ONE TIME	31700000-22	73.87	.00	.00	73.87				REFUND OF OVERPAYMENT-090107
06/09/2022	821	ONE TIME	05232022-T.	50.00	.00	.00	50.00				REFUND OF T.BANNER PERMIT-203202
06/09/2022	821	ONE TIME	11400002-30	64.42	.00	.00	64.42				REFUND OF OVERPAYMENT-090107
06/09/2022	821	ONE TIME	21245004-50	126.34	.00	.00	126.34				REFUND OF OVERPAYMENT-090107
06/09/2022	821	ONE TIME	22140012-22	96.00	.00	.00	96.00				REFUND OF OVERPAYMENT-090107
06/09/2022	122	Paonia Auto Parts	388320-3890	527.39	.00	.00	527.39				VARIOUS-ALLOCATED
06/09/2022	125	Paonia Farm & Ho	119348-1228	261.30	.00	.00	261.30				VARIOUS-ALLOCATED
06/09/2022	499	Phonz +	13309	1,867.51	.00	.00	1,867.51				MONTHLY IT FEES-ALLOCATED
06/09/2022	1224	Rhinehart Oil Co.,L	4582CT	553.69	.00	.00	553.69				FUEL-ALLOCATED
06/09/2022	1224	Rhinehart Oil Co.,L	CP-104939-2	518.85	.00	.00	518.85				FUEL-805223
06/09/2022	1224	Rhinehart Oil Co.,L	IN-844831-2	2,124.85	.00	.00	2,124.85				DYED FUEL-ALLOCATED
06/09/2022	737	Ricoh USA Inc	5064678803	218.22	.00	.00	218.22				COPIER COPIES-ALLOCATED
06/09/2022	1170	Shums Coda Asso	15651	1,020.00	.00	.00	1,020.00				BUILDING INSPECTOR-PLAN REVIEWS
06/09/2022	1170	Shums Coda Asso	15652	1,690.00	.00	.00	1,690.00				BUILDING INSPECTOR-INSPECTION SERVICES
06/09/2022	1170	Shums Coda Asso	15653	2,280.00	.00	.00	2,280.00				BUILDING INSPECTOR-CONSULTING SERVICES
06/09/2022	861	The Paper-Clip LL	2044166-204	325.17	.00	.00	325.17				OFFICE SUPPLIES-ALLOCATED
06/09/2022	1256	The UPS Store #5	43+76	23.20	.00	.00	23.20				SHIPPING SUPPLIES-605017
06/09/2022	1256	The UPS Store #5	POS5734B	166.69	.00	.00	166.69				SHIPPING WATER SAMPLES-605017
06/09/2022	159	Transwest Trucks	004P105082-	302.10	.00	.00	302.10				TRASH TRUCK REPAIR-805223
06/09/2022	161	UNCC	222051098	68.90	.00	.00	68.90				LOCATES-ALLOCATED
06/09/2022	162	United Companies	1461974	145.68	.00	.00	145.68				2MG ROAD REPAIR-605022
06/09/2022	1009	US Postal Service	PO BOX 460	160.00	.00	.00	160.00				PO BOX FEE-ALLOCATED
06/09/2022	441	USA Blue Book	675600	63.53	.00	.00	63.53				RUBBER SHOES-705116
06/09/2022	441	USA Blue Book	994439	487.22	.00	.00	487.22				2MG PLANT PARTS-605022

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt	
06/09/2022	588	Wilbur-Ellis Compa	12408676-C	5,537.70-	.00	.00	5,537.70-				REFUND DUP PAYMENT-ALLOCATED
06/09/2022	588	Wilbur-Ellis Compa	12498486	5,068.80	.00	.00	5,068.80				WATER/SEWER CHEMICALS-ALLOCATED
06/09/2022	588	Wilbur-Ellis Compa	14998631	6,223.80	.00	.00	6,223.80				WATER/SEWER CHEMICALS-ALLOCATED
Grand Totals:			59	42,705.43	.00	.00	42,705.43				

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
06/07/2022	73.87	.00	.00	73.87	73.87
06/09/2022	42,631.56	.00	.00	42,631.56	42,705.43
Grand Totals:		42,705.43	.00	.00	42,705.43



Thank you for banking with **United Business Bank**. If you need assistance, contact customer service.

**Create an ACH Batch Confirmation**



The following ACH was successfully scheduled and will appear on your Scheduled ACH page until it is processed.

**Header information**

▶ Reference number: **605512**  
 Status: Approved  
 Portfolio: Town of Paonia  
 ACH template: Norris Retirement1  
 Batch type: PPD

**Transactions (credit / destination accounts)**

Pre-note transactions do not appear in batch totals, and will be transmitted as zero dollar amounts regardless of amount entered.

Individual Name	Individual ID	ABA	Account Number	Amount	Transaction Type
Norris, John H		<del>10211292</del>	*3607	\$1,680.00	Checking - Automated Deposit
Addenda record: Monthly Retirement Payment					

Grand total credits (quantity): \$1,680.00 (1)  
 Grand total debits (quantity): \$1,680.00 (1)

**Audit information**

Created: 6/7/2022  
 By: townofpaoniapr  
 Last modified:  
 By:  
 Last approved: 6/7/2022  
 By: townofpaoniapr  
 Last released:  
 By:  
 Canceled:  
 By:  
 Processed on:  
 Last Security Challenge:  
 By:



Manage your account online at : [www.chase.com/cardhelp](http://www.chase.com/cardhelp)

Customer Service: 1-800-945-2028

Mobile: Download the Chase Mobile app

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June 2022						
S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

New Balance  
**\$7,093.06**  
 Minimum Payment Due  
**\$70.00**  
 Payment Due Date  
**06/17/22**

**Late Payment Warning:** If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

**Minimum Payment Warning:** Enroll in Auto-Pay and avoid missing a payment. To enroll, go to [www.chase.com](http://www.chase.com)

## ACCOUNT SUMMARY

Account Number:	[REDACTED]
Previous Balance	\$3,277.87
Payment, Credits	-\$3,277.87
Purchases	+\$7,093.06
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
<b>New Balance</b>	<b>\$7,093.06</b>
Opening/Closing Date	04/24/22 - 05/23/22
Credit Limit	\$45,000
Available Credit	\$37,906
Cash Access Line	\$2,250
Available for Cash	\$2,250
<b>Past Due Amount</b>	<b>\$0.00</b>
<b>Balance over the Credit Limit</b>	<b>\$0.00</b>

## YOUR ACCOUNT MESSAGES

Your next AutoPay payment for \$7,093.06 will be deducted from your Pay From account and credited on your due date. If your due date falls on a Saturday, we'll credit your payment the Friday before.

**This Statement is a Facsimile - Not an original**



P.O. BOX 15123  
 WILMINGTON, DE 19850-5123  
 For Undeliverable Mail Only

**AUTOPAY IS ON**  
 See Your Account Messages for details.

**Payment Due Date:** 06/17/22  
**New Balance:** \$7,093.06  
**Minimum Payment Due:** \$70.00

Account number: [REDACTED]

\$ \_\_\_\_\_ Amount Enclosed

**AUTOPAY IS ON**

38675 BEX Z 14322 C  
 CINDY JONES  
 TOWN OF PAONIA  
 PO BOX 460  
 PAONIA CO 81428-0460

CARDMEMBER SERVICE  
 PO BOX 6294  
 CAROL STREAM IL 60197-6294

## To contact us regarding your account:

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**Call Customer Service:**  
In U.S. 1-800-945-2028  
Spanish 1-888-795-0574  
Pay by phone 1-800-436-7958  
International 1-480-350-7099  
We accept operator relay calls



**Send Inquiries to:**  
P.O. Box 15298  
Wilmington, DE 19850-5298



**Mail Payments to:**  
P.O. Box 6294  
Carol Stream, IL 60197-6294



**Visit Our Website:**  
[www.chase.com/cardhelp](http://www.chase.com/cardhelp)

### Information About Your Account

**Making Your Payments:** The amount of your payment should be at least your minimum payment due, payable in U.S. dollars and drawn on or payable through a U.S. financial institution or the U.S. branch of a foreign financial institution. You can pay down balances faster by paying more than the minimum payment or the total unpaid balance on your account.

You may make payments electronically through our website or by one of our customer service phone numbers above. In using any of these channels, you are authorizing us to withdraw funds as a one-time electronic funds transfer from your bank account. In our automated phone system, this authorization is provided via entry of a personal identification number. You may revoke this authorization by cancelling your payment through our website or customer service telephone numbers prior to the payment processing. If we receive your completed payment request through one of these channels by 11:59 p.m. Eastern Time, we will credit your payment as of that day. If we receive your request after 11:59 p.m. Eastern Time, we will credit your payment as of the next calendar day. If you specify a future date in your request we will credit your payment as of that day.

If you pay by regular U.S. mail to the Payments address shown on this statement, write your account number on your check or money order and include the payment coupon in the envelope. Do not send more than one payment or coupon per envelope. Do not staple, clip or tape the documents. Do not include correspondence. Do not send cash. If we receive your properly prepared payment on any day by 5 p.m. local time at our Payments address on this statement, we will credit to your account that day. If your payment is received after 5 p.m. local time at our Payments address on this statement, we will credit it to your account as of the next calendar day.

For all other payments or for any payment type above for which you do not follow our payment instructions, crediting of your payments may be delayed for up to 5 days.

**Account Information Reported To Credit Bureau:** We may report information about your Account to credit bureaus. Late payments, missed payments or other defaults on your Account may be reflected in your credit report. If you think we have reported inaccurate information to a credit bureau, please write to us at Chase Card Services P.O. Box 15369, Wilmington, DE 19850-5369.

**To Service And Manage Any Of Your Account(s):** By providing my mobile phone number, I am giving permission to be contacted at that number about all of my accounts by JPMorgan Chase and companies working on its behalf. My consent allows the use of text messages, artificial or prerecorded voice messages and automatic dialing technology for informational and account servicing, but not for sales or telemarketing. Message and data rates may apply.

**Authorization To Convert Your Check To An Electronic Transfer Debit:** When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check. Your bank account may be debited as soon as the same day we receive your payment. You will not receive your check back from your institution.

**Conditional Payments:** Any payment check or other form of payment that you send

us for less than the full balance due that is marked "paid in full" or contains a similar notation, or that you otherwise tender in full satisfaction of a disputed amount, must be sent to Card Services, P.O. Box 15049, Wilmington, DE 19850-5049. We reserve all our rights regarding these payments (e.g., if it is determined there is no valid dispute or if any such check is received at any other address, we may accept the check and you will still owe any remaining balance). We may refuse to accept any such payment by returning it to you, not cashing it or destroying it. All other payments that you make should be sent to the regular Payment address shown on this statement.

**Annual Renewal Notice:** If your Account Agreement has an annual membership fee, you are responsible for it every year your Account is open. We will add your annual membership fee to your monthly billing statement once a year, whether or not you use your account. Your annual membership fee will be added to your purchase balance and may incur interest. The annual membership fee is non-refundable unless you notify us that you wish to close your account within 30 days or one billing cycle (whichever is less) after we provide the statement on which the annual membership fee is billed. Your payment of the annual membership fee does not affect our rights to close your Account and to limit your right to make transactions on your Account. If your Account is closed by you or us, the annual membership fee will no longer be billed to your Account.

**Calculation Of Balance Subject To Interest Rate:** To figure your periodic interest charges for each billing cycle when a daily periodic rate(s) applies, we use the daily balance method (including new transactions). To figure your periodic interest charges for each billing cycle when a monthly periodic rate(s) applies, we use the average daily balance method (including new transactions). For an explanation of either method, or questions about a particular interest charge calculation on your statement, please call us at the toll free customer service phone number listed above.

We calculate periodic interest charges separately for each feature (for example, purchases, balance transfers, cash advances or overdraft advances). These calculations may combine different categories with the same periodic rates. Variable rates will vary with the market based on the Prime Rate or such index described in your Account Agreement. There is a transaction fee for each balance transfer, cash advance, or check transaction in the amount stated in your Account Agreement. There is a foreign transaction fee of 3% of the U.S. dollar amount of any foreign transaction for some accounts. Please see your Account Agreement for information about these fees.

**Interest Accrual:** We accrue periodic interest charges on a transaction, fee or interest charge from the date it is added to your daily balance until payment in full is received on your account.

**Credit Limit:** If you want to inquire about your options to help prevent your account from exceeding your credit limit, please call the number on the back of your card.

**Payment Allocation:** When you make a payment, generally, we first apply your minimum payment to the balance on your monthly statement with the lowest APR. Any payment above your minimum payment would generally then be applied to the balance on your monthly statement with the highest APR first. If you do not pay your balance in full each month, you may not be able to avoid interest charges on new purchases.



DA05042021

To manage your account, including card payments, alerts, and change of address, visit [www.chase.com/cardhelp](http://www.chase.com/cardhelp) or call the customer service number which appears on your account statement.



## YOUR ACCOUNT MESSAGES (CONTINUED)

Your AutoPay amount will be reduced by any payments or merchant credits that post to your account before we process your AutoPay payment. If the total of these payments and merchant credits is more than your set AutoPay amount, your AutoPay payment for that month will be zero.

## ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
05/17	AUTOMATIC PAYMENT - THANK YOU	-3,235.52
05/02	MESA COUNTY HEALTH 866-7566041 CO WATER SAMPLES-605032	40.00
05/12	HARRINGTON IND PLASTICS 303-371-4480 CO WATER PLANT REPAIR-605022	3,640.42
05/20	SPRINT *WIRELESS 800-639-6111 KS CINDY JONES TRANSACTIONS THIS CYCLE (CARD 8901) \$771.91 INCLUDING PAYMENTS RECEIVED CELL PHONES-ALLOCATED	327.01
05/02	BACKCOUNTRY GOODS TRADING HOTCHKISS CO REFUND OF SALES TAX-144216	-42.35
04/26	CHELSEA NURSERY CLIFTON CO ARBOR DAY TREES-164616	1,095.00
05/02	BACKCOUNTRY GOODS TRADING HOTCHKISS CO CORINNE FERGUSON TRANSACTIONS THIS CYCLE (CARD 3742) \$1655.50 SERVICE WEAPON-144216	602.85
04/29	AMZN Mktp US*1Q6211LC0 Amzn.com/bill WA KEYBOARD DRAWER (SAMIRA)-104115	43.95
04/29	AMZN Mktp US*1Q8ET3LI2 Amzn.com/bill WA INK CARTRIDGE (PD)-144215	89.96
05/05	INT'L CODE COUNCIL INC 888-422-7233 IL CODE BOOKS-124331	558.72
05/07	Amazon.com*133QC93B0 Amzn.com/bill WA STREAMLIGHT (PD)-144216	39.98
05/12	Amazon.com*132SU4U00 Amzn.com/bill WA STAPLER/BATTERIES/INK CARTRIDGE (PD)-144215	80.04
05/13	USPS PO 0769660541 PAONIA CO RETURN CODE BOOKS-SHIPING-124317	16.85
05/16	AMZN Mktp US*1L8DB6GR2 Amzn.com/bill WA ZAK TOOL POCKET KEY (PD)-144216	35.94
05/18	Amazon.com*1L74C6BD0 Amzn.com/bill WA TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 8181) \$902.33 INK CARTRIDGE (PD)-144215	36.89
05/13	INT'L CODE COUNCIL INC 888-422-7233 IL CODE BOOKS-124331	223.92
05/13	SABOR MAZATLAN DILLON DILLON CO TRAVEL-MEAL-605026	25.79
05/13	CHAMBERS PLACE ACE HDRWR DENVER CO TRAVEL-SUPPLIES-605025	16.29
05/13	BONFIRE COFFEE CARBONDALE CO TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 4100) \$285.45 TRAVEL-MEAL-605026	19.45
05/11	CONOCO - STOP N SAVE 9 PAONIA CO TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 8158) \$200.00 DODGE 1TON FUEL-ALLOCATED	200.00

2022 Totals Year-to-Date	
Total fees charged in 2022	\$0.00
Total interest charged in 2022	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

## INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
<b>PURCHASES</b>			
Purchases	13.99%(v)(d)	- 0 -	- 0 -
<b>CASH ADVANCES</b>			
Cash Advances	25.74%(v)(d)	- 0 -	- 0 -
<b>BALANCE TRANSFERS</b>			
Balance Transfer	13.99%(v)(d)	- 0 -	- 0 -

30 Days in Billing Period

(v) = Variable Rate


(d) = Daily Balance Method (including new transactions)


(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.



Employee Number	Name	85-00 Net Pay Emp Amt
1055	Byrge, Rodney A	1,118.81 ✓
1053	Cecil, Raymond Cole	1,218.57 ✓
1024	Connett, Bryce	974.74 ✓
1052	Edwards, Roger	1,049.63 ✓
1002	Ferguson, J. Corinne	2,206.26 ✓
1061	Garcia, Jeremiah	1,918.06 ✓
1056	Glimpse, Leaf F	640.43 ✓
1050	Heiniger, Cory	2,070.16 ✓
1025	Henderson, Garrett W	1,543.32 ✓
1022	Hinyard, Patrick	1,861.89 ✓
1001	Jones, Cynthia	1,889.98 ✓
1010	Katzer, JoAnn	977.97 ✓
1023	Kramer, Lance W	1,498.84 ✓
1021	Laiminger, Matt	1,995.02 ✓
1003	Mojarro-Lopez, Amanda	403.50 ✓
1060	Redden, Jordan	1,716.96 ✓
1051	Reich, Dennis	1,115.84 ✓
1005	Vetter, Samira	1,118.99 ✓
1004	Wuollet, Candice C	1,090.85 ✓
Grand Totals:		19 26,409.82



  
002  
26,409.82+  
640.43-  
25,769.39\*

Town of Paonia

Transmittal Register - Unpaid Transmittals  
 Pay Period Dates: 1/1/1753 to 12/31/9999

Page: 1  
 Jun 01, 2022 11:03AM

Report Criteria:

Unpaid transmittals included  
 Begin Date: ALL  
 End Date: ALL

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
<b>2</b>							
2	IRS Tax Deposit		05/27/2022	74-00	Federal Tax Deposit Social Security	10-0216	1,619.87
2	IRS Tax Deposit		05/27/2022	74-00	Federal Tax Deposit Social Security	10-0216	1,619.87
2	IRS Tax Deposit		05/27/2022	75-00	Federal Tax Deposit Medicare Pay P	10-0216	491.47
2	IRS Tax Deposit		05/27/2022	75-00	Federal Tax Deposit Medicare Pay P	10-0216	491.47
2	IRS Tax Deposit		05/27/2022	76-00	Federal Tax Deposit Federal Withhold	10-0216	2,491.44
Total 2:							6,714.12
<b>4</b>							
4	Aflac		05/27/2022	63-01	Aflac Pre-Tax Pay Period: 5/27/2022	10-0225	87.66
4	Aflac		05/27/2022	63-02	Aflac After Tax Pay Period: 5/27/2022	10-0225	24.90
Total 4:							112.56
<b>6</b>							
6	Colorado Dept of Labor		04/01/2022	98-00	SUTA State Unemployment Tax Pay	10-0218	52.49
6	Colorado Dept of Labor		04/15/2022	98-00	SUTA State Unemployment Tax Pay	10-0218	60.45
6	Colorado Dept of Labor		04/29/2022	98-00	SUTA State Unemployment Tax Pay	10-0218	60.85
6	Colorado Dept of Labor		05/13/2022	98-00	SUTA State Unemployment Tax Pay	10-0218	67.26
6	Colorado Dept of Labor		05/27/2022	98-00	SUTA State Unemployment Tax Pay	10-0218	69.18
Total 6:							310.23
<b>9</b>							
9	Colorado Dept of Revenue		05/27/2022	77-00	State Withholding Tax Pay Period: 5/2	10-0217	1,156.00
Total 9:							1,156.00
<b>30</b>							
30	Empower Retirement		05/27/2022	51-01	Retirement Plan Retirement Plan Pa	10-0220	629.60
30	Empower Retirement		05/27/2022	51-01	Retirement Plan Retirement Plan Pa	10-0220	831.00
30	Empower Retirement		05/27/2022	51-02	Retirement Plan Retirement Loan Pa	10-0220	180.01
Total 30:							1,640.61
<b>33</b>							
33	FPPA - Fire & Police Pensi		05/27/2022	50-00	FPPA Pay Period: 5/27/2022	10-0219	816.00
33	FPPA - Fire & Police Pensi		05/27/2022	50-00	FPPA Pay Period: 5/27/2022	10-0219	612.00
33	FPPA - Fire & Police Pensi		05/27/2022	90-00	Death & Disability Pay Period: 5/27/2	10-0219	217.60
Total 33:							1,645.60
<b>70</b>							
70	Rocky Mountain HMO		05/27/2022	60-01	RMHMO - Employee Only Pay Period	10-0223	251.84
70	Rocky Mountain HMO		05/27/2022	60-01	RMHMO - Employee Only Pay Period	10-0223	4,155.14
70	Rocky Mountain HMO		05/27/2022	60-03	RMHMO - Employee + Family Pay Pe	10-0223	36.74
70	Rocky Mountain HMO		05/27/2022	60-03	RMHMO - Employee + Family Pay Pe	10-0223	1,395.98
70	Rocky Mountain HMO		05/27/2022	60-07	RMHMO - Employee + Spouse Pay P	10-0223	93.98
70	Rocky Mountain HMO		05/27/2022	60-07	RMHMO - Employee + Spouse Pay P	10-0223	874.38

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
Total 70:							6,808.06
71							
71	The Harford		05/27/2022	65-01	Group#013307460001 Hartford Basic	10-0226	19.08
71	The Harford		05/27/2022	65-02	Group#013307460001 Hartford Suppl	10-0226	26.38
71	The Harford		05/27/2022	65-03	Group#013307460001 Hartford Disab	10-0226	69.82
Total 71:							115.28
73							
73	Delta Dental of Colorado		05/27/2022	60-05	Dental RMHMO - Dental Pay Period:	10-0223	157.44
Total 73:							157.44
75							
75	VSP Insurance CO (CT)		05/27/2022	60-04	RMHMO - Vision Pay Period: 5/27/20	10-0223	54.07
Total 75:							54.07
Grand Totals:							18,713.97

Report Criteria:  
 Unpaid transmittals included  
 Begin Date: ALL  
 End Date: ALL



**File Attachments for Item:**

17. Advisory Water Committee Tree Board Ad-Hoc Committees

AGENDA SUMMARY FORM

	Advisory Water Committee Tree Board Ad-Hoc Committees
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Summary:

Notes:


Possible Motions:  
  
Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

**File Attachments for Item:**

18. Follow-Up on New Committee Arrangement and  
Description Finance Parks Streets Water/Sewer/Trash Personnel

AGENDA SUMMARY FORM

	<p>Follow-Up on New Committee Arrangement and Description</p> <p>Finance Parks Streets Water/Sewer/Trash Personnel</p>
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Summary:

Notes:

Possible Motions:  
  
Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

**File Attachments for Item:**

19. For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f), more specifically related to: Town Attorney services and review of legal expenses

AGENDA SUMMARY FORM



For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f), more specifically related to: Town Attorney services and review of legal expenses

Summary:

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

**File Attachments for Item:**

20. Resolution 11-2022 Appointment of Officer – Town Attorney

AGENDA SUMMARY FORM

	<p>Resolution 11-2022 Appointment of Officer – Town Attorney</p>
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Summary:  
Continued from April 28 and May 12, and May 26, 2022, regular meeting. Resolution appointing statutorily required positions of the municipal government of Town Attorney.

Notes:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber



**RESOLUTION 11-2022  
A RESOLUTION OF THE  
TOWN OF PAONIA, COLORADO,  
REGARDING THE APPOINTMENT  
OF OFFICER – Town Attorney**

**WHEREAS**, CRS 31-4-304 provides that, after each regular election, the Board of Trustees shall appoint a Clerk, Treasurer, and Town Attorney; and

**WHEREAS**, the Paonia Municipal Code chapter 2, Article 3 Section 2-3-10 requires the appointment of officers by a vote of the Board of Trustees; and

**WHEREAS**, the Board of Trustees of the Town of Paonia, Colorado, is required to appoint officers to carry on the Business of the Town.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Town of Paonia, Colorado, that the following persons are appointed.

Town Attorney- Jeff Conklin – Karp.Neu.Hanlon

APPROVED AND ADOPTED: June 9, 2022.

\_\_\_\_\_  
Mary Bachran, Mayor

ATTEST:

\_\_\_\_\_  
Corinne Ferguson, Town Administrator/Clerk

**File Attachments for Item:**

**21. Trustees, How Did We Do?**

AGENDA SUMMARY FORM

	Trustees, How Did We Do?
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Summary:

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber